



To all Exhibitors;

We are pleased to announce that GES in partnership with TRADE-MARK INDUSTRIAL INC. will be the exclusive supplier of Rigging and Machinery Installation Services to FABTECH Canada 2016. As the specialized material handlers for FABTECH Canada 2016 in Toronto Ontario, we have prepared the following package of information and order forms for our services. Please review and complete the enclosed information accurately as we want to ensure that your move in and out runs as smoothly and efficiently as possible.

All work done at the show is based on the hourly rates (rates included in kit) and all payments are due in advance of the show.

In order to avoid delays in processing of both incoming and outgoing equipment, it is imperative that your method of payment be in our files prior to the start of the show.

We look forward to working with you, and wish you all great success at FABTECH Canada 2016.

Yours truly,

GES

Trade-Mark Industrial Inc.

HEAVY MACHINERY HANDLING SUGGESTIONS FOR A SMOOTH/COST EFFECTIVE SHOW

Please ensure that your staff and technicians responsible for loading or for preparing the booth at the show have been given a copy of this list. If you follow the basic rules provided, the experience should be a good one and your costs will be kept to a minimum.

- 1) Loading Please ensure your trucks are loaded friendly for removal.
IE: On at least 4 – 6" blocking, fork pockets turned to side of trailer bed.
*(Boom lifts take more time than forks)
- 2) Special Rigging Please ensure any special rigging that makes the installation of your equipment easier has been shipped with your equipment and that the technicians are aware.
(ie: Spreaders)
- 3) Skidding & Boxes Skidding and Boxes require additional work to remove.
Either leave skidding on equipment or reduce their use.
BOXES & SKIDDING MUST BE KEPT OUT OF THE AISLES.
- 4) Labelling Be sure all additional components that you will want stored away from your booth (ie: skids, containers, boxes etc.) are clearly labelled to avoid delays in finding them. Please label clearly with Large Print the company name and booth number.
- 5) Final Placement Take the time to be sure of the exact final location of your machinery, **BEFORE WE ARRIVE.** Relocating machinery is costly.
- 6) Authority Please instruct the person in charge during installation that they have your authority and that they will be signing for the work performed in that booth. Maintain all copies of TIME SHEETS so that you have a record for your company.
- 7) Planning Plan your work prior to our arrival to minimize the amount of wasted time due to decision making. This will also minimize the number of return visits.
- 8) Organize Organize your truckloads to match your booth expectations.
Good organization at home will be more cost effective than trying to organize at the show.
- 9) Credit Cards Be sure you have completed the credit card section of our Heavy Machinery Handling order form. This helps to eliminate any on-site delays relating to payment.
- 10) Payments All payments will be required on Credit Card or Certified Cheque prior to the reloading of any equipment.

Your cooperation on these matters is necessary, and for your own benefit.



Heavy Machinery Handling ORDER FORM

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 www.gesexpo.ca
torontoexhibitorservices@ges.com www.gesexpo.ca

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|--|--|--------------------------------------|--------------------------|--|--|
| SHOW: FABTECH Canada 2016 | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">DISCOUNT PRICE DEADLINE DATE:</td> <td style="width: 50%;">February 22, 2016</td> </tr> </table> | DISCOUNT PRICE DEADLINE DATE: | February 22, 2016 | | |
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| EXHIBITOR INFORMATION | | | | | |
| BOOTH #: _____ | | | | | |
| COMPANY _____ | | | | | |
| STREET _____ | | | | | |
| CITY _____ PROV/STATE _____ CODE _____ | | | | | |
| E-MAIL _____ | | | | | |
| PHONE _____ FAX _____ | | | | | |
| CONTACT NAME _____ | | | | | |
| CREDIT CARD AUTHORIZATION | | | | | |
| <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;"> </td> <td style="width: 25%;"> </td> <td style="width: 25%;"> </td> <td style="width: 25%;"> </td> </tr> </table> | | | | | |
| | | | | | |
| EXPIRY DATE _____ / _____ | | | | | |
| CARDHOLDER NAME _____ | | | | | |
| CARDHOLDER SIGNATURE _____ | | | | | |
| <input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA) | | | | | |

CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE

HEAVY MACHINERY HANDLING SERVICES:

STRAIGHT TIME

OVERTIME

The following services are available to Exhibitors based on a minimum 2 man crew, for a 1 hour minimum each.

Monday - Friday
8:00am - 4:00pm

Monday - Friday after 4:00 pm
Sat & Sun & *Holidays
Friday March 25th, 2016 is a holiday
(Good Friday)

| | | |
|---|-------------------|-------------------|
| Rigger/Millwright | \$135.00 per hour | \$239.40 per hour |
| Forklift with Operator: (5,000lb - 15,000lb) | \$246.00 per hour | \$343.50 per hour |
| Forklift with Operator: (15,000lb - 30,000lb) | \$278.00 per hour | \$448.50 per hour |
| Forklift with Operator: (30,000lb - 40,000lb) | \$370.00 per hour | \$565.50 per hour |
| Forklift with Operator: (40,000lb - 80,000lb) | \$524.00 per hour | \$616.50 per hour |

Additional Notes for Heavy Machinery Handling Orders:

- 1) All work will be performed with a minimum of a two-man crew, consisting of a forklift operator and foreman rigger.

To maintain a "Safety First" environment, heavy lifts (requiring forklift capacity in excess of 35,000 pounds), complex lifts and any lift requiring more than one forklift, will require additional manpower for a safe operation. Additional manpower will be assigned at the discretion of GES.
- 2) All Crews – One-hour minimum will apply.

SERVICES OVER 1 HOUR MINIMUM WILL BE CHARGED IN 1/2 HOUR INCREMENTS PER FORKLIFT.

Terms and Conditions

- Collect shipments will not be accepted.
- GES is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- GES Limits of Liability & Responsibility apply to this service.

| | |
|-----------------|--|
| SUBTOTAL | |
| 13% HST | |
| TOTAL | |
| HST #R104060264 | |

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature

Date



Deadline to submit form: Monday, February 22, 2016

PLEASE FAX COMPLETED FORM TO:

FAX NUMBER: 905-283-0501

MOVE IN TIME WILL BE ALLOTTED ONLY WHEN COMPLETED FORM IS RECEIVED AT GES CANADA OFFICE
RETAIN A COPY OF COMPLETED FORMS FOR YOUR RECORDS