# **Booth Layout - Hanging Signs**

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

#### National Flute Association Annual Convention

Minneapolis Convention Center August 10 - 13, 2017 Form Deadline Date: July 19, 2017

Company Name	Email	Phone Number Booth Number			
Show Site Contact	Show Site Email	Show Site Phone Number			

## Form Tips:

- Use bold lines to indicate the outline of your exhibit space.
- If this grid scale is too small for easy drawing return a separate sheet indicating booth layout.
- Return multiple booth layouts if necessary.

#### **Step 1. Booth Information**

Each square is \_\_\_\_\_\_ feet square since my booth is \_\_\_\_\_\_ feet wide by \_\_\_\_\_\_ feet long.

Back Adjacent Booth or Aisle Number:\_\_\_\_\_

Right Side Adjacent Booth or Aisle Number:\_\_\_\_\_

Left Side Adjacent Booth or Aisle Number:\_\_\_\_\_

Front Adjacent Booth or Aisle Number:

### Step 2. Draw Your Booth Layout

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