

# **FABTECH Canada 2016**

Toronto Congress Centre North Hall March 22<sup>nd</sup>-24<sup>th</sup> 2016 Toronto, Ontario



### **Customs Clearance & Transportation Services**

TWI Group Inc. has been appointed by SME as the Official Customs Broker & Transportation Provider for all shipments originating outside of Canada. Using the official broker will eliminate the possibility of materials being held at the border by Canada Border Services Agency (Canada Customs) due to improper or insufficient documentation resulting in these same materials arriving too late or not at all. We will assist all Exhibitors with their temporary imports, permanent entries & export of Exhibit Materials.

Please Note: Exhibitors using their own broker will have to arrange their own bond or cash deposit with Canada Customs at the point of entry into Canada.

### **TWI Group Inc.** will provide the following services:

- Provide on-site service from the first move-in day to the last move-out day
- Post all securities and bonds with Canadian Border Services Agency
- Prepare the proper Customs entries to account for any sales you may make & remit the payments to Customs
- Prepare outbound export documents, bills of lading and provide US Customs Clearance when required as well as providing shipping labels

For more information, please contact:

Pat D'Alessandro

Phone: 905.812.1124 ext. 9410

Mobile: 416.726.7229 Fax: 905.812.0133

Email: PD'Alessandro@twigroup.com

Zaza Vili

Phone: 905.812.1124 ext. 9408

Mobile: 416.998.9398 Fax: 905.812.0133 Email: ZVili@twigroup.com



# Form Checklist

	<ul> <li>Customs &amp; Transportation Services Order Form (Mandatory)</li> <li>Please ensure that all fields, including credit card information are completed.</li> <li>Note: IRS# (U.S. Tax ID, or E.I.N.) is required if goods will be returning to the USA.</li> </ul>
	<ul> <li>Canada Customs Invoice / Commercial Invoice (Mandatory)</li> <li>Complete all required information per example provided.</li> <li>All invoices MUST include detailed descriptions (easily identifiable by Canada Customs), countries of origin, and values for all items in the shipment.</li> <li>For shipments that include electronics, please also provide the brand name and model # for each item in the description.</li> </ul>
	<ul> <li>Advanced Warehouse Order Form</li> <li>Required for any shipments that will be arriving at the advanced warehouse prior to the event move-in.</li> <li>Please ensure that all fields, including credit card information and carrier/shipment information are completed.</li> </ul>
	Certificate of Registration (CF4455) - Required for all shipments from the USA.
	Statement Regarding the Importation of Radio Frequency Devices Capable of Causing Harmful Interference (FCC Form 740)  - Required for electronic commodities; one form for each model #.
	Declaration for Imported Electronic Products Subject to Radiation Control Standards (FDA Form 2877)  - Required for electronic commodities; one form for each model #.
**NC	OTE: All forms must be completed and returned to TWI Group Inc. for review, prior to shipping.

T 905.812.1124 F 905.812.0133 <u>www.twigroup.com</u>



# **Shipping Checklist**

### \*\*PRIVATE VEHICLE & AIRLINE HAND BAGGAGE:

If you intend to bring your goods across the border in a private (personal, company, or rental) vehicle, or carry them as baggage on an airline, there are documents that must accompany the individual carrying the materials. Please contact TWI Group Inc. at least 1 week in advance of your expected crossing.

Complete required forms above & send them to TWI Group Inc. via e-mail or fax.
<ul> <li>Schedule your pick-up (if not arranging transportation through TWI Group Inc.).</li> <li>We strongly suggest that exhibitors DO NOT ship by parcel courier, or by mail. Please contact TWI Group Inc. for advice on how best to handle these types of shipments.</li> <li>Goods being shipped need to abide by the following timelines:</li> </ul>
<ul> <li>TRUCK / COMMON CARRIER: schedule to arrive 1 week prior to show opening.</li> <li>AIRFREIGHT: schedule to arrive 3 days (minimum) prior to show opening.</li> <li>VAN LINE: shipments may be sent direct to show site and should be scheduled for delivery on the appropriate move-in day.</li> </ul>
<ul> <li>All shipments <u>MUST BE SENT PREPAID</u>. TWI Group Inc. will not accept any collect freight charges. Shipments sent collect will be refused.</li> </ul>
<ul> <li>Label your freight.</li> <li>All pieces must be labelled clearly; showing the address where the freight is going, piece # and total # of pieces (e.g. piece 1 of 3), emergency contact information, and "NOTIFY TWI GROUP INC. FOR CUSTOMS CLEARANCE".</li> <li>For freight on skids/pallets, if possible, we recommend that a label be placed on each individual carton, case, etc. and that any large pieces have labels placed on multiple sides.</li> <li>Ensure that any previous shipping labels (used for past shipments) have been removed / destroyed.</li> </ul>
<ul> <li>Ship your goods, ensuring that the appropriate documents have been provided.</li> <li>The Bill of Lading or Air Waybill, all Customs documents, and labels must be marked "NOTIFY TWI GROUP INC. FOR CUSTOMS CLEARANCE".</li> <li>If shipping out of the USA, the body of the Bill of Lading or Air Waybill must also be marked "CERTIFICATE OF REGISTRATION (CF4455) ATTACHED. GOODS MUST BE PRESENTED TO U.S. CUSTOMS PRIOR TO EXPORT FROM THE USA. STAMPED COPIES MUST BE PROVIDED TO TWI GROUP INC. (FAX: 905-812-0133), AND TURNED OVER ON DELIVERY."</li> <li>3 completed copies of the Canada Customs Invoice must be attached to the Bill of Lading or Air Waybill.</li> <li>If shipping out of the USA, 3 copies of the Certificate of Registration (CF4455) must be attached to the Bill of Lading or Air Waybill.</li> </ul>
On show site:  - The show site has been declared a bonded area for the entire event. Under NO circumstances are any goods to be removed without prior consent of TWI Group Inc.  - TWI Group Inc. can provide the following services:  - Return of goods to your stated destination - Supply required shipping documents, export documents, and labels - Arrange Customs clearance of any goods remaining in Canada; applicable duties and taxes must be paid prior to removal from the show site.  - Arrange transfer of goods to be displayed at another event in Canada  - NOTE: TWI Group Inc. is not responsible for lost, stolen, or damaged freight. All goods

