



**92nd CPMA Annual  
Convention & Trade Show**  
May 9 - 11, 2017  
Metro Toronto Convention Centre  
South Building

GES is pleased to have been selected the official service contractor by the Show Organizer to design and produce your show. Our goal is to ensure your show participation is a success.

GES is involved in many areas relative to the show and if at any time during the planning process you are unsure where to turn, just ask us, we are at your service.

Please ensure that you review this section carefully as it contains information, **Advance Pricing dates**, and order forms for each of the many services being provided by GES.

For your convenience, we will be offering the following services:

- ✓ **Expresso Online Ordering**
- ✓ **Furnishings**
- ✓ **Carpet & Underpadding**
- ✓ **Specialty Furnishings**
- ✓ **Exhibits & Accessories**
- ✓ **Signs & Graphics**
- ✓ **Plants**
- ✓ **Installation & Dismantling Labour**
- ✓ **In-Booth Forklift**
- ✓ **Material Handling**
- ✓ **GES Logistics / Shipping**
- ✓ **GES Customs**

Take advantage of up to 40% discount off our Regular Price, by ordering on or before the Advance Date of **April 17, 2017** as indicated on each form. GES accepts Visa, MasterCard, American Express, Cheques and Cash as methods of payment for our services. All exhibitors are responsible for payment of HST when exhibiting in Ontario.

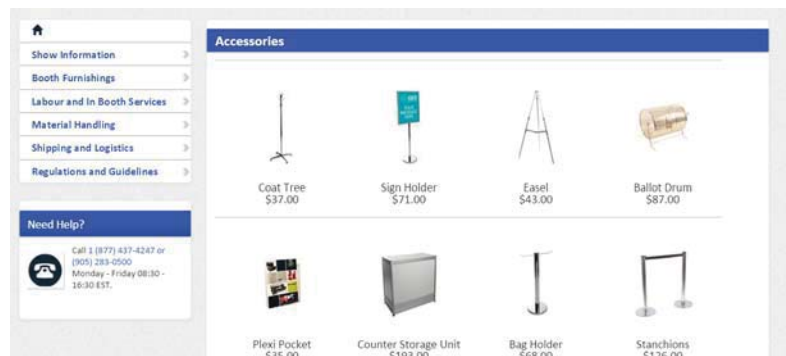
If you need assistance or additional information, please contact our **Exhibitor Services Department at (905) 283-0500.**  
**[torontoexhibitorservices@ges.com](mailto:torontoexhibitorservices@ges.com)**



## Accelerate your experience using the Expresso planning, ordering and management tool.

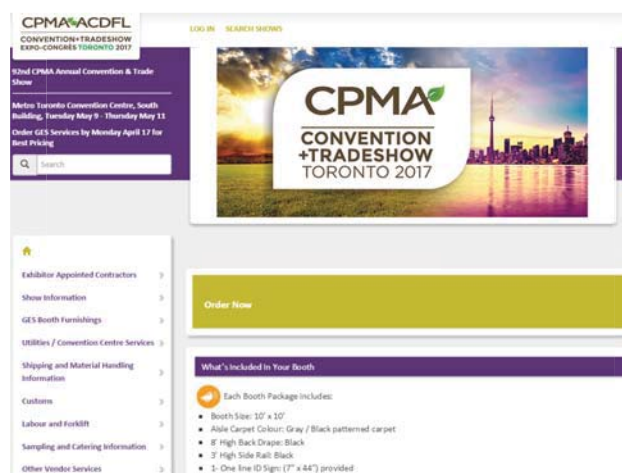
With just a few clicks, exhibitors can order GES products and services through Expresso including:

- Booth furnishings
- Carpet and Flooring
- Material handling
- Booth labour
- Signs and Graphics (custom)
- And much more



### Experience a difference with Expresso.

- Each show has their own custom website
- Print shipping labels
- Download the show schedule and forms
- View order history
- View important show and event information
- Keeps you on-time and on-budget





## Show Information

### 92nd CPMA Annual Convention & Trade Show

Metro Toronto Convention Centre, South Building

May 9 - 11, 2017

All orders are governed by the GES Payment Policy and GES Terms & Conditions of contract as specified in this Exhibit Service Kit

### Official Service Contractor

GES

5675 McLaughlin Road

Mississauga, Ontario

L5R 3K5

Phone: (905) 283-0500 Toll Free: 877-437-4247

Fax: (905) 283-0501

Website: [www.ges.com/ca](http://www.ges.com/ca)

Email: [torontoexhibitorservices@ges.com](mailto:torontoexhibitorservices@ges.com)

### Show Information

**Exhibit Hall Carpet:** The exhibit hall is not carpeted. However, the aisles will be carpeted in grey and black patterned carpet.  
In order to maintain the professional appearance of the trade show, CPMA regulations require all exhibit booths to be carpeted at the exhibitor's expense.

#### BOOTH PACKAGE

**Booth Size:**

10' x 10'

**Aisle Carpet Colour:**

Grey/black patterned carpet

**8' High Back Drape:**

Black

**3' High Side Rail:**

Black

**1- One line ID Sign:**

(7" x 44") provided

### Important Dates

*Be sure to check all supplier order forms for **additional deadlines***

<b>Monday</b>	<b>April 17</b>	<b>Discount Deadline</b> for GES orders received with payment
<b>Friday</b>	<b>April 7</b>	<b>Advance Shipments</b> may begin arriving at the Warehouses
<b>Friday</b>	<b>April 28</b>	<b>Last day for Advance Shipments</b> to arrive at the <b>Non-Produce</b> Warehouse without surcharges <b>Advance Warehouse Hours for receiving are Monday - Friday 9:00 am to 4:00 pm</b>
<b>Friday</b>	<b>May 5</b>	<b>Last day for Advance Shipments to arrive at the Produce Warehouse.</b>
<b>Monday</b>	<b>May 8</b>	<b>Direct Shipments</b> may begin arriving at Exhibit Site <u>per targeted move in schedule</u>
<b>Monday</b>	<b>May 8</b>	<b>Installation</b> 8:00 am - 6:00 pm
<b>Tuesday</b>	<b>May 9</b>	<b>Installation</b> 8:00 am - 6:00 pm
<b>Wednesday</b>	<b>May 10</b>	<b>Installation</b> 8:00 am - 12:00 pm (noon) *all exhibits must be show ready by 12:00 pm (noon) - no exceptions
<b>Wednesday</b>	<b>May 10</b>	<b>Show Hours</b> 1:30 pm - 5:30 pm
<b>Thursday</b>	<b>May 11</b>	<b>Show Hours</b> 11:30 am - 4:30 pm
<b>Thursday</b>	<b>May 11</b>	<b>Dismantle</b> 4:30 pm - 10:00 pm
<b>Friday</b>	<b>May 12</b>	<b>Dismantle</b> 7:30 am - 12:00 pm (noon)
<b>Thursday</b>	<b>May 11</b>	Empty containers will be returned starting at <b>5:30 pm</b> after aisle carpet removal.
<b>Friday</b>	<b>May 12</b>	Carriers must be checked in by <b>10:00 am</b>
<b>Friday</b>	<b>May 12</b>	All exhibitor materials must be removed by <b>12:00 pm (noon)</b>



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Metro Toronto Convention Centre, South Building  
May 9 - 11, 2017

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CPMA regulations advise, it is the exhibitors' responsibility to arrange for their shipment to be shipped to the advance warehouse as arranged for and provided by Management or directly to show site within the prescribed time frame. All costs associated with shipping, material handling and labour fees for GES services are to be paid directly by exhibitors. Exhibitors who choose to ship to any alternative warehouses must make their own arrangements, as well as pay any associated costs, to have their product/shipment transferred to the official advance warehouse or directly to show site.

### Shipping Addresses

**Non-Produce / Exhibit Booth Items  
Advance Shipments  
to Warehouse:**

c/o GES/92nd CPMA Annual Convention &  
Trade Show  
6130 Netherhart Rd.  
Mississauga, Ontario, Canada  
L5T 1B7

Shipments should arrive on or between:  
Friday, April 7, 2017 - Friday, April 28, 2017

**Produce Advance  
Shipments:**

c/o GES/92nd CPMA Annual Convention &  
Trade Show  
Ippolito Transportation Inc  
201 North Service Road  
Burlington, ON L7P 5C4

Shipments should arrive on or between:  
Friday, April 7, 2017 - Friday, May 5, 2017

**Direct Shipments  
to Show Site:  
Produce & Non-Produce**

c/o GES/ 92nd CPMA Annual Convention &  
Trade Show  
Metro Toronto Convention Centre  
South  
222 Bremner Blvd.  
Toronto, Ontario, Canada M5V 2W6

Shipments should arrive  
Monday May 8, 2017 and  
Tuesday May 9, 2017  
As per move-in schedule

### GES Service Centre

GES is here to take care of your on-site needs. All GES and production personnel will be available, along with any services you might desire such as Furniture and Material Handling.

Monday, May 8	8:00 am - 6:00 pm
Tuesday, May 9	8:00 am - 6:00 pm
Wednesday, May 10	8:00 am - 5:30 pm
Thursday, May 11	9:00 am - 8:00 pm



**CREDIT CARD AUTHORIZATION**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **92nd CPMA Annual Convention & Trade Show**

**EXHIBITOR INFORMATION**

BOOTH #: \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**IMPORTANT - READ CAREFULLY**

**Please fill out The Credit Card Authorization below if:**

- You or your company are forwarding payment to GES in the form of a cheque.
- There is any possibility you or your representative will be ordering any service on-site.
- You are ordering Material Handling, Installation and Dismantle Labour or In-Booth Forklift Services.

