

Refrigerated and Frozen Storage Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Natural Products Expo East / All Things Organic™ BioFach America
 Baltimore Convention Center
 September 14 - 16, 2017

Discount Deadline Date:
 August 21, 2017

Company Name _____ Email _____ Phone Number _____ Booth Number _____



Easy Ordering Tips:

- An authorized company representative must be present at the time of delivery to your booth to inventory the items and to sign for receipt of items. Delivery hours may be restricted, check with the representatives at the cold storage desk. An advance deposit is required to guarantee storage reservations.
- Containers must be marked either refrigerated or frozen. The facility booth numbers and company name must be also prominently displayed on each container. It is very important to use the Specially Coded Label that is provided in this manual. This ensures perishable items are delivered to the trailers for cold storage when they arrive.
- Exhibitors are not permitted direct access to the cold storage area. A work order must be placed with Centerplate or GES, if food prep is needed, at the GES Servicenter each time material is moved to or from storage. The work order must be signed when delivery is made.
- Shipments will be accepted beginning at 8:00 AM, Monday, September 11, 2017 at the Cold Storage Warehouse - DO NOT ship cold/frozen product direct to show site. Refer to instructions for Cold Storage Warehouse Shipping and Delivery: https://e.ges.com/083600170/cold_storage_shipping_process/esm
- Exhibitors will be able to access product onsite beginning at 12:30 PM on Wednesday, September 13.
- Target dates do not apply to Refrigerated & Frozen Storage.
- Straight Time: Monday through Friday from 8:00 AM to 4:30 PM. - 1 worker per 1 hour at Straight Time Rates
- Overtime: All other times Monday through Friday. All day Saturday. - 1 worker per 1 hour at Straight Time Rates
- Double Time: All day Sunday & Holidays. - 1 worker per 1 hour at Straight Time Rates

Step 1. Order Storage

- 1 Skid or 30 cubic feet per day. Storage charges begin on the day the shipment is received. Labor for delivery is not included.
- Please confirm delivery arrangements the day before delivery of stored material is required at the storage control center at the loading docks.
- A work order must be placed at the storage control center each time material is moved to or from storage. The work order must be signed by a representative of the Exhibitor when delivery is made.
- During Show days, with the massive congestion in the aisles, it will take an additional amount of time for deliveries and it will be necessary to use a minimum of two laborers.

Storage is billed per Cubic foot

Cubic footage is determined as follows: Determine measurements of each piece in inches and multiply the width times the length times the height. Divide this figure by 1,728. Example: 10 cartons 24" x 16" x 13.5" = 5,184 (5,184 ÷ 1,728 = 3 cubic feet each x 10 cartons = 30 cubic feet). Storage required would be 1 Skid or 30 cubic feet.

Calculate Cubic Footage: $\frac{\text{Width} \times \text{Length} \times \text{Height}}{1728} = \text{Cubic Footage}$

Item Code	Description	Rate (\$)	X # of Cubic Ft.	Total
Refrigerated Storage				
200515	1 - 30 Cu Ft	13.20		\$
200515	31 - 120 Cu Ft	12.40		\$
200515	121 - 240 Cu Ft	11.85		\$
200515	241 Cu Ft and Greater	11.10		\$
Frozen Storage				
200514	1 - 30 Cu Ft	13.20		\$
200514	31 - 120 Cu Ft	12.40		\$
200514	121 - 240 Cu Ft	11.85		\$
200514	241 Cu Ft and Greater	11.10		\$

We understand that your calculation is only an estimate. Invoicing will be done from actual size. Adjustments will be made accordingly.

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Step 2. Storage Details

The items to be stored will be arriving on:

Date: _____ Time: _____ (am)(pm)

Please describe your product: _____

Total and Sign: Return to Fax: (866) 329-1437 • International Fax: (702) 263-1520

Please Sign

X

Authorized Signature

Authorized Name - Please Print Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed

\$

Notices

Due to temporary storage conditions, temperature regulations may vary 10-20°. GES will make every attempt to store your product according to specifications. GES assumes no liability for losses due to these conditions. Please note the following temperature regulations for storage:

Frozen Storageapproximately 25° below 0° F

Refrigerated Storageapproximately 35° - 40° F

You MUST have an authorized company representative present at the time of delivery to your booth to inventory the items and to sign for them. Storage is in trailers.

Check for correct consignment instructions and advise GES of booth delivery needs before the deadline date above.

Advance Storage Reservation

Your credit card must be on file with GES to make an advance storage reservation. See "Payment & Credit Card Charge Authorization" for credit card authorization.

Storage space is limited. Space will be guaranteed on a first come, first serve basis. Make your reservation early by completing this form, enclosing your deposit and mailing it to the address above before the deadline date. No refrigerated freight will be received at the advanced warehouse.

An advance deposit is required to guarantee all storage reservations.

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