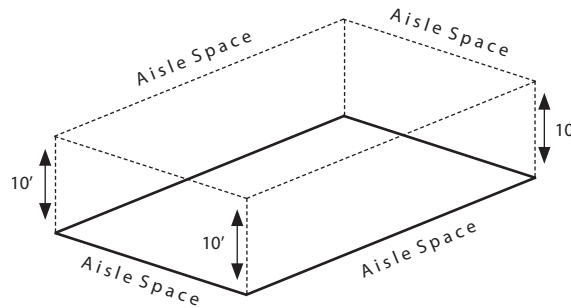


## Exhibit Specifications for Island Booths

**Intent:** The following specifications are intended to assure uniformity throughout the show. All exhibiting companies are responsible for booth size and configuration which must fall within the prescribed spatial specifications. Items not meeting IDDBA specifications must be removed. IDDBA will review booths and make the final determination regarding suitability.

**All booths 20'x20' or larger are required** to file an **Island Booth Configuration Form** with IDDBA by **April 8, 2022**. Any booth over 10' in height must receive written acceptance from IDDBA. **The maximum height is 18' for an island booth.**

### Island or "A" Booth (20' x 20' or larger)



- All island booths 20'x20' or larger are required to file an **Island Booth Configuration Form** with IDDBA by April 8, 2022. The maximum height is 18'. Include a rendering, foot print drawing, and exact positioning of booth in relation to its surroundings.
- Any use of pop-up or table top signage must fall within the height restrictions and not be placed in aisle space. At show site, exhibitors in violation will receive one written notification to comply with the rule, then the offending signage will be removed until the close of show or covered with masking at show management's discretion and at the exhibitor's expense.
- Booths shall not be constructed with any roof, ceiling, canopy, tent, awning, or other enclosure which would prevent the sprinkler system from protecting the covered booth area without prior approval from IDDBA, GWCC, the and/or the Fire Marshal. Written requests must be submitted by April 8, 2022. See the **Island Booth Configuration Form** and include detailed plans showing size, location, height, anchoring details, and certification of flame retardant for all materials.
- If approved, additional fire prevention measures such as fire watches, electrical ventilation, smoke detection devices, automatic sprinkler systems, flow alarm, fire extinguishers, multiple exits, etc., may be required. Please contact IDDBA for details.
- All visible walls or surfaces must be finished or draped. No wires, cords, or unfinished plywood, etc., may be visible.
- Open flame devices such as sternos, candles, solid alcohol fueled, or other solid fueled type devices, are allowed for cooking and hot-holding of food. Each booth using warming/cooking equipment must have at least one 210BC or 3A40BC fire extinguisher in the booth. 3A40BC fire extinguishers are available to rent from GES and must be ordered in advance.
- All combustible materials used for exhibit construction or decoration must be fire resistant, such as decorations draping, skirts, signs, carpeting, table coverings, banners, props, scenery, evergreen trees, bark, angel hair, shrubs, and any similar furnishings. All exhibits and displays are subject to inspection by the GWCC, the Fire Marshal, and/or IDDBA management for compliance.
- Each exhibitor is entitled to a reasonable sightline from the aisle regardless of the size of their booth.
- Any and all matters not specifically covered by the preceding rules and regulations shall be subject solely to the decision of IDDBA Show Management.
- Exhibitors may not use floor space outside the allotted booth space. No product, display, demonstrations, sampling, or costumed characters may extend into the aisle.
- Any and all matters not specifically covered by the preceding rules and regulations shall be subject solely to the decision of IDDBA Show Management.

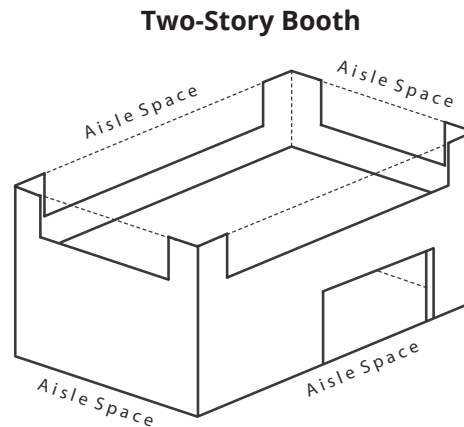
### Common Areas:

Aisle space shall not be used for exhibit purposes, demonstrations, sampling, display signs, solicitations, or distribution of promotional material. Exhibitors may not use floor space outside of their allotted booth space, which includes exhibit staff, demonstrators, and costumed characters. Exhibits, signs, and displays are also prohibited in any of the common public spaces on the premises of the Convention Center.