**PLEASE COMPLETE THE FOLLOWING**

MASTERCARD     VISA     AMERICAN EXPRESS    EXPIRY DATE:

CORPORATE     PERSONAL

**CARD #**

CARDHOLDER'S NAME (PRINT): \_\_\_\_\_

CARDHOLDER'S SIGNATURE: \_\_\_\_\_

Cardholder's Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov/State: \_\_\_\_\_ Code/Zip: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

This authorization allows GES to charge any fees outstanding after show closing to this credit card (including funds owed due to a cheque returned NSF)

**CHEQUES WILL NOT BE ACCEPTED WITHOUT THIS CREDIT CARD AUTHORIZATION**

**IF THIS AUTHORIZATION IS NOT COMPLETED, ALL ON-SITE ORDERS ARE EXPECTED TO BE PAID IN FULL BEFORE DELIVERY**



# THIRD PARTY BILLING

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COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

You may arrange for an exhibit house or other agent to handle your display & be charged for services. GES will agree to this arrangement if the exhibit house or agent makes satisfactory payment arrangements with us. Both firms must complete this form and return to GES by the Discount Price Deadline Date. It is understood and agreed that the exhibitor is ultimately responsible for payment of charges. If your named third party has not paid the invoice before the last day of the show, any outstanding balance will be charged to the exhibitor's credit card.

## Exhibiting Company

\_\_\_\_\_  
Name of Exhibiting Company

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Fax #

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Prov/State

\_\_\_\_\_  
Code/Zip

\_\_\_\_\_  
Authorized Name (print)

\_\_\_\_\_  
Authorized Signature

### CREDIT CARD AUTHORIZATION

MASTERCARD  VISA  AMERICAN EXPRESS

EXPIRY DATE: \_\_\_\_\_

CORPORATE  PERSONAL

**CARD #**

\_\_\_\_\_  
Cardholder's Name (print)

\_\_\_\_\_  
Cardholder's Signature

## Third Party / Exhibit House

\_\_\_\_\_  
Name of Third Party/Exhibit House

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Fax #

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Prov/State

\_\_\_\_\_  
Code/Zip

\_\_\_\_\_  
Authorized Name (print)

\_\_\_\_\_  
Authorized Signature

### CREDIT CARD AUTHORIZATION

MASTERCARD  VISA  AMERICAN EXPRESS

EXPIRY DATE: \_\_\_\_\_

CORPORATE  PERSONAL

**CARD #**

\_\_\_\_\_  
Cardholder's Name (print)

\_\_\_\_\_  
Cardholder's Signature

**ALL GES SERVICES ARE TO BE CHARGED TO THE THIRD PARTY EXCEPT FOR THE FOLLOWING:**



## PAYMENT POLICY INFORMATION SHEET

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torontoexhibitorservices@ges.com www.ges.com/ca

### **ADVANCE DISCOUNT PRICING: up to April 17, 2017**

To qualify for **Advance Pricing**, orders must be received **with payment in full on or before the deadline date.** After the Deadline Date, orders will be charged the **Regular Prices**. Orders without payment cannot be processed until payment is received and could be charged the **Regular Price**.

### **METHOD OF PAYMENT:**

GES accepts American Express, MasterCard, Visa, Debit Card, Cheques, Bank Wire and Electronic Funds Transfers (EFT).

**Exhibitors will be charged a \$25.00 fee for returned NSF cheques.**

### **BANK WIRE AND ELECTRONIC FUNDS TRANSFER INFORMATION:**

To properly credit your account, please complete the **BANK WIRE / EFT FORM** included with the GES order forms.

**NOTE: There is a minimum \$20.00 Service Charge (North America) \$40.00 (International) applicable on all Wire and EFTs. Any additional Wire Transfer and EFT fees are the exhibitors responsibility and may vary depending on the processing bank.**

Please ensure the transfer is made a minimum of 10 days prior to the show.

### **PAYMENT SCHEDULE:**

Payment for all services must be pre-paid in full. GES will not provide Material Handling, In-Booth Forklifts, or Installation and Dismantle Labour Services without your company's **CREDIT CARD AUTHORIZATION FORM** on file.

### **THIRD PARTY BILLING:**

You may arrange for an exhibit house or Third Party stand builder to manage your exhibit and order services on your behalf. GES will agree to this arrangement if the exhibit house or agent makes satisfactory payment arrangements with us. In the event the authorized Third Party does not pay, each exhibiting company is ultimately responsible for all charges incurred on its behalf. See **THIRD PARTY BILLING REQUEST FORM**.

### **ADJUSTMENTS AND CANCELLATIONS:**

Adjustments to your invoice **will not be made after the close of the show.** Some items, services and labour are subject to cancellation fees. Refer to each order form for details.

**ALL STAND BUILDERS / CONTRACTORS MUST PAY 13% HST ON ALL ORDERS.**



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 torontoexhibitorservices@ges.com www.ges.com/ca

**Please complete and return this form to: Jolanta Baloniak, Accounts Receivable  
 GES Exposition Services (Canada) Limited  
 Email: ar@ges.com Fax: 905-283-0501**

Your Company Name: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Contact Number: \_\_\_\_\_  
 Booth Number: \_\_\_\_\_ Event Name: 92nd CPMA Annual Convention & Trade Show

**GES BANK INFORMATION**

PLEASE INCLUDE ALL OF THE FOLLOWING INFORMATION TO ENSURE YOUR FUNDS REACH OUR BANK

**Beneficiary's Name:** GES Exposition Services (Canada) Limited  
**Bank Name:** Bank of Montreal  
**Address:** 350 - 7th Avenue SW  
 Calgary, AB  
 T2P 3N9

IF YOU ARE SENDING  
 CANADIAN DOLLARS (\$CDN)



**EFT/Direct Deposit**

Institution code #: 001  
 Transit #: 00109  
 Account #: 1967-990

IF YOU ARE SENDING  
 AMERICAN DOLLARS (\$US)



Institution code #: 001  
 Transit #: 00109  
 Account #: 4773-410

**Wire Transfers**

Account #: 1967-990  
 Beneficiary's Bank: //CC000100109  
 Swift Code: BOFMCAM2

Account #: 4773-410  
 Beneficiary's Bank: //CC000100109  
 Intermediary bank: Wells Fargo Bank (FKA Wachovia)  
 Swift Code: PNBUS3NNYC

Routing / BIC / NCC / BSC or ABA Number: 026005092

**Invoice Amount:** \_\_\_\_\_

**Date of Transfer:** \_\_\_\_\_

**\*Minimum Bank Charge:** \$20.00 (North American) \$40.00 (International)

**Total:** \_\_\_\_\_

**Please Note:** Please ensure transfer is made by the deadline date on your Order Form or Quotation. Additional charges will be incurred for late payments, and services may be delayed.  
 \*Minimum Bank Charges as shown above, reflect GES's bank charges only.  
 Any additional wire transfer and EFT fees are the exhibitor's responsibility.



# Furnishings

Plastic Contour Chair



Grey Fabric Side Chair



Grey Fabric Counter Stool



Grey Fabric Arm Chair



Grey Lounge Chair



Steno Chair



30" Round / 30" High  
Starbase Table



30" Round / 18" High  
Coffee Table



4' and 6' Long  
Skirted Counter with White Vinyl Top



4', 6', or 8' Long  
Skirted Table with White Vinyl Top



# Furnishings

Coat Tree



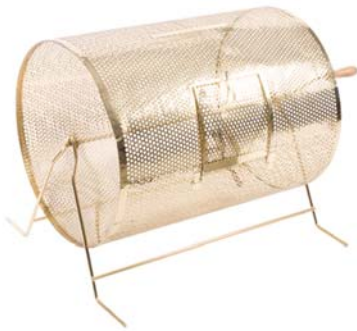
22" W X 28" H  
Chrome Sign Holder  
(sign extra)



Easel



Gold Ballot Drum



Plexi Pocket  
(Wall Mountable only,  
not self-standing)



40" W x 20" D x 41" H  
White Counter Storage Unit



Bag Holder 41"H



Stanchions  
6' Belt



Plastic  
Wastebasket





# FURNISHINGS

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**SHOW: 92nd CPMA Annual Convention & Trade Show**

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STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**ADVANCE PRICE DEADLINE DATE: April 17, 2017**

**CREDIT CARD AUTHORIZATION**

MASTERCARD   
  VISA   
  AMEX

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EXPIRY DATE \_\_\_\_ / \_\_\_\_

CARDHOLDER NAME \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	Item #	Description	Advance Price	Regular Price	Total
	300050	Plastic Contour Chair	\$48.96	\$68.00	
	FGFSC	Grey Fabric Side Chair	\$54.35	\$75.48	
	FGFAC	Grey Fabric Arm Chair	\$68.44	\$95.06	
	FGFCS	Grey Fabric Counter Stool	\$95.68	\$132.89	
	FGFLC	Grey Lounge Chair	\$90.09	\$125.13	
	FSC	Steno Chair	\$92.89	\$129.01	
	FPEDT	Starbase Table - 30" Round x 30" High	\$97.08	\$134.83	
	FCOFT	Starbase Table - 30" Round x 18" High (Coffee Table)	\$74.03	\$102.82	
	FCT	Coat Tree	\$41.90	\$58.20	
	FCSH	22" x 28" Chrome Sign Holder (Sign Extra)	\$85.20	\$118.34	
	FESL	Easel	\$52.38	\$72.75	
	FSBD	Gold Ballot Drum	\$99.87	\$138.71	
	GPLP	Plexi Pocket (wall mountable only)	\$39.11	\$54.32	
	FCSU	White Counter Storage Unit 41" H	\$243.74	\$338.53	
	FBH	Bag Holder 41"H	\$77.52	\$107.67	
	FCS	1 Pair of Stanchions	\$146.66	\$203.70	
	FWB	Plastic Wastebasket	\$18.16	\$25.22	

**Terms & Conditions**

- All orders received after the Advance Price Date will be processed at the Regular Price.
- Exhibitor is responsible for all items for the duration of the show.
- If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES.
- GES is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- No refunds/exchanges on cancelled skirted tables or custom booth draping once delivered.
- 50% refund on furnishings cancelled prior to show opening.