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should be insured for the entire duration of the event; prior to, during, and after.

# **Customs & Transportation Services Order Form**

Please accept this as authority for TWI Exhibition Logistics, Inc. a division of TWI Group, Inc., located at 7145 West Credit Avenue, Building 1, Unit 101A, Mississauga, ON L5N 6J7; business number 129144481RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in TWI Group, Inc. Standard Trading Conditions, including but not limited to:



Delivering First Class Service Every Time

- The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released or to be released; and The transportation, warehousing, and distribution of such goods.

John Smith

Signature:

Title:

Date:

Name: JOHN SMITH

OCT. 12, 2015

In signing this form, I grant TWI Exhibition Logistics, Inc., a division of TWI Group, Inc., full power and authority to appoint a sub-agent, where required.

This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

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Signature:

Name:

Title:

Date:

# **Customs & Transportation Services Order Form**

Please accept this as authority for TWI Exhibition Logistics, Inc. a division of TWI Group, Inc., located at 7145 West Credit Avenue, Building 1, Unit 101A, Mississauga, ON L5N 6J7; business number 129144481RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in TWI Group, Inc. Standard Trading Conditions, including but not limited to:



The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released or to be released; and The transportation, warehousing, and distribution of such goods. Delivering First Class Service Every Time

2.

In signing this form, I grant TWI Exhibition Logistics, Inc., a division of TWI Group, Inc., full power and authority to appoint a sub-agent, where required.

This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

☐ Continuous Authority granted

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## **COMMERCIAL INVOICE / PACKING LIST**

Sender:

ABC COMPANY 123 SOMEPLACE AVENUE, SUITE 3 NEW YORK, NY 10093

JOHN SMITH - 555-555-0000

Consignee:

ABC COMPANY, BOOTH #1001 NAME OF THE SHOW/EVENT VENUE NAME VENUE ADDRESS

ONSITE CONTACT NAME & CELL PHONE #

License:	LICENSE #, IF APPLICABLE
Carnet:	CARNET #, IF APPLICABLE
IRS #:	12-3456789
Pieces:	3
Weight:	512 ☐ kg 🗷 lbs
Currency:	USD
Ship Date:	10/15/2015

REMARKS ("X" each item)

\*A – TEMPORARY IMPORT \*B – PERMANENT IMPORT

\*C – GIVEN AWAY / SOLD

	ı														
# of	Item	Qty	Description of Contents	Origin	Weight		mensio (Inches)		СВМ	нтѕ	Re	emark	s*	Val	ue
Pieces	No.		Please include Brand Name & Model # for all electronic equipment.		in kg	L	W	Н			Α	В	С	Unit Value	Total Value
1 OF 3	1	1	DISPLAY BOOTH - BACKWALLS, PANELS,	USA	120	48	48	48	1.81	9403.20.00.70	X			10,000.00	10,000.00
			LIGHTS, GRAPICS, CARPET & UNDERPAD												
	2	2	55" LED TV'S - LG MODEL# 55EG9100	CHINA	20					8528.72.33.00	X			700.00	1,400.00
	2	2	METAL TV STANDS	JAPAN	22					9403.20.00.70	X			200.00	400.00
2 OF 3	1	1000	ADVERTISING LITERATURE	USA	45	23	23	48	0.42	4911.10.00.39			X	0.05	50.00
	2	400	BALL POINT PENS	CHINA	5					9608.10.00.00			X	0.15	60.00
3 OF 3	1	200	CATALOGS	USA	20	23	23	48	0.42	4911.10.00.31			X	1.00	200.00
	2	2	POSTERS	USA	1					4911.91.00.20		X		15.00	30.00

<sup>\*\*</sup>FOB (Free On Board) VALUE: indicates the cost of goods, including all transportation and insurance costs up to the port of departure; the "Price Paid"

**FOB VALUE:	12,140.00
INSURANCE:	80.00
FREIGHT CHARGE:	700.00
**TOTAL CIF VALUE:	12,920.00

The shipper hereby authorizes TWI and their agent, in his name and behalf, to prepare any export documentation, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the conditions of carriage. The values listed on this document represent fair-market value.

