



December, 2015

Dear Exhibitor:

Thank you for joining us at FABTECH Canada 2016.

Enclosed please find your Exhibitor Manual containing all the necessary information for the preparation of your exhibit. There is an abundance of important information contained within and we encourage you to review this manual in its entirety.

Please note the deadlines in our ***Service Providers at a Glance*** guide. Processing these forms at your earliest possible convenience will allow us and our service contractors time to provide you with the best possible service. **Remember – early bird rates generally represent a cost savings for you – so be sure to get all forms in on time to better your bottom line.**

If you have any questions, please do not hesitate to contact me. If you have a specific supplier related question, please feel free to contact the Service Provider directly.

On behalf of the staff and management of SME Canada, we look forward to seeing you at FABTECH Canada 2016.

Sincerely,

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Operations Manager
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