<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
HST#104060264RT0001	

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**



# FURNISHINGS

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E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**ADVANCE PRICE DEADLINE DATE:** **April 17, 2017**

**CREDIT CARD AUTHORIZATION**

MASTERCARD  VISA  AMEX

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EXPIRY DATE \_\_\_\_\_ / \_\_\_\_\_

CARDHOLDER NAME \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	Item #	SKIRTED TABLES 30" HIGH	Advance Price	Regular Price	Total
<input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> BURGUNDY <input type="checkbox"/> GREEN <input type="checkbox"/> RED <input type="checkbox"/> SILVER <input type="checkbox"/> WHITE					
	<b>DT4</b>	4 Ft. Long x 2 Ft. Wide	<b>\$91.49</b>	\$127.07	
	<b>DT6</b>	6 Ft. Long x 2 Ft. Wide	<b>\$108.25</b>	\$150.35	
	<b>DT8</b>	8 Ft. Long x 2 Ft. Wide	<b>\$136.89</b>	\$190.12	
	<b>DTS4</b>	Skirted Fourth Side Additional Charge	<b>\$41.21</b>	\$57.23	
<b>SKIRTED COUNTER 42" HIGH</b>					
<input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> SILVER <input type="checkbox"/> WHITE					
	<b>RD4</b>	4 Ft. Long x 2 Ft. Wide	<b>\$136.89</b>	\$190.12	
	<b>RD6</b>	6 Ft. Long x 2 Ft. Wide	<b>\$155.04</b>	\$215.34	
	<b>RD4S</b>	Skirted Fourth Side Additional Charge	<b>\$42.60</b>	\$59.17	
<b>NON SKIRTED TABLES 30" HIGH</b>					
	<b>UD4</b>	4 Ft. Long x 2 Ft. Wide	<b>\$67.05</b>	\$93.12	
	<b>UD6</b>	6 Ft. Long x 2 Ft. Wide	<b>\$87.16</b>	\$121.06	
	<b>UD8</b>	8 Ft. Long x 2 Ft. Wide	<b>\$100.57</b>	\$139.68	
<b>NON SKIRTED TABLES 42" HIGH</b>					
	<b>RUD4</b>	4 Ft. Long x 2 Ft. Wide	<b>\$108.95</b>	\$151.32	
	<b>RUD6</b>	6 Ft. Long x 2 Ft. Wide	<b>\$141.64</b>	\$196.72	
<b>CUSTOM BOOTH DRAPING</b>					
<input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> RED <input type="checkbox"/> SILVER <input type="checkbox"/> WHITE					
	<b>D3</b>	3 Ft. High (Per Linear Ft.)	<b>\$12.57</b>	\$17.46	
	<b>D8</b>	8 Ft. High (Per Linear Ft.)	<b>\$17.46</b>	\$24.25	

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- 50% refund on furnishings cancelled prior to show opening.

<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
HST#104060264RT0001	

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



# CARPET AND UNDERPADDING

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SHOW: <b>92nd CPMA Annual Convention &amp; Trade Show</b>	<b>ADVANCE PRICE DEADLINE DATE:</b>	<b>April 17, 2017</b>								
<b>EXHIBITOR INFORMATION</b>										
BOOTH #: _____										
COMPANY _____										
STREET _____										
CITY _____ PROV/STATE _____ CODE _____										
E-MAIL _____										
PHONE _____ FAX _____										
CONTACT NAME _____										
<b>CREDIT CARD AUTHORIZATION</b>										
<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <table style="width:100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 25px; height: 20px;"></td> <td style="border: 1px solid black; width: 25px; height: 20px;"></td> <td style="border: 1px solid black; width: 25px; height: 20px;"></td> <td style="border: 1px solid black; width: 25px; height: 20px;"></td> <td style="border: 1px solid black; width: 25px; height: 20px;"></td> <td style="border: 1px solid black; width: 25px; height: 20px;"></td> <td style="border: 1px solid black; width: 25px; height: 20px;"></td> <td style="border: 1px solid black; width: 25px; height: 20px;"></td> </tr> </table>										
EXPIRY DATE ____ / ____										
CARDHOLDER NAME _____										
CARDHOLDER SIGNATURE _____										
<input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)										

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

BOOTH CARPET - STANDARD SIZE					
Note: Exhibitors ordering multiple pieces of carpet in this section may not receive the same dyelot.					
QTY	Item #	DESCRIPTION	ADVANCE PRICE	REGULAR PRICE	TOTAL
	<b>C1010</b>	10 Ft. X 10 Ft. Single Booth	<b>\$223.49</b>	\$310.40	
	<b>C1020</b>	10 Ft. X 20 Ft. Double Booth	<b>\$379.93</b>	\$527.68	
<b>COLOUR SELECTION:</b> <input type="checkbox"/> BLACK <input type="checkbox"/> GREY					

Item #	BOOTH CARPET - CUSTOM SIZE (INCLUDING PLASTIC)			
If your booth requires a size not listed above, please complete this section.				
CUSTC	BOOTH SIZE: ____ Ft. x ____ Ft. = ____ Sq. Ft.	<b>\$2.82/Sq. Ft</b>	\$3.92/Sq. Ft	
<b>COLOUR SELECTION:</b> <input type="checkbox"/> BLACK <input type="checkbox"/> GREY				

Item #	UNDERPADDING PRICE PER SQUARE FOOT INSTALLED (100 SQ. FT. MIN.)			
CACU	BOOTH SIZE: ____ Ft. x ____ Ft. = ____ Sq.Ft.	<b>\$1.33/Sq. Ft.</b>	\$1.84Sq. Ft.	
Item #	PROTECTIVE PLASTIC COVERING PRICE PER SQUARE FOOT INSTALLED (STANDARD SIZES ONLY)			
CAPC	BOOTH SIZE: ____ Ft. x ____ Ft. = ____ Sq.Ft.	<b>\$0.58/Sq. Ft.</b>	\$0.81/Sq. Ft.	

PLEASE SELECT ONE FOR CUSTOM CARPET SIZES ONLY IF ORDERING ELECTRICAL OR TELECOMMUNICATIONS SERVICES, WILL UNDER CARPET WIRING BE REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO
--

**Terms & Conditions**

- All orders received after the Advance Price Date will be processed at the Regular Price.
- Exhibitor is responsible for all items for the duration of the show.
- No refunds/exchanges on carpets once delivered.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- If a colour is not chosen, GES will choose a colour for you. *Carpet colour subject to availability.*

<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
	HST#104060264RT0001

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# Specialty Furniture

Black Ladder Stool



Equino White Stool



White Leather Stool

Red Leather Stool



Black Leather Stool

Chrome Wireback Stool



White Sculpted Leather Chair



*Also available in black or red*



White Sculpted Leather Loveseat

24" Square Chrome/White Cocktail Table



30" Round Cocktail Table Black Top

30" Square Cocktail Table Black Top



Black Corbusier Leather Chair



*Also available in white or red*



Black Corbusier Leather Loveseat

Throw Pillows



Available in:



🔍 Still can't find it?

For more options please contact the Exhibitor Services Department **905.283.0500**

[torontoexhibitorservices@ges.com](mailto:torontoexhibitorservices@ges.com)

# Specialty Furniture

42" Round Black Meeting Table



Grey Leather Ripple Sled Base Meeting Chair



Black Leather Ripple Sled Base Meeting Chair



Bar Fridge



Literature Stand



White Meeting Chair



Round Meeting Chairs



48" Black Coffee Table



72" Chrome & White Meeting Table



48" White Coffee Table

24" Round End Table White Top



24" Round End Table Black Top



Also available in 39" round coffee tables

32" Round Coffee Table Black Top

32" Round Coffee Table White Top



Black Round Tub Chairs



White Round Tub Chairs







# SPECIALTY FURNITURE

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

<b>SHOW: 92nd CPMA Annual Convention &amp; Trade Show</b>	<b>ADVANCE PRICE DEADLINE DATE:</b> <span style="float: right;"><b>April 17, 2017</b></span>				
<b>EXHIBITOR INFORMATION</b>	<b>CREDIT CARD AUTHORIZATION</b>				
<b>BOOTH #:</b> _____ COMPANY _____ STREET _____ CITY _____ PROV/STATE _____ CODE _____ E-MAIL _____ PHONE _____ FAX _____ CONTACT NAME _____	<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table> EXPIRY DATE ____ / ____ CARDHOLDER NAME _____ CARDHOLDER SIGNATURE _____ <input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)				