Signature:	John	Smith	Date:	10/12/2015	
	mestre wowtheather	A			

<sup>\*\*</sup>CIF (Cost, Insurance, and Freight) VALUE: indicates the value of the goods including freight and insurance from the port of departure; FOB Value + Insurance + Freight



# COMMERCIAL INVOICE / PACKING LIST

Sender:				Consignee:						License: Carnet: IRS #: Pieces: Weight: Currency: Ship Date:			□kg		("X *A – TEN *B – PER	REMARKS " each item) IPORARY IMPORT MANENT IMPORT EN AWAY / SOLD	
# of	Item	Qty	Description of Contents		Origin	Weight		mensio		СВМ	HTS	Re	emark	s*		Val	ue
Pieces	No.		Please include Brand Name & Model # for all electronic	equipment.	201	in kg	L	W	H			Α	В	С	Unit V	/alue	Total Value
**FOB (Fre	e On Board	l) VALUE:	indicates the cost of goods, including all transportation	and insurance c	osts up to th	e port of depa	arture; the	e "Price F	Paid"						**FOB \	VALUE:	
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			orizes TWI and their agent, in his name and with the conditions of carriage. The values							and accep	t any document	s relat	ting to	said :	shipment	and forv	vard this
						Si	ignatur	e:						_	Date: _		

### **Advance Warehouse Order Form**

Company Name: ABC COMPANY

Address: 123 SOMEPLACE AVENUE

Show/Event Name: NAME OF THE SHOW/EVENT YOU ARE ATTENDING



Booth #:

1001

Show/Event Dates: DATES THE SHOW/EVENT IS BEING HELD

Company Name: ABC COMPANY

Facility Name: SHOW/EVENT VENUE NAME

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Billing Info.														
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	City: NEW	/ YORK State/Prov:	NY Zip/Post: 10093	eli	City: TORC		State/Prov: ON	Zip/Post: M	0X 0X0					
В	Contact N	ame: JOHN SMITH	Tel: 555-555-0000		On-site Co	ntact: JANI	E DOE	Cell: 555-55	5-0002					
	E-mail: J	SMITH@ABCCOMPANY.COM	Fax:555-555-0001		E-mail: JD	OE@ABCC	OMPANY.COM							
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t	Cardholde	er Name: JOHN SMITH		Title	e: CEO									
en	Credit Car	rd Number: 1234 5678 9123	4567	Exp	oiry Date: 0	7/18								
Payment Info.	I hereby authorize use of this card for payment of services relative to this form. I understand that declined credit cards are subject to a 30% surcharge (minimum \$50.00).													
Pã		01	0 11											
	Cardholde	er Signature: <b>John</b>	Smith	Dat	e: DD/MM	I/YY								
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		ame: TRANSPORTATION CO	OMPANY				SUSAN JOHNSON							
		ontact Tel: 555-555-1000					SJOHNSON@TRANSPO	RTATIONCOMPA	NY.COM					
		ate: 10/15/2015		Hours of Operation: 8 AM - 5 PM Delivery Time/Window: 11 AM - 3 PM										
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fo.	Pieces	(Box/Crate/Skid, etc.)		Length	Width	Height		Per Piece	Total					
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	3	Total						Total Weight:	512					

arranged with TWI Group, Inc. Subject to the terms and conditions of liability for loss/damage, stated below. Please contact TWI Group, Inc. for more information on Cargo Insurance.

Cargo Insurance / Declared Value

ADVANCE SHIPMENTS TO WAREHOUSE: \$39.00 PER 100 LBS (PLEASE NOTE: 300 LBS MINIMUM)

This shipment is covered under basic carrier liability, direct with the carrier. Maximum liability (declared value for carriage of this shipment) is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds for that part of the shipment lost or damaged, but not less than \$50.00 per shipment UNLESS additional Cargo Insurance has been

ADVANCE WAREHOUSE SERVICES DO NOT INCLUDE MATERIAL HANDLING SERVICES AND CHARGES.
ADVANCE WAREHOUSE SERVICES INCLUDE DELIVERY TO SHOW SITE ONLY.
YOUR CARRIER MUST PICK UP YOUR MATERIALS DIRECTLY FROM SHOW SITE AT THE CONCLUSION.

The warehouse will start receiving freight 30 days prior to the event from 9am to 3pm, Monday to Friday.

### Terms & Conditions

This order is placed with the specific understanding that we hereby release TWI Group, Inc. and/or agents from all liability for loss, damage and/or theft to our merchandise and property, no matter how caused, and we have insured all such properties being handled; 1) TWI Group, Inc. shall not be responsible for damage to uncrated materials, improperly packaged goods or concealed damage. 2) TWI Group, Inc. will not be responsible for any loss/damage/delay due to fire, acts of god, strikes, lock outs of any kind beyond its control. 3) TWI Group, Inc. liability is outlined in the above Cargo Insurance / Declared Value section. We are self-insured, or have made other appropriate insurance arrangements and paid applicable charges. 4) TWI Group, Inc. shall not be liable to any extent whatsoever for the actual, potential or assumed losses or profits or revenues, or for any collateral costs which may result from any loss or damage to materials. 5) All hazardous materials have been declared, and we abide by all Federal, Provincial, State and Local laws.