## Exhibit Specifications for Two-Story Booths

**Intent:** The following specifications are intended to assure uniformity throughout the show. All exhibiting companies are responsible for booth size and configuration which must fall within the prescribed spatial specifications. Items not meeting IDDBA specifications must be removed. IDDBA will review booths and make the final determination regarding suitability.

**All booths 20'x20' or larger are required** to file an **Island Booth Configuration Form** with IDDBA by **April 8, 2022**. Any booth over 10' in height must receive written acceptance from IDDBA. **The maximum height is 18' for an island booth.**



Two-story or multi-level booths must adhere to the island booth and common area specifications on the preceding page in addition to the following:

- All multi-level booths must be accepted by IDDBA, GWCC, and/or the Fire Marshal. Please file the Island Booth Configuration Form no later than April 8, 2022, to have a multi-level booth considered. Include a rendering, footprint drawing, three copies of sealed plan that have original stamp of certification by a registered structural engineer with original signature and exact positioning of booth in relation to the surroundings. All measurements must be in inches/feet (not metric). Booths must conform to the current Uniform Building Code. Blueprint must also include the exhibitor's name, booth number, directional information (i.e. neighboring booths), maximum height, the show name, and dates (IDDBA 2022- June 5 - 7, 2022).
- No multi-level exhibit shall be greater than two levels and must meet or exceed the requirements of NFPA 101 Life Safety Code 2000 ed. The upper level may not have a cover/ceiling of any kind.
- Exhibit booth plans with a licensed structural engineer's stamp of certification must be submitted to IDDBA.
- Booths must specify the maximum number of occupants and have an original registered structural engineer's stamp certifying the maximum occupant load capacity. An occupant load sign will be required.
- The upper deck of multilevel exhibits greater than 300 sq. ft. in area shall have at least two remote means of egress.
- All combustible materials used for exhibit construction or decoration such as decorations draping, skirts, signs, carpeting, table coverings, banners, props, scenery, evergreen trees, bark, angel hair, shrubs, and any similar furnishings, must be fire resistant. All exhibits and displays are subject to inspection by the GWCC, Fire Marshal, and/or IDDBA management for compliance.
- Booths shall not be constructed with any roof, ceiling, canopy, tent, awning, or other enclosure which would prevent the sprinkler system from protecting the covered booth area without prior approval from IDDBA, GWCC, and the Fire Marshal. Written requests must be submitted by April 8, 2022. See the Island Booth Configuration Form and include detailed plans showing size, location, height, anchoring details, and certification of flame retardant for all materials.
- The exhibitor will provide for a Fire Watch within the booth space. Personnel providing Fire Watch services must be supplied with a Class 2A10BC Fire Extinguisher in each enclosed area covered by the floor above. Personnel must be trained in the use of extinguishers.
- Covered or roofed areas should be furnished with acceptable battery-powered smoke detectors that emit alarms audible outside of the enclosed or covered area.
- Areas within the exhibit booth that are totally enclosed (i.e., walls and roof/ceiling) must be served by an emergency lighting sources (i.e., battery-powered) when such areas lead to exit access from the space (e.g., stairs/aisles/corridors/ramps/passageways leading to an exit from the booth space). Enclosed areas of the booth greater than 300 sq. ft. shall have at least two remote means of egress.

### Common Areas:

Aisle space shall not be used for exhibit purposes, demonstrations, sampling, display signs, solicitations, or distribution of promotional material. Exhibitors may not use floor space outside of their allotted booth space, which includes exhibit staff, demonstrators, and costumed characters. Exhibits, signs, and displays are also prohibited in any of the common public spaces on the premises of the Convention Center.