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	Item #	Description	Advance Price	Regular Price	Total
	<b>SBCS</b>	Black Ladder Stool (Cloth Seat)	<b>\$155.04</b>	\$215.34	
	<b>SEWS</b>	Equino White Stool	<b>\$186.47</b>	\$258.99	
	<b>SLSW</b>	White Leather Stool	<b>\$186.47</b>	\$258.99	
	<b>SLSR</b>	Red Leather Stool	<b>\$186.47</b>	\$258.99	
	<b>SBLs</b>	Black Leather Stool	<b>\$186.47</b>	\$258.99	
	<b>SWBCSG</b>	Chrome Wireback Stool	<b>\$193.46</b>	\$268.69	
	<b>SRMCW</b>	White Round Meeting Chairs	<b>\$122.22</b>	\$169.75	
	<b>SRMCR</b>	Red Round Meeting Chairs	<b>\$122.22</b>	\$169.75	
	<b>SRMCBLK</b>	Black Round Meeting Chairs	<b>\$122.22</b>	\$169.75	
	<b>SCLCW</b>	White Corbusier Leather Chair	<b>\$348.50</b>	\$484.03	
	<b>SCLCR</b>	Red Corbusier Leather Chair	<b>\$348.50</b>	\$484.03	
	<b>SCLCBK</b>	Black Corbusier Leather Chair	<b>\$348.50</b>	\$484.03	
	<b>SCLLW</b>	White Corbusier Leather Loveseat	<b>\$410.66</b>	\$570.36	
	<b>SCLLR</b>	Red Corbusier Leather Loveseat	<b>\$410.66</b>	\$570.36	
	<b>SCLLBK</b>	Black Corbusier Leather Loveseat	<b>\$410.66</b>	\$570.36	
	<b>SWSC</b>	White Sculpted Leather Chair	<b>\$268.19</b>	\$372.48	
	<b>SSLCR</b>	Red Sculpted Leather Chair	<b>\$268.19</b>	\$372.48	
	<b>SSLCB</b>	Black Sculpted Leather Chair	<b>\$268.19</b>	\$372.48	
	<b>SWSLs</b>	White Sculpted Leather Loveseat	<b>\$364.56</b>	\$506.34	
	<b>SSLLR</b>	Red Sculpted Leather Loveseat	<b>\$364.56</b>	\$506.34	
	<b>SSLLB</b>	Black Sculpted Leather Loveseat	<b>\$364.56</b>	\$506.34	

NOTE: 3 Seater Sofa Available Upon Request. On-site orders are subject to availability.

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<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
HST#104060264RT0001	

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



# SPECIALTY FURNITURE

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

**SHOW: 92nd CPMA Annual Convention & Trade Show**

**EXHIBITOR INFORMATION**

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**ADVANCE PRICE DEADLINE DATE:** April 17, 2017

**CREDIT CARD AUTHORIZATION**

MASTERCARD     VISA     AMEX

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EXPIRY DATE \_\_\_\_\_ / \_\_\_\_\_

CARDHOLDER NAME \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	Item #	Description	Advance Price	Regular Price	Total
	<b>SGLMC</b>	Grey Leather Ripple Sled Base Meeting Chair	<b>\$138.28</b>	\$192.06	
	<b>SGLMC</b>	Black Leather Ripple Sled Base Meeting Chair	<b>\$138.28</b>	\$192.06	
	<b>SMCW</b>	White Meeting Chair	<b>\$134.79</b>	\$187.21	
	<b>SLRBTCW</b>	White Leather Round Tub Chairs	<b>\$262.60</b>	\$364.72	
	<b>SLRBTCBK</b>	Black Leather Round Tub Chairs	<b>\$262.60</b>	\$364.72	
	<b>SSWCT</b>	Chrome/White Cocktail Table (24" Square Top, 42" High)	<b>\$174.60</b>	\$242.50	
	<b>SRCT</b>	Round Cocktail Table (Black 30" Diameter Top, 42" High)	<b>\$191.36</b>	\$265.78	
	<b>SSBCT</b>	Square Cocktail Table (Black 30" Top, 42" High)	<b>\$191.36</b>	\$265.78	
	<b>SBMT</b>	42" Black Meeting Table (Round)	<b>\$168.31</b>	\$233.77	
	<b>SCMT72W</b>	72" Chrome & White Meeting Table	<b>\$270.98</b>	\$376.36	
	<b>SCTW</b>	24" X 48" Coffee Table White Top	<b>\$183.68</b>	\$255.11	
	<b>SCTB</b>	24" X 48" Coffee Table Black Top	<b>\$183.68</b>	\$255.11	
	<b>SWRET24</b>	24" Round End Table White Top	<b>\$145.97</b>	\$202.73	
	<b>SBRET24</b>	24" Round End Table Black Top	<b>\$145.97</b>	\$202.73	
	<b>SWRCT32</b>	Round Coffee Table White Top 32"	<b>\$164.82</b>	\$228.92	
	<b>SBRCT32</b>	Round Coffee Table Black Top 32"	<b>\$164.82</b>	\$228.92	
	<b>SWRCT39</b>	Round Coffee Table White Top 39"	<b>\$164.82</b>	\$228.92	
	<b>SBRCT39</b>	Round Coffee Table Black Top 39"	<b>\$164.82</b>	\$228.92	
	<b>SBF</b>	Bar Fridge	<b>\$228.42</b>	\$340.93	
	<b>SLS</b>	Literature Stand	<b>\$167.62</b>	\$232.80	
	<b>STP</b>	18" Throw Pillows <input type="checkbox"/> white <input type="checkbox"/> pink <input type="checkbox"/> blue <input type="checkbox"/> red <input type="checkbox"/> orange <input type="checkbox"/> yellow <input type="checkbox"/> black <input type="checkbox"/> green	<b>\$28.63</b>	\$39.77	

**Terms & Conditions**

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<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
HST#104060264RT0001	

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



# GES SHOW SPECIALS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

**SHOW: 92nd CPMA Annual Convention & Trade Show**

**ADVANCE PRICE DEADLINE DATE: April 17, 2017**

**EXHIBITOR INFORMATION**

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**CREDIT CARD AUTHORIZATION**

MASTERCARD     VISA     AMEX

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EXPIRY DATE \_\_\_\_\_ / \_\_\_\_\_

CARDHOLDER NAME \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**GES SHOW SPECIAL INCLUDES:**  
• Header Sign(s) - 12"x77.5" • Infill Panels • Carpet • Installed & Dismantled • No Labour Costs • No Material Handling Costs



(No substitutions please. If you require additional furniture, please refer to the GES order forms enclosed in the manual).

QTY	Item #	Description	Advance Price	Regular Price	Total Price
	<b>SS001</b>	Package A - 10' x 10'	\$942.14	\$1,308.53	
	<b>SS002</b>	Package B - 10' x 20'	\$1,413.56	\$1,963.28	

**PLEASE SELECT YOUR CHOICE OF INFILL PANEL AND CARPET COLOUR:**

Infill Panel Colour:     Black     Grey     White      
 Carpet Colour:        Black        Grey

(All panel & carpet colours subject to availability.)

Package A Identification Sign to Read: \_\_\_\_\_

Package B Identification Sign to Read: Left: \_\_\_\_\_ Right: \_\_\_\_\_

Custom Header to be added     Custom Header Signs/Logos will be charged \$100.00 extra per sign

You can upload your file(s) to: <https://file.ges.com/>

Enter **toupload@ges.com** in the "Recipient Email Address" field.

**IMPORTANT:** Please enter your company name, event name, event location, booth number, and any other specifics associated with your graphic file under "Comments:"

**Terms & Conditions**

- Does not include lighting or electrical service.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- All orders received after the Advance Price Date will be processed at the Regular Price.
- GES is not responsible for exhibit materials left in GES Rental Exhibits or counter storage units.
- Changes to the structure design or graphics will result in additional fees.

<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
HST#104060264RT0001	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**FURNITURE  
SHOW SPECIAL**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **CPMA 2017**

**ADVANCE PRICE  
DEADLINE DATE:** **April 17, 2017**

**EXHIBITOR INFORMATION**

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**CREDIT CARD AUTHORIZATION**

MASTERCARD  VISA  AMEX

--	--	--	--	--	--	--	--	--	--	--	--

EXPIRY DATE \_\_\_\_ / \_\_\_\_

CARDHOLDER NAME \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**→ Spend less → Sell More → Look great**

**EACH PACKAGE INCLUDES:**

- ✓ 1- 10' x 10' Carpet
- ✓ 1- 6' Skirted Table
- ✓ 2- Grey Fabric Side Chairs
- ✓ 1- Wastebasket



**\$390.00** if ordered by **April 17, 2017**  
**\$541.40** if ordered on or after **April 18, 2017**

**PLEASE COMPLETE THE FOLLOWING:**

Table Drape Colour:  Black  Blue  Red  White  Silver  Burgundy  Forest Green

Carpet Colour  Black  Grey

**Terms & Conditions**

- Does not include lighting or electrical service.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.