Client Signature					
I have read and agree to the terms of this contract.					
		010.1			
Print Name: JOHN SMITH	Signature:	John Smith	Date:	OCT. 12, 2015	

### **Advance Warehouse Order Form**



Sh	ow/Event I	Name:		,	Show/Eve	nt Dates:							
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후	Cardholde	er Name:		Title	:								
Jen	Credit Car	d Number:		Ехр	iry Date:								
Payment Info.	I hereby authorize use of this card for payment of services relative to this form. I understand that declined credit cards are subject to a 30% surcharge (minimum \$50.00).												
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Shipment Info.		, ,	@ Dimensions (Inches) Each				@ Weight (lbs) Each						
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gic			@ Dimensions (Inches) Each				@ Weight (lbs) Each						
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			s for that part of the shipment lost or da terms and conditions of liability for loss										
	Insurance.	,, ,,,,,,,,	,										

ADVANCE SHIPMENTS TO WAREHOUSE: \$39.00 PER 100 LBS (PLEASE NOTE: 300 LBS MINIMUM)

ADVANCE WAREHOUSE SERVICES DO NOT INCLUDE MATERIAL HANDLING SERVICES AND CHARGES.
ADVANCE WAREHOUSE SERVICES INCLUDE DELIVERY TO SHOW SITE ONLY.
YOUR CARRIER MUST PICK UP YOUR MATERIALS DIRECTLY FROM SHOW SITE AT THE CONCLUSION.

The warehouse will start receiving freight 30 days prior to the event from 9am to 3pm, Monday to Friday.

### Terms & Conditions

This order is placed with the specific understanding that we hereby release TWI Group, Inc. and/or agents from all liability for loss, damage and/or theft to our merchandise and property, no matter how caused, and we have insured all such properties being handled; 1) TWI Group, Inc. shall not be responsible for damage to uncrated materials, improperly packaged goods or concealed damage. 2) TWI Group, Inc. will not be responsible for any loss/damage/delay due to fire, acts of god, strikes, lock outs of any kind beyond its control. 3) TWI Group, Inc. liability is outlined in the above Cargo Insurance / Declared Value section. We are self-insured, or have made other appropriate insurance arrangements and paid applicable charges. 4) TWI Group, Inc. shall not be liable to any extent whatsoever for the actual, potential or assumed losses or profits or revenues, or for any collateral costs which may result from any loss or damage to materials. 5) All hazardous materials have been declared, and we abide by all Federal, Provincial, State and Local laws.

Client Signature			
I have read and agree to the terms of this cont	ract.		
Print Name:	Signature:	Date:	

					Form Approved. OMB No. 1651-0010
			DMELAND SECURITY  d Border Protection		NO.
			REGISTRATION		
19 CFR 10.8, 10.9, 10.68 148.1, 148.8, 148.32, 148	, (NOTE: N	lumber of copies to be submi	tted varies with type of transaction. to number of copies required.)		
VIA (Carrier)	5.57 IIIquii	e at Fort Director's office as	B/L or INSURED NO.	DATE	
NAME	OF TRANSPORTATION C	OMPANY	BILL OF LADING / AIR WAY	/BILL#	10/15/2015
	ZIP CODE TO WHICH CERTI	FIED FORM IS TO BE	AR	TICLES EXPO	DRTED FOR:
MAILED (If Applicable)			ALTERATION*	P	ROCESSING*
ABC COMPANY			REPAIR*	$\boxtimes$ c	OTHER, (specify)
c/o TWI Canada 7145 West Credit	Δνέημε		USE ABROAD	_	DISPLAY / TOOLS OF TRADE
	01A Mississauga ON		REPLACEMENT		G
L5N 6J7			abroad is	subject to C	tions, repairs, or processing CBP duty.
		LIST AR	TICLES EXPORTED		
Number Packages	Kind of Packages		Descript	ion	
1	SKID			, GRAPHIC	S, CARPET & UNDERPAD (USA)
		2 METAL TV STANDS			·
1	BOX	1000 ADVERTISING 400 BALL POINT PER	LITERATURE (USA) NS (CHINA)		
1	BOX	200 CATALOGS (USA) 2 POSTERS (USA)			
		21 001ER0 (00A)		•	
		***************************************			
					SE VALIDATE TO SHOW PROOF 85.00 ON THE RETURN ENTRY.
■ SIGNATURE OF C	OWNER OR AGENT (Print or 1				DATE
JOHN SMITH	John Smith	í			10/12/2015
<u>,                                      </u>	70.000	The Above-D	escribed Articles Were:		
	EXAMINED		BE SURE TO MAR	K THE F	OLLOWING IN THE BODY OF
DATE	PORT		YOUR BILL OF LAI	DING OF	R AIR WAYBILL:
SIGNATURE OF CBP OF	FFICER		SIGNA "CERTIFICATE OF		,
					T BE PRESENTED TO U.S.
		CERTIFIC	ALE YORK CODIE		ORT FROM THE USA. BE PROVIDED TO TWI
Duty-free entry is claimed	for the described articles as h	aving been exported without	DOTTOTAL		2-0133), AND TURNED OVER
A					
AIIE	NITION OFF		ON DELIVEDÒ "	. 905-612	
	NTION CBP:	FORMAL	ON DELIVEDÒ "	. 905-612	- I V
	ENTION CBP:		ON DELIVEDÒ "	, DE 1	-14
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	ENTION CBP:	PREPAR SCAN TH	ED PLEAS IE ACE E-MA	E BE	SURE TO ST. Y-FREE RE-ENTRY
	MPORTER ( <i>Print or Type <u>and</u></i>	PREPAR SCAN TH (THIS DOCUMEN' REQUIREMENTS	ED PLEAS IE ACE E-MA	E BE	SURE TO EST.  Y-FREE RE-ENTRY )
SIGNATURE OF II  JOHN SMITH	MPORTER (Print or Type <u>and</u> <b>John Smit</b>	PREPAR SCAN TH (THIS DOCUMEN' REQUIREMENTS	ED PLEAS HE ACE E-MA T WAS VALIDATED TO ME UNDER HS# 9801.00.85.0	E BE NIFE EET DUTY 10, ONLY.	SURE TO EST. Y-FREE RE-ENTRY ) DATE 10/12/2015
	MPORTER (Print or Type <u>and</u> <b>John Smit</b>	PREPAR SCAN TH (THIS DOCUMEN' REQUIREMENTS	ED PLEAS IE ACE E-MA	E BE NIFE EET DUTY 10, ONLY.	SURE TO EST. Y-FREE RE-ENTRY ) DATE 10/12/2015

Paperwork Reduction Act Notice: This request is in accordance with the Paperwork Reduction Act. The information to be provided is submitted by importers/exporters. Completion of this form is mandatory and to your benefit. The estimated average burden associated with this collection of information is 3 minutes per respondent depending on individual circumstances. Comments concerning the accuracy of this burden estimates and suggestions for reducing this burden should be directed to Bureau of Customs and Border Protection, Information Services Branch, Washington, DC 20229, and to the Office of Management and Budget, Paperwork Reduction Project (1651-0010), Washington, DC 20503.

			OMELAND SECURI		NO.	651-0010
	CER'	TIFICATE OF	REGISTRATIO	ON		
19 CFR 10.8, 10.9, 10.6 148.1, 148.8, 148.32, 14	8. (NOTE: N	Number of copies to be subm	nitted varies with type of transation	action.		
VIA ( <i>Carrier</i> )	0.07	o at t of Brostor o omeo as	B/L or INSURED NO.	,	DATE	
NAME, ADDRESS, AND MAILED (If Applicable)	) ZIP CODE TO WHICH CERT	IFIED FORM IS TO BE		ARTICLES EXP	ORTED FOR:	
. ,,		LIST AB	é		PROCESSING* OTHER, (specify)  tions, repairs, or processing CBP duty.	<u>-</u>
Number	Kind of	LIST AR	RTICLES EXPORTED	Description		
■ SIGNATURE OF	OWNER OR AGENT (Print or	Type <u>and</u> Sign)			DATE	
	*					
	EXAMINED	The Above-I	Described Articles Were:	LADEN under my	euponyicion	
DATE	PORT		DATE	PORT	Supervision	
SIGNATURE OF CBP C	DFFICER		SIGNATURE OF CBP OFF	ICER		
			CATE ON RETURN			
		and a second control			xcept as noted: (use reverse if needed	~
SIGNATURE OF	IMPORTER (Print or Type and				DATE	
	NOTE: Certifying of	ficers shall draw lines t	hrough all unused spac	es with ink or indel	ible pencil.	

Paperwork Reduction Act Notice: This request is in accordance with the Paperwork Reduction Act. The information to be provided is submitted by importers/exporters. Completion of this form is mandatory and to your benefit. The estimated average burden associated with this collection of information is 3 minutes per respondent depending on individual circumstances. Comments concerning the accuracy of this burden estimates and suggestions for reducing this burden should be directed to Bureau of Customs and Border Protection, Information Services Branch, Washington, DC 20229, and to the Office of Management and Budget, Paperwork Reduction Project (1651-0010), Washington, DC 20503.

# STATEMENT REGARDING THE IMPORTATION OF RADIO FREQUENCY DEVICES CAPABLE OF CAUSING HARMFUL INTERFERENCE

(Read instructions before completing form. Please type or print clearly in ink.)

Part I - All Blocks MUST Be Completed							
Date of Entry	Entry Number	Port of Entry <sup>1</sup>	Harmonized Tariff Number <sup>2</sup>	Quantity of Item (not number of containers) <sup>3</sup>			
				2 (QTY OF ITEMS OF THE SAME MODEL#)			

Device Model/Type Name or #	Trade Name	FCC ID	Description of Equipment
55EG9100 (MODEL #)	LG (BRAND)	BEJLGSBW41 (USE FCC ID # SHOWN ON BACK OF DEVICE, OR IF ONLY FCC SYMBOL IS SHOWN THEN LEAVE BLANK)	55" LED TELEVISION (DESCRIPTION)