<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
HST#104060264RT0001	

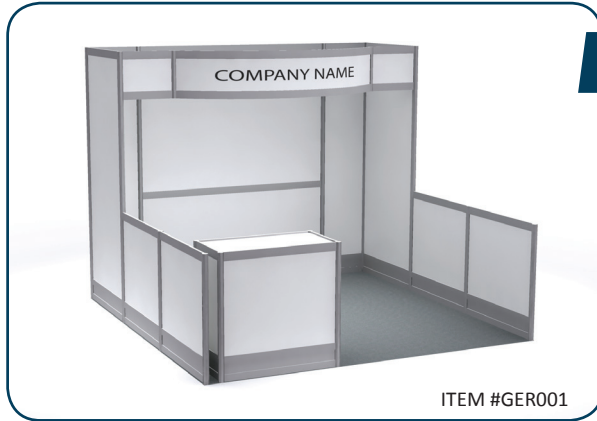
**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

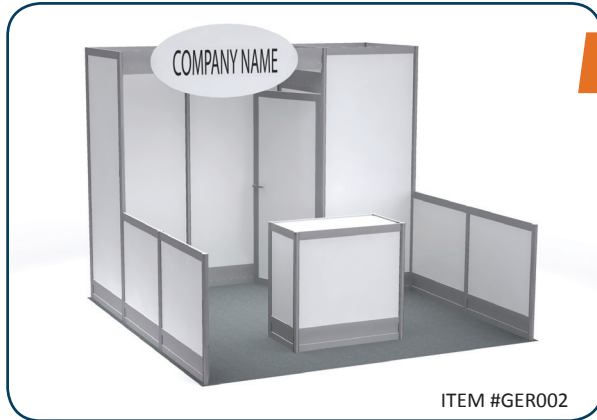
# 10' x 10' Exhibit Rentals

## STANDARD

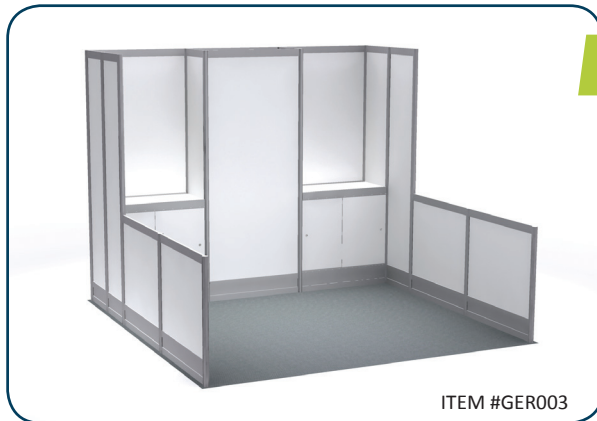


Model 1

## ENHANCED



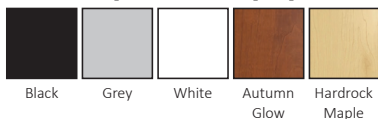
Model 2



Model 3



### Choice of coloured infill panels



### Choice of carpet colour



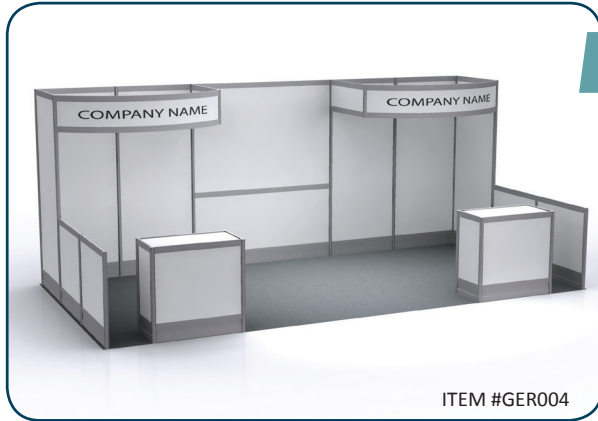
To upgrade with graphics,  
contact **Jodi Anastasakis:**

905-283-0559  
JANASTASAKIS@GES.COM

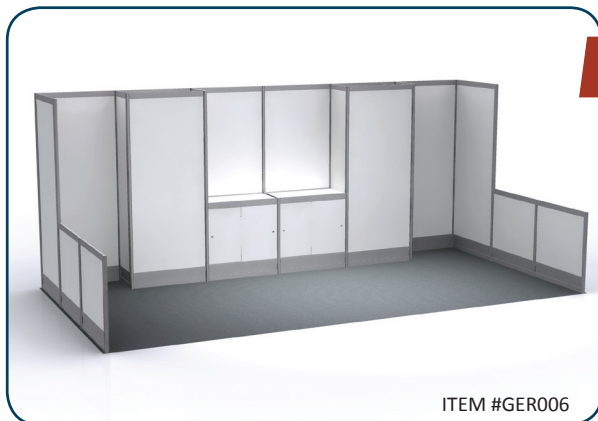


## 10' x 20' Exhibit Rentals

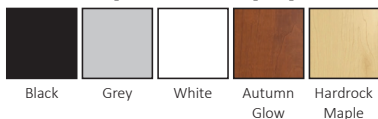
### STANDARD



### ENHANCED



#### Choice of coloured infill panels



#### Choice of carpet colour



To upgrade with graphics,  
contact **Jodi Anastasakis:**

905-283-0559  
JANASTASAKIS@GES.COM



# EXHIBIT RENTALS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

<b>SHOW: 92nd CPMA Annual Convention &amp; Trade Show</b>	<b>ADVANCE PRICE DEADLINE DATE: April 17, 2017</b>				
<b>EXHIBITOR INFORMATION</b>	<b>CREDIT CARD AUTHORIZATION</b>				
<b>BOOTH #:</b> _____ COMPANY _____ STREET _____ CITY _____ PROV/STATE _____ CODE _____ E-MAIL _____ PHONE _____ FAX _____ CONTACT NAME _____	<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table> EXPIRY DATE ____ / ____ CARDHOLDER NAME _____ CARDHOLDER SIGNATURE _____ <input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)				

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

Item #	Advance Price	Regular Price	Item #	Advance Price	Regular Price
GER001	<b>\$1,882.14</b>	\$2,614.08	GER004	<b>\$2,995.92</b>	\$4,161.00
GER002	<b>\$2,133.40</b>	\$2,963.05	GER005	<b>\$3,273.88</b>	\$4,547.06
GER003	<b>\$2,296.09</b>	\$3,189.02	GER006	<b>\$3,242.96</b>	\$4,504.11

**Package Includes: Installation & Dismantling, Choice of Carpet Colour, Choice of Panel Colour, Company Identification Sign**

**Package Does Not Include: Cleaning, Light Fixtures or Electrical Outlets**

**PLEASE SELECT YOUR CHOICE OF INFILL PANEL AND CARPET COLOUR**

*Upgrade options available. Contact Exhibitor Services.  
Other panel colours available upon request. Contact Exhibitor Services.  
(All panel & carpet colours subject to availability.)*

ITEM #:

Infill Panel Colour:    Black    Grey    White    Autumn    Hardrock      Carpet Colour:    Black    Grey    Red    Blue

Models 1, 2, 5 Identification Sign to Read: \_\_\_\_\_

Models 4 Identification Sign to Read:   Left: \_\_\_\_\_      Right: \_\_\_\_\_

Indicate Date & Time for Arrival: \_\_\_\_\_

Custom Header to be added      Custom Header Signs/Logos will be charged \$100.00 extra per sign  
 You can upload your file(s) to: <https://file.ges.com/>  
 Enter **toupload@ges.com** in the "Recipient Email Address" field.  
**IMPORTANT:** Please enter your company name, event name, event location, booth number, and any other specifics associated with your graphic file under "Comments:"

**Terms & Conditions**

- Payment may be made by cheque up to two weeks prior to the 1<sup>st</sup> day of move in.
- All orders received after the Advance Price Date will be processed at the Regular Price.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment only. All items remain the property of GES.
- No refunds/exchanges once show move-in begins. All claims or discrepancies must be settled prior to show closing.
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- Changes to the structure design or graphics will result in additional fees.

<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
	HST #104060264RT0001

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





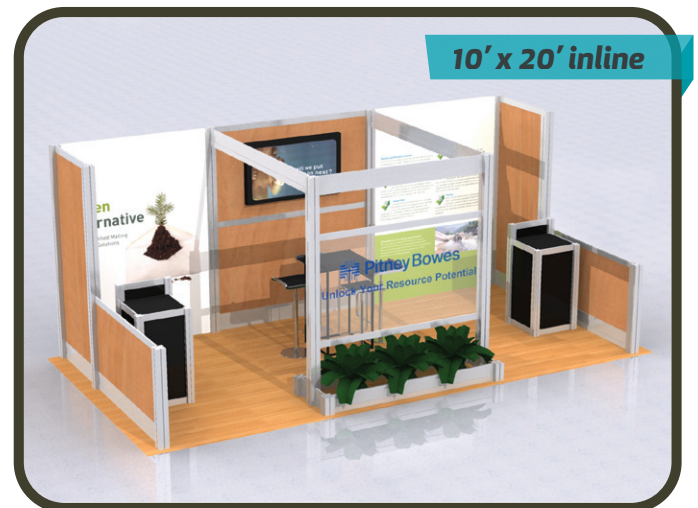
# Customized Rental Exhibits

Our Creative Exhibit Team will design a cost-effective, turnkey exhibit that will:

- Exceed your expectations
- Highlight your corporate brand
- Attract positive attention
- Stay within your budget

Your successful Tradeshow is just a phone call or click away...

Jodi Anastasakis 905-283-0559  
janastasakis@ges.com





# GES EXHIBIT ACCESSORIES

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
 torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **92nd CPMA Annual Convention & Trade Show**

ca

**EXHIBITOR INFORMATION**

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**ADVANCE PRICE DEADLINE DATE:** **April 17, 2017**

**CREDIT CARD AUTHORIZATION**

MASTERCARD  VISA  AMEX

\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|

EXPIRY DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

CARDHOLDER NAME \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

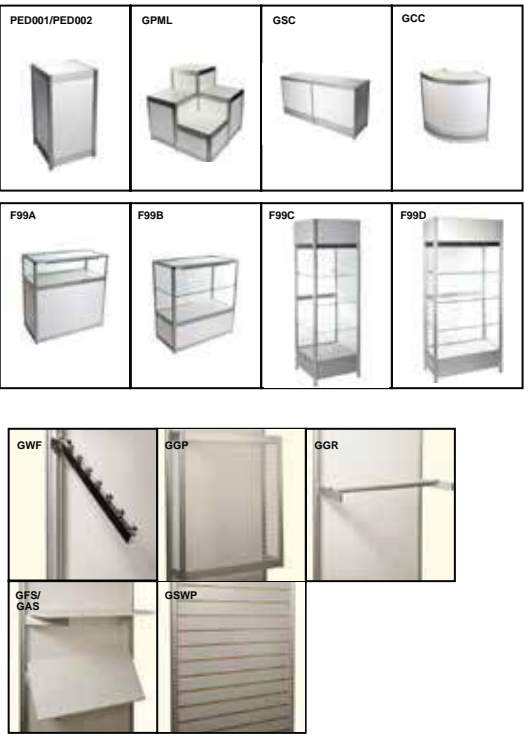
CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	Item #	DESCRIPTION	ADVANCE PRICE	REGULAR PRICE	TOTAL
	PED001	Pedestal (White) 20"L x 20"W 28"H	\$143.17	\$198.85	
	PED002	Pedestal (White) 20"L x 20"W 36"H	\$149.46	\$207.58	
	GPML	Pedestal White 40"L X 40"W (Tops are 20" X 20") (Unit Heights - 16"- 28" & 28"- 40")	\$549.64	\$763.39	
	GSC	Storage Counter (White) 80"L X 20"W X 40"H	\$453.96	\$630.50	
	GCC	Curved Counter (White) 60"L X 20"W X 40"H	\$361.07	\$501.49	
	F99A	99A Showcase (White/Glass) 40"L X 20"W X 41"H	\$361.07	\$501.49	
	F99B	99B Showcase (White/Glass) 40"L X 20"W X 41"H	\$361.07	\$501.49	
	F99C	99C Showcase (White/Glass) 26"L X 26"W X 96"H	\$545.45	\$757.57	
	F99D	99D Showcase (White/Glass) 40"L X 20"W X 96"H	\$545.45	\$757.57	

QTY	Item #	DESCRIPTION	ADVANCE PRICE	REGULAR PRICE	TOTAL
	GWF	Waterfall With Eight Hooks	\$44.70	\$62.08	
	GGP	Grid Panels - 38"W X 44"H White Panels (2" Squares)	\$149.46	\$207.58	
	GGR	Garment Rail 39"W	\$53.08	\$73.72	
	GFS	Shelves - Flat 37"L X 12"W	\$45.40	\$63.05	
	GAS	Shelves - Angled 37"L X 12"W	\$45.40	\$63.05	
	GSWP	Slatwall Panels - 37"W X 96"H Grey (Upgrade for standard panels)	\$126.41	\$175.57	

*Designed to fit GES Modular booths only.  
 Please Attach Diagram Of Booth Indicating Locations For Grid Panels And/Or Slatwall.  
 Grid Panels Cannot Be Installed In Corners.*



**Terms & Conditions**

- All items subject to availability.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment. All items remain the property of GES.
- All orders received after the Advance Price Date will be processed at the Regular Price.

<b>SUBTOTAL</b>	_____
<b>13% HST</b>	_____
<b>TOTAL</b>	_____
	HST#104060264RT0001

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



# GRAPHICS AND DESIGN

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
 torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: <b>92nd CPMA Annual Convention &amp; Trade Show</b>		<b>ADVANCE PRICE DEADLINE DATE:</b>	<b>April 17, 2017</b>
<b>EXHIBITOR INFORMATION</b>		<b>CREDIT CARD AUTHORIZATION</b>	
BOOTH #: _____		<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
COMPANY _____		EXPIRY DATE _____ / _____	
STREET _____		CARDHOLDER NAME _____	
CITY _____ PROV/STATE _____ CODE _____		CARDHOLDER SIGNATURE _____	
E-MAIL _____		<input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)	
PHONE _____ FAX _____			
CONTACT NAME _____			

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

## STANDARD SIGN PRICE LIST

QTY	Item #	Description	Advance Price	Regular Price	Total
	SIG027	8"W x 11"H vertical sign (with easel)	\$13.75	\$19.10	
	S744	44"W x 7"H horizontal sign (with holes)	\$75.43	\$104.76	
	S2228	22"W x 28"H vertical sign	\$101.97	\$141.62	
	S2844	28"W x 44"H vertical sign	\$131.30	\$182.36	
	SIG028	38"W x 84"H vertical sign (with feet)	\$498.19	\$691.92	

*\* All prices include delivery to show site.*

### CUSTOM GRAPHICS

### PLEASE UPLOAD ARTWORK HERE

**We offer complete graphics services from Design to Print!**

*We can create custom graphics almost any size to fit any of your needs, including:*

- Pressure sensitive vinyl (PSV) Booth wraps (the same as vehicle wraps)
- Vinyl or mesh banners for use in your booth
- Backlit graphics for lightboxes and display cases
- Custom fit / contour cut graphics for eye-catching effect
- Printing on specialized / unique material
- Double Sided applications
- Carpet / Floor Decals

You can upload your file(s) to: <https://file.ges.com/>

Enter **toupload@ges.com** in the "Recipient Email Address" field.

**IMPORTANT NOTE:** Please enter your company name, event name, event location, booth number, and any other specifics associated with your graphic file under "Comments".

### SIGN INFO

\*If you do not have a print file to submit, but need copy to be set / basic layout, please write in the text and description for your sign order below or attach separate page.

For more information or quote, please email us at: [torontoexhibitorservices@ges.com](mailto:torontoexhibitorservices@ges.com)

**ALL SIGNS MUST BE PICKED UP FROM OUR ON-SITE EXHIBITOR SERVICES DESK.**

#### Terms & Conditions

- All orders received after the Advance Price Date will be processed at the Regular Price.
- There are no refunds/exchanges on signs.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
HST #104060264RT0001	

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# PLANTS AND FLOWERS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: <b>92nd CPMA Annual Convention &amp; Trade Show</b>		<b>ADVANCE PRICE DEADLINE DATE:</b>	<b>April 17, 2017</b>										
<b>EXHIBITOR INFORMATION</b>		<b>CREDIT CARD AUTHORIZATION</b>											
BOOTH #: _____		<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX											
COMPANY _____		<table border="1"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>											
STREET _____		EXPIRY DATE _____ / _____											
CITY _____ PROV/STATE _____ CODE _____		CARDHOLDER NAME _____											
E-MAIL _____		CARDHOLDER SIGNATURE _____											
PHONE _____ FAX _____		<input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)											
CONTACT NAME _____													

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

## Create a Lasting Impression!

GREEN FLOOR PLANTS					
QTY	ITEM #	DESCRIPTION	ADVANCE PRICE	REGULAR PRICE	TOTAL
	PFP25	2 ft. to 5 ft. Tall	<b>\$85.90</b>	\$119.31	
	PFP68	6 ft. to 8 ft. Tall	<b>\$167.62</b>	\$232.80	
	PFP910	9 ft. to 10 ft. Tall (Indoor Tree)	<b>\$251.42</b>	\$349.20	
GREEN TABLE PLANTS					
	PBF	Boston Fern	<b>\$62.86</b>	\$87.30	
	PTP	Table Plant - 10"	<b>\$62.86</b>	\$87.30	
	PMUM	Mums	<b>\$37.71</b>	\$52.38	
FLOWERING PLANTS & SPECIAL REQUESTS					
	PFAS	Standard Fresh Flower Arrangement	<b>\$123.62</b>	\$171.69	
	PFAP	Premium Fresh Flower Arrangement	<b>\$228.38</b>	\$317.19	
	PFAE	Exotic Arrangement	<b>\$157.14</b>	\$218.25	



PLEASE NOTE: Prices for flowering plants may change depending on type of flowers requested. Please list below the types of flowers you require along with any specific instructions and our Exhibitor Service Department will check on availability and price:

---

**Terms & Conditions**

- All orders received after the Advance Price Date will be processed at the Regular Price.
- Exhibitor is responsible for all items for the duration of the show. No refunds, exchanges or cancellations on site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
HST#104060264RT0001	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# Temporary Hand Washing Station

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **92nd CPMA Annual Convention & Trade Show**

**EXHIBITOR INFORMATION**

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**ADVANCE PRICE DEADLINE DATE:** **April 17, 2017**

**CREDIT CARD AUTHORIZATION**

MASTERCARD     VISA     AMEX

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EXPIRY DATE \_\_\_\_\_ / \_\_\_\_\_

CARDHOLDER NAME \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

A temporary hand washing station shall consist of a container with a spigot that provides a continuous flow of running water, liquid soap, paper towels, and a bucket to collect waste water. The temporary hand washing station must be set up on a table. *(Not included with this package).*



Hand sanitizers do not replace the requirements for a temporary hand washing station. Hand sanitizers should only be used by non-food handlers such as cashiers, garbage and maintenance staff.

*Package includes:*

- 1 Liquid soap • 1 Roll of Paper Towels • 1 Bucket for waste water
- 1 Container with a spigot that provides a continuous flow of running water

QTY	Description	Advance Price	Regular Price	Total Price
	Temporary Hand Washing Station	\$125.00	\$172.50	

**Terms & Conditions**

- All orders received after the Advance Price Date will be processed at the Regular Price.
- Exhibitor is responsible for all items for the duration of the show. No refunds, exchanges or cancellations on site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
HST#104060264RT0001	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_

Signature

\_\_\_\_\_

Date







**IN BOOTH FORKLIFT  
INSTALLATION AND DISMANTLING**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: <b>92nd CPMA Annual Convention &amp; Trade Show</b>	<b>ADVANCE PRICE DEADLINE DATE:</b> <b>April 17, 2017</b>				
<b>EXHIBITOR INFORMATION</b>					
BOOTH #: _____					
COMPANY _____					
STREET _____					
CITY _____ PROV/STATE _____ CODE _____					
E-MAIL _____					
PHONE _____ FAX _____					
CONTACT NAME _____					
<b>CREDIT CARD AUTHORIZATION</b>					
<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <table border="1" style="width:100%; height:20px;"> <tr> <td style="width:25%;"> </td> <td style="width:25%;"> </td> <td style="width:25%;"> </td> <td style="width:25%;"> </td> </tr> </table>					
EXPIRY DATE _____ / _____					
CARDHOLDER NAME _____					
CARDHOLDER SIGNATURE _____					
<input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)					

In-booth forklift service is available to exhibitors requiring assistance with positioning of exhibitor materials within your booth space.  
**Minimum charge of 1 hour per order.** (Includes installation and dismantling).