Manufacturer's Name and Address	Consignee's Name and Address	Importer's Name and Address
**LG Electronics (Hangzhou) Co., Ltd 9, No. 23 Street, HEDA, Hangzhou 310018, China (**ADDRESS IN THE COUNTRY WHERE THE EQUIPMENT WAS MADE IF THE ADDRESS DOES NOT MATCH THE COUNTRY OF ORIGIN, THE FORM IS INVALID AND WILL BE REJECTED)	ABC COMPANY 123 SOMEPLACE AVENUE, SUITE 3 NEW YORK, NY 10093 (ADDRESS WHERE THE SHIPMENT WILL BE RETURNING TO, IN THE USA)	ABC COMPANY 123 SOMEPLACE AVENUE, SUITE 3 NEW YORK, NY 10093 (ADDRESS WHERE THE SHIPMENT WILL BE RETURNING TO, IN THE USA)

Printed or Typed Name of Importer or Consignee	Signature of Importer or Consignee	Date (Month/Day/Year)
JOHN SMITH	John Smith	10/12/2015

Warning: Any person who knowingly makes a false declaration may be fined not more than \$250,000 or imprisoned not more than 5 years, or both, pursuant to 18 U.S.C. § 1001.

# Part II - With Regard to the Importation of the Described Radio Frequency Device(s), I DECLARE THAT: Check this box IF there is an FCC ID # on the equipment. 1. The FCC has issued a grant of equipment authorization for the FCC ID listed above. 2. An FCC grant of equipment authorization and an FCC ID are not required, but the equipment complies with FCC technical requirements. Check this box IF there is no FCC ID # on the equipment, but there is a FCC symbol. 3. The described equipment is being imported in limited quantities for testing and evaluation for compliance with technical requirements or marketing suitability. The equipment will not be offered for sale or otherwise marketed. (See Instructions) 4. The described equipment is being imported in limited quantities for demonstration at industry trade shows and will not be offered for sale or otherwise marketed. (See These boxes do not apply for goods returning from Canadian Events. 5. The described equipment is being imported for use exclusively by the U.S. Government. 7. Three or fewer radio receivers, computers, or other unintentional radiators as defined in Part 15 of the FCC Rules, are being imported for an individual's personal use and are not intended for sale. 8. The described equipment is being imported for repair and will not be offered for sale or otherwise marketed.

- Port of Entry Use Schedule D Classification of U.S. Customs Districts and Ports for U.S. Foreign Trade Statistics a four digit code i.e., New York City, NY 1001.
- 2. Harmonized Tariff Number Harmonized Tariff Schedule of the United States.
- 3. This quantity must be total number of items, not number of containers.

# STATEMENT REGARDING THE IMPORTATION OF RADIO FREQUENCY DEVICES CAPABLE OF CAUSING HARMFUL INTERFERENCE

(Read instructions before completing form. Please type or print clearly in ink.)

Part I - All Blocks	<b>MUST</b> Be Co	mpleted							
Date of Entry	Entry Number Po		Port of Entry <sup>1</sup> Harr		Harmonized T	Iarmonized Tariff Number <sup>2</sup>		Quantity of Item (not	number of containers)3
		•							
Device Model/Type	e Name or #	Trade	Name		FCC ID			Description of I	Equipment
M C + ' -	NI A A A	1	C		'- NI I	A 11			A 1.1
Manufacturer's Name and Address		ıress	Consignee's Name and Address				Importer's Name and	Address	
			I					1	
Printed or Typed N	ame of Import	er or Cons	ignee		Signatu	re of Impo	orter o	or Consignee	Date (Month/Day/Year)
	<u>-</u>		-0			<u> </u>			
Warning: Any norsan who knowingly makes a falsa declaration may be fined not more than						.l 6970.000 •			

Warning: Any person who knowingly makes a false declaration may be fined not more than \$250,000 or imprisoned not more than 5 years, or both, pursuant to 18 U.S.C. § 1001.

Part	Part II - With Regard to the Importation of the Described Radio Frequency Device(s), I DECLARE THAT: (Place an "X" in only one box)					
	1. The FCC has issued a grant of equipment authorization for the FCC ID listed above.					
	2. An FCC grant of equipment authorization and an FCC ID are not required, but the equipment complies with FCC technical requirements.					
	3. The described equipment is being imported in limited quantities for testing and evaluation for compliance with technical requirements or marketing suitability. The equipment will not be offered for sale or otherwise marketed. (See Instructions)					
	4. The described equipment is being imported in limited quantities for demonstration at industry trade shows and will not be offered for sale or otherwise marketed. (See Instructions)					
	5. The described equipment is being imported solely for export. It will not be offered for sale or otherwise marketed in the U.S.					
	5(a). The described equipment is a non-U.S. standard cellular phone that can only function outside of the U.S. (See Instructions)					
	6. The described equipment is being imported for use exclusively by the U.S. Government.					
	7. Three or fewer radio receivers, computers, or other unintentional radiators as defined in Part 15 of the FCC Rules, are being imported for an individual's personal use and are not intended for sale.					
	8. The described equipment is being imported for repair and will not be offered for sale or otherwise marketed.					

- 1. Port of Entry Use Schedule D Classification of U.S. Customs Districts and Ports for U.S. Foreign Trade Statistics a four digit code i.e., New York City, NY 1001.
- 2. Harmonized Tariff Number Harmonized Tariff Schedule of the United States.
- 3. This quantity must be total number of items, not number of containers.

### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

PUBLIC HEALTH SERVICE FOOD AND DRUG ADMINISTRATION

### **DECLARATION FOR IMPORTED ELECTRONIC PRODUCTS SUBJECT TO** RADIATION CONTROL STANDARDS

Form Approved OMB No. 0910-0025

### **INSTRUCTIONS**

- 1. If submitting entries electronically through ACS/ABI, hold FDA-2877 in entry file. Do not submit to FDA unless requested.
- 2. If submitting paper entry documents, submit the following to FDA: a. 2 copies of Customs Entry Form (e.g. CF 3461, CF 3461 Alt,
  - CF 7501, etc.)

b. 1 copy of FDA 2877 c. Commercial Invoice(s) in English. U.S. CUSTOMS PORT OF ENTRY ENTRY NUMBER DATE OF ENTRY NAME & ADDRESS OF MANUFACTURING SITE; COUNTRY OF ORIGIN NAME & ADDRESS OF IMPORTER & ULTIMATE CONSIGNEE (if not importer) \*\*LG Electronics (Hangzhou) Co., Ltd ABC COMPANY 123 SOMEPLACE AVENUE, SUITE 3 9, No. 23 Street, HEDA, Hangzhou 310018, China (\*\*ADDRESS IN THE COUNTRY WHERE THE EQUIPMENT WAS MADE -- IF NEW YORK, NY 10093 (ADDRESS WHERE THE SHIPMENT WILL BE RETURNING TO. IN THE USA) THE ADDRESS DOES NOT MATCH THE COUNTRY OF ORIGIN, THE FORM IS INVALID AND WILL BE REJECTED) PRODUCT DESCRIPTION QUANTITY (Items/Containers) MODEL NUMBER(S) & BRAND NAME(S) LG (BRAND) 2 (QTY OF ITEMS OF THE 55" LED TELEVISION (DESCRIPTION) SAME MODEL#) 55EG9100 (MODEL #) (Mark X applicable statements, fill in blanks, & sign) DECLARATION: I / WE DECLARE THAT THE PRODUCTS IDENTIFIED ABOVE: ☐ A. ARE NOT SUBJECT TO RADIATION PERFORMANCE STANDARDS BECAUSE THEY: 1. Were manufactured prior to the effective date of any applicable standard; Date of Manufacture

2.	Are excluded by the applicability clause or definition in the standard or by FDA written guidance.
	Specify reason for exclusion
<u>3</u> .	Are personal household goods of an individual entering the U.S. or being returned to a U.S. resident. (Limit: 3 of each product type).
4.	Are property of a party residing outside the U.S. and will be returned to the owner after repair or servicing.
<u> </u>	Are components or subassemblies to be used in manufacturing or as replacement parts (NOT APPLICABLE to diagnostic x-ray parts).
☐ 6.	Are prototypes intended for on going product development by the importing firm, are labeled "FOR TEST/EVALUATION ONLY," and will be exported,
	destroyed, or held for future testing (i.e., not distributed). (Quantities Limited - see reverse.)
<b>7</b> .	Are being reprocessed in accordance with P.L. 104-134 or other FDA guidance, are labeled "FOR EXPORT ONLY," and will not be sold, distributed,
	or transferred without FDA approval.

X B. COMPLY WITH THE PERFORMANCE STANDARDS WHICH ARE APPLICABLE AT DATE OF MANUFACTURE AND THAT A CERTIFICATION LABEL OR TAG TO THIS EFFECT IS AFFIXED TO EACH PRODUCT. COMPLIANCE DOCUMENTED IN:

Last annual report or Product/Initial report			
ACCESSION NUMBER of Report	Name of Ma	ANUFACTURER OF RECORD	(Filed report with FDA/CDRH)

🔀 2. Unknown manufacturer or report number, State reason: PURCHASED FROM RETAILER IN USA, USED AT CDN EVENT, RETURNING TO USA.

C. DO NOT COMPLY WITH PERFORMANCE STANDARDS; ARE BEING HELD UNDER A TEMPORARY IMPORT BOND; WILL NOT BE INTRODUCED INTO COMMERCE: WILL BE USED UNDER A RADIATION PROTECTION PLAN: AND WILL BE DESTROYED OR EXPORTED UNDER U.S. CUSTOMS SUPERVISION WHEN THE FOLLOWING MISSION IS COMPLETE:

1. Research, Investigations/Studies, or Training (attach Form FDA 766)

2. Trade Show/Demonstration; List dates & use restrictions

D. DO NOT COMPLY WITH PERFORMANCE STANDARDS; ARE HELD AND WILL REMAIN UNDER BOND; AND WILL NOT BE INTRODUCED INTO COMMERCE UNTIL NOTIFICATION IS RECEIVED FROM FDA THAT PRODUCTS HAVE BEEN BROUGHT INTO COMPLIANCE IN ACCORDANCE WITH AN FDA APPROVED PETITION. (See Form FDA 766.)

Approved Petition is attached.

2. Petition Request is attached.

3. Request will be submitted within 60 days.

WARNING: Any person who knowingly makes a false declaration may be fined not more than \$10,000 or imprisoned not more than 5 years or both, pursuant to Title 18 U.S.C. 1001. Any person importing a non- compliant NAME AND TITLE OF RESPONSIBLE PERSON electronic product may also be subject to civil penalties of \$1000 per violation, up to a maximum \$300,000 for related violations pursuant to Title 21 U.S.C. 360pp.

SIGNATURE OF IMPORTER OF RECORD

JOHN SMITH

Public reporting burden for this collection of information is estimated to average 0.2 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to:

> Food and Drug Administration CDRH (HFZ-342) 2094 Gaither Road Rockville, MD 20850

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

PUBLIC HEALTH SERVICE FOOD AND DRUG ADMINISTRATION

### **DECLARATION FOR IMPORTED** ELECTRONIC PRODUCTS SUBJECT TO RADIATION CONTROL STANDARDS

Form Approved OMB No. 0910-0025

### **INSTRUCTIONS**

- 1. If submitting entries electronically through ACS/ABI, hold FDA-2877 in entry file. Do not submit to FDA unless requested.
  - If submitting paper entry documents, submit the following to FDA: a. 2 copies of Customs Entry Form (e.g. CF 3461, CF 3461 Alt,
    - CF 7501, etc.)
  - b. 1 copy of FDA 2877

c.	Commercial	Invoice(	s) in	English.
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U.S. CUSTOMS PORT OF ENTRY		ENTRY NUMBER	DATE OF ENTRY	
NAME & ADDRESS OF MANUFACTURING SITE; COUNTRY OF ORIGIN		NAME & ADDRESS OF IMPORTER & ULTIN	MATE CONSIGNEE (if not importer)	
PRODUCT DESCRIPTION	QUANTITY (Items/Containers)	MODEL NUMBER(S) & BRAND NAME(S)		
DECLARATION: I / WE DECLARE THAT THE PRODUCTS IDENTIFIED ABOVE: (Mark x applicable statements, fill in blanks, & sign)				
$\square$ A. ARE NOT SUBJECT TO RADIATION PERFORMANCE STANDARDS BECAUSE THEY:				

L	1.	Were manufactured prior to the effective date of any applicable standard; Date of Manufacture
	2.	Are excluded by the applicability clause or definition in the standard or by FDA written guidance.
		Specify reason for exclusion
	3.	Are personal household goods of an individual entering the U.S. or being returned to a U.S. resident. (Limit: 3 of each product type).
	4.	Are property of a party residing outside the U.S. and will be returned to the owner after repair or servicing.
	5.	Are components or subassemblies to be used in manufacturing or as replacement parts (NOT APPLICABLE to diagnostic x-ray parts).
	6.	Are prototypes intended for on going product development by the importing firm, are labeled "FOR TEST/EVALUATION ONLY," and will be exported,
		destroyed, or held for future testing (i.e., not distributed). (Quantities Limited - see reverse.)
	7.	Are being reprocessed in accordance with P.L. 104-134 or other FDA guidance, are labeled "FOR EXPORT ONLY," and will not be sold, distributed,
		or transferred without FDA approval.

☐ B.	COMPLY WITH THE PERFORMANCE STANDARDS WHICH ARE APPLICABLE AT DATE OF MANUFACTURE AND THAT A
	CERTIFICATION LABEL OR TAG TO THIS EFFECT IS AFFIXED TO EACH PRODUCT. COMPLIANCE DOCUMENTED IN:
	1 Last appual report or Product/Initial report

ACCESSION NUMBER of Report	Name of MANUFACTURER OF RECORD (Filed report with FDA/CDRH)
2. Unknown manufacturer or report number; State reason:	

C. DO NOT COMPLY WITH PERFORMANCE STANDARDS; ARE BEING HELD UNDER A TEMPORARY IMPORT BOND; WILL NOT BE INTRODUCED INTO COMMERCE: WILL BE USED UNDER A RADIATION PROTECTION PLAN: AND WILL BE DESTROYED OR EXPORTED UNDER U.S. CUSTOMS SUPERVISION WHEN THE FOLLOWING MISSION IS COMPLETE:

2. Trade Show/Demonstration; List dates & use restrictions \_

 $\Box$  d. Do not comply with performance standards; are held and will remain under bond; and will not be INTRODUCED INTO COMMERCE UNTIL NOTIFICATION IS RECEIVED FROM FDA THAT PRODUCTS HAVE BEEN BROUGHT INTO COMPLIANCE IN ACCORDANCE WITH AN FDA APPROVED PETITION. (See Form FDA 766.)

1. Approved Petition is attached. 2. Petition Request is attached. 3. Request will be submitted within 60 days.

WARNING: Any person who knowingly makes a false declaration may be fined not more than \$10,000 or imprisoned not more than 5 years or both, pursuant to Title 18 U.S.C. 1001. Any person importing a non-compliant electronic product may also be subject to civil penalties of \$1000 per violation, up to a maximum \$300,000 for related violations pursuant to Title 21 U.S.C. 360pp.

SIGNATURE OF IMPORTER OF RECORD

NAME AND TITLE OF RESPONSIBLE PERSON

Public reporting burden for this collection of information is estimated to average 0.2 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to:

> Food and Drug Administration CDRH (HFZ-342) 2094 Gaither Road Rockville, MD 20850

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.