***THIS SERVICE IS NOT PAID FOR BY SHOW MANAGEMENT***

IN BOOTH INSTALLATION AND DISMANTLING			
Item #	Item #	DESCRIPTION	PER HOUR
IBIRFL	IBORFL	Straight Time Monday-Friday 8:00am - 4:00pm	<b>\$246.17</b>
IBIOTFL	IBOOTFL	Over Time Monday-Friday 4:00pm - 6:00pm, Saturday & Sunday 8:00am - 4:00pm	<b>\$295.61</b>
IBIDTFL	IBODTFL	Double Time Monday-Friday After 6:00pm, Saturday & Sunday After 4:00pm, All Holiday Hours	<b>\$350.20</b>

**A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS. ALL RATES INCLUDE FORKLIFT AND DRIVER (13% HST IS APPLICABLE)**

<b>PLEASE COMPLETE THE FOLLOWING:</b>					
SUPERVISOR NAME: _____ (EXHIBITOR <u>MUST</u> BE PRESENT TO SUPERVISE)					
INSTALLATION TIME REQUIRED:					
Day	Date	Month	# of Hours	# of Forklifts	
DISMANTLING TIME REQUIRED:					
Day	Date	Month	# of Hours	# of Forklifts	
<b>INSTALLATION</b>	Start: _____ AM	PM	Finish: _____ AM	PM	Est. Total Hours _____
<b>DISMANTLING</b>	Start: _____ AM	PM	Finish: _____ AM	PM	Est. Total Hours _____
<b>SERVICES OVER 1 HOUR MINIMUM WILL BE CHARGED IN 1/2 HOUR INCREMENTS PER FORKLIFT.</b>					

**Terms & Conditions**

- Exhibitor must check forklift/driver in and out at the GES Service Centre.
- We reserve the right to change labourers and/or rates as shifts change.
- All claims or discrepancies must be settled within one week of show closing.
- GES Limits of Liability apply.

<b>EST. SUBTOTAL</b>	_____
<b>13% HST</b>	_____
<b>EST. TOTAL</b>	_____
HST#104060264RT0001	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 www.ges.com/ca

MATERIAL HANDLING SERVICES & SHIPPING INFORMATION

IMPORTANT - PLEASE READ CAREFULLY

GES has been appointed by Show Management to provide Material Handling services for the 92nd CPMA Annual Convention & Trade Show. Exhibitors must use GES to perform this service which includes

- RECEIVING, DOCUMENTING AND INSPECTING YOUR SHIPMENT(S) ON ARRIVAL
UNLOADING OF SHIPMENT(S) AT THE SHOW SITE DOCK & DELIVERY TO BOOTH
REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
STORING YOUR EMPTY CONTAINERS IN THE STORAGE AREA
RETURNING OF EMPTY CONTAINERS TO BOOTH AFTER SHOW CLOSING
MOVING YOUR OUTBOUND SHIPMENT TO THE LOADING DOCK
RELOADING OF SHIPMENT(S) FROM DOCK ON TO YOUR CARRIER

GES, as the official Material Handling contractor, is required by Show Management to perform this service. These services are charged per hundred weight with a 200 lb minimum at the expense of the exhibitor. All Shipments must be accompanied with a Certified Weight Ticket (CWT). If no CWT is available, GES will weigh your shipment on site and special handling charges will apply. For all loose, stacked and uncrated shipments, Special Handling rates will apply. To avoid additional charges, please complete and return the MATERIAL HANDLING ORDER FORM provided.

Exhibitors shipping to the advance warehouse receive the following additional services:

- STORAGE UP TO 30 DAYS IN THE ADVANCE WAREHOUSE
DELIVERY OF SHIPMENT(S) FROM ADVANCE WAREHOUSE TO SHOW SITE
FIRST PRIORITY UNLOADING STATUS

\*\* LOOSE AND UNCRATED SHIPMENT(S) WILL NOT BE RECEIVED BY ADVANCE WAREHOUSE\*\*

LABELING YOUR PACKAGES FOR SHIPPING:

A) ADVANCE SHIPMENTS TO NON-PRODUCE WAREHOUSE TO ARRIVE BETWEEN:

Fri. April 7, 2017 - Fri. April 28, 2017
9:00am - 4:00pm

NAME OF EXHIBITING COMPANY - BOOTH NUMBER
c/o GES
92nd CPMA Annual Convention & Trade Show
6130 Netherhart Rd.
Mississauga, Ontario, Canada L5T 1B7

B) DIRECT SHIPMENTS TO SHOW SITE TO ARRIVE BETWEEN:

Monday, May 8 - Tuesday May 9, 2017
As per move in schedule

NAME OF EXHIBITING COMPANY - BOOTH NUMBER
c/o GES
92nd CPMA Annual Convention & Trade Show
Metro Toronto Convention Centre, South Building
222 Bremner Blvd.
Toronto, Ontario, Canada M5V 3L9



**NON-PRODUCE MATERIAL HANDLING**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **92nd CPMA Annual Convention & Trade Show** ADVANCE PRICE DEADLINE DATE: **April 17, 2017**

**EXHIBITOR INFORMATION**  
BOOTH #: \_\_\_\_\_  
COMPANY \_\_\_\_\_  
STREET \_\_\_\_\_  
CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_  
E-MAIL \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
CONTACT NAME \_\_\_\_\_

**CREDIT CARD AUTHORIZATION**  
 MASTERCARD  VISA  AMEX  
\_\_\_\_\_  
EXPIRY DATE \_\_\_\_/\_\_\_\_/\_\_\_\_  
CARDHOLDER NAME \_\_\_\_\_  
CARDHOLDER SIGNATURE \_\_\_\_\_  
 CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE**

**Item # MHADWT ADVANCE SHIPMENT(S) TO WAREHOUSE:**

• Shipment(s) must be received between: Friday, April 7 - 28, 2017  
• Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs: \_\_\_\_\_  
• Rate **\$54.60** per 100 lbs. (200 lb. minimum)  
• Shipments arriving without a certified weight ticket will be subject to Special Handling rates.

**Item # MHDIRWT DIRECT SHIPMENT(S) TO SHOWSITE:**

• Shipment(s) may arrive at Show Site on: Monday, May 8, 2017 - Tuesday, May 9, 2017  
• Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs: \_\_\_\_\_  
• Rate **\$62.90** per 100lbs. (200lb. minimum)  
• Shipments arriving without a certified weight ticket will be subject to Special Handling rates.

**Item # MHSPWT SMALL PACKAGES: (Maximum 50lbs / Shipment):**

• Rate of **\$43.26** First Package  
• Rate of **\$10.30** for each additional package (in the same shipment) to a 50lb. Maximum  
\*\*If over 50lbs., Rates for Advance or Direct Shipments will apply\*\*

**SPECIAL HANDLING: (30% Surcharge Applies to Entire Shipment):**

- All shipments of loose, padded or uncrated materials. All special unloading requirements, such as ground side door/ constricted or stacked unloading.
- All Direct and Advance Shipments without certified weight ticket or proven inaccurate weight ticket.

**PLEASE COMPLETE THE FOLLOWING:**

Carrier Name: \_\_\_\_\_ Number of Pieces: \_\_\_\_\_ Total Weight: \_\_\_\_\_  
Goods are scheduled for delivery to:  Show Site  Advance Warehouse  
Date goods are scheduled to arrive: \_\_\_\_\_ Month/Day \_\_\_\_\_

**Terms & Conditions**

- Collect shipments will not be accepted.
- GES is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

EST. SUBTOTAL	_____
13% HST	_____
EST. TOTAL	_____
HST#104060264RT0001	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**PRODUCE/REFRIGERATED MATERIAL HANDLING**

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torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **92nd CPMA Annual Convention & Trade Show**

**DISCOUNT PRICE DEADLINE DATE:** **April 17, 2017**

**EXHIBITOR INFORMATION**

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**CREDIT CARD AUTHORIZATION**

MASTERCARD  VISA  AMEX

\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|

EXPIRY DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

CARDHOLDER NAME \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE**

**SHIPMENTS RECEIVED ON SHOW SITE FROM THE OFFICIAL PRODUCE ADVANCE WAREHOUSE:**

- Shipment(s) will be received on: Friday, April 7 - May 5, 2017
- Estimated Weight of Shipment(s) - Rounded up to the nearest 100 lbs
- Rate **\$45.85** per 100lbs. (200lb. minimum)

\_\_\_\_\_ **Pounds**

**DIRECT SHIPMENT(S) TO SHOWSITE:**

- Shipment(s) may arrive at Show Site on or after: Monday, May 8, 2017 - Tuesday, May 9, 2017
- Estimated Weight of Shipment(s) - Rounded up to the nearest 100 lbs
- Rate **\$54.60** per 100lbs. (200lb. minimum)
- Shipments arriving without a certified weight ticket will be subject to Special Handling rates.

\_\_\_\_\_ **Pounds**

**DAILY DELIVERY FROM REEFER STORAGE TO BOOTH:**

- This Service includes Labour Service for one scheduled delivery per day to the exhibitor's booth.
- Rate **\$1.11** per cu.ft. **per day** (48 cu.ft. minimum)
- Labour rates will apply for multiple/missed deliveries.
- Refer to the Labour Services order form in this kit for rates.
- Empties must be ready by 11am daily for removal from your booth.

\_\_\_\_\_ **Cubic Feet**

**PLEASE COMPLETE THE FOLLOWING:**

Carrier Name: \_\_\_\_\_ Number of Pieces: \_\_\_\_\_ Total Weight: \_\_\_\_\_

Goods are scheduled for delivery to  Show Site  Advance Warehouse

Date goods are scheduled to arrive: \_\_\_\_\_ Month/Day \_\_\_\_\_

**Terms & Conditions**

- Collect shipments will not be accepted.
- GES is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>EST. SUBTOTAL</b>	_____
<b>13% HST</b>	_____
<b>EST. TOTAL</b>	_____
HST#104060264RT0001	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



## LIMITS OF LIABILITY & RESPONSIBILITY

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 www.ges.com/ca

1. GES CANADA Exposition Services herein known as GES and its subcontractors shall not be responsible for damage to uncrated materials; materials improperly packed, glass breakage or concealed damage.

2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by GES or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended.

Therefore, it is agreed that GES and its subcontractors are not responsible for the loss or disappearance of Exhibitor's materials after the same have been delivered to Exhibitor's booth, nor are GES and its subcontractors responsible for Exhibitor's materials before they are picked up from the Exhibitor's booth for loading after the show. Consequently, all bills of lading covering outgoing shipment(s) submitted to GES or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.

3. GES and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to GES in time to obtain the proper equipment.

4. GES and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.

5. GES and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.

6. It is understood that GES and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable to GES hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that GES and its subcontractors do not provide for full liability should loss or damage occur. It is agreed that if GES or its subcontractors should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance services to

Exhibitor's or from negligence, active or otherwise, by GES, its subcontractors or their employees.

7. GES and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impracticable to exhibit same.

8. Claims for loss or damage must be submitted to GES by the close of the show. No suit or action shall be brought against GES or its subcontractors more than one year after the cause of action.

9. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that GES and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of GES or its subcontractors shall sign a delivery receipt, bill of lading or other document, we agree that GES or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.

10. GES and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills, such as a courier or van lines. Such shipments will be delivered to booth without guarantee of piece count or condition.

11. Empty container labels will be available at the GES Service Centre. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and GES and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabelled containers.

12. In order to expedite removal of materials from the show site, GES shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, materials will be taken to a warehouse to await Exhibitor's shipping instructions, and the Exhibitor agrees to be responsible for payment of charges relating to such handling at the warehouse. GES assumes no liability as a result of such re-routing or handling.

13. The Exhibitor agrees, in the event of a dispute with GES or its subcontractors relative to any loss or damage to any of your materials or equipment, that the Exhibitor will not withhold payment in any amount due to GES for material handling services or any other services provided by GES or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against GES or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

The consignment or delivery of a shipment to GES or its subcontractors by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 through 13 above.

**Be sure your materials are insured** from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Be sure your liability insurance is in effect during transit and return of your materials, during storage and at show site.



## SHIPPING INFORMATION ADVANCE WAREHOUSES

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

### SHIPPING INFORMATION IMPORTANT - PLEASE READ CAREFULLY

## ADVANCE SHIPMENTS (Produce/Non-Produce)

Please note that there are two different advance warehouses.  
**DO NOT** ship Non-Produce/booth items to the Produce Warehouse or  
Produce to the Non-Produce/Booth items Warehouse.  
Separate labels are provided in this manual.  
Thank you for your co-operation!

### PRODUCE ADVANCE WAREHOUSE

(Please use the appropriate labels included in this kit)

**NAME OF EXHIBITING COMPANY - BOOTH NUMBER**  
c/o GES/92nd CPMA Annual Convention & Trade Show  
Ippolito Transportation Inc  
201 North Service Road  
Burlington, ON L7P 5C4

ITEMS MAY ARRIVE TO PRODUCE WAREHOUSE ON OR BETWEEN

**Friday, April 7, 2017 - Friday, May 5, 2017**

**9am - 4pm**

### NON-PRODUCE ADVANCE WAREHOUSE

(Please use the appropriate labels included in this kit)

**NAME OF EXHIBITING COMPANY - BOOTH NUMBER**  
c/o GES/92nd CPMA Annual Convention & Trade Show  
6130 Netherhart Rd.  
Mississauga, Ontario, Canada  
L5T 1B7

ITEMS MAY ARRIVE TO NON PRODUCE WAREHOUSE ON OR BETWEEN

**Friday, April 7, 2017 - Friday, April 28, 2017**

**9am - 4pm**

**ALL ORDERS ARE GOVERNED BY THE GES LIMITS OF LIABILITY AND RESPONSIBILITY**



**SHIPPING INFORMATION DIRECT SHOWSITE**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

**SHIPPING INFORMATION  
IMPORTANT - PLEASE READ CAREFULLY**

**DIRECT TO SHOW SITE SHIPMENTS**

When shipping to show site, please address your produce shipments separately from your non-produce/booth item shipments.

Separate labels are provided in this manual.

Please DO NOT combine your produce and non-produce/booth item shipments.

Thank you for your co-operation!

**PRODUCE SHOW SITE SHIPMENT**

(Please use the appropriate labels included in this kit)

**NAME OF EXHIBITING COMPANY - BOOTH NUMBER**

**c/o GES/ 92nd CPMA Annual Convention & Trade Show**

**Metro Toronto Convention Centre**

**South Building**

**222 Bremner Blvd.**

**Toronto, Ontario, Canada M5V 2W6**

**NON-PRODUCE/BOOTH ITEMS SHOW SITE SHIPMENT**

(Please use the appropriate labels included in this kit)

**NAME OF EXHIBITING COMPANY - BOOTH NUMBER**

**c/o GES/ 92nd CPMA Annual Convention & Trade Show**

**Metro Toronto Convention Centre**

**South Building**

**222 Bremner Blvd.**

**Toronto, Ontario, Canada M5V 2W6**

**ITEMS MAY ARRIVE AT SHOW SITE ON**

**Monday May 8, 2017 and Tuesday May 9, 2017**

**As per move in schedule**

**ALL ORDERS ARE GOVERNED BY THE GES LIMITS OF LIABILITY AND RESPONSIBILITY**

# **PRODUCE SHIPMENT FOR ADVANCE WAREHOUSE**

92nd CPMA Annual Convention & Trade Show

## **PRODUCE SHIPMENT FOR ADVANCE WAREHOUSE**

**SHIPPER:** \_\_\_\_\_  
(Name of Company where shipment originates.)

**TO:** \_\_\_\_\_  
(Name of your exhibiting Company at the show.)

**BOOTH NUMBER:** \_\_\_\_\_  
(Your booth number at the show.)

**C/O:** GES/ 92nd CPMA Annual Convention & Trade Show  
Ippolito Transportation Inc  
201 North Service Road  
Burlington, ON L7P 5C4

**CARRIER:** \_\_\_\_\_  
(Name of your Transportation Company)

**NUMBER**  **OF**  **PIECES**

**PRODUCE ADVANCE WAREHOUSE SHIPMENTS SHOULD ARRIVE ON OR BETWEEN:**

**Friday, April 7, 2017 - Friday, May 5, 2017**

**9am - 4pm**



**NON-PRODUCE & BOOTH  
ADVANCE WAREHOUSE SHIPPING LABEL**

**92nd CPMA Annual Convention & Trade Show**

**EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE**

**SHIPPER:** \_\_\_\_\_  
(Name of Company where shipment originates.)

**TO:** \_\_\_\_\_  
(Name of your exhibiting Company at the show.)

**BOOTH NUMBER:** \_\_\_\_\_  
(Your booth number at the show.)

**C/O:** GES/ 92nd CPMA Annual Convention & Trade Show  
6130 Netherhart Rd.  
Mississauga, Ontario, Canada  
L5T 1B7

**CARRIER:** \_\_\_\_\_  
(Name of your Transportation Company)

**NUMBER**  **OF**  **PIECES**

**NON-PRODUCE ADVANCE WAREHOUSE SHIPMENTS SHOULD ARRIVE**

**ON OR BETWEEN:**

**Friday, April 7, 2017 - Friday, April 28, 2017**

**9am - 4pm**

# **NON-PRODUCE & BOOTH DIRECT TO SHOW SITE SHIPPING LABEL**

**92nd CPMA Annual Convention & Trade Show**

## **EXHIBIT SHIPMENT FOR DIRECT TO SHOWSITE**

**SHIPPER:** \_\_\_\_\_  
(Name of Company where shipment originates.)

**TO:** \_\_\_\_\_  
(Name of your exhibiting Company at the show.)

**BOOTH NUMBER:** \_\_\_\_\_  
(Your booth number at the show.)

**C/O:** GES/ 92nd CPMA Annual Convention & Trade Show  
Metro Toronto Convention Centre  
South Building  
222 Bremner Blvd.  
Toronto, Ontario, Canada M5V 2W6

**CARRIER:** \_\_\_\_\_  
(Name of your Transportation Company)

**NUMBER**  **OF**  **PIECES**

**DIRECT TO SHOW SITE SHIPMENTS SHOULD ARRIVE ON OR BETWEEN:**

**Monday May 8, 2017 and Tuesday May 9, 2017**

**As per your time indicated on the move in schedule**

# **PRODUCE DIRECT TO SHOW SHIPPING LABEL**

**92nd CPMA Annual Convention & Trade Show**

## **PRODUCE SHIPMENT FOR DIRECT TO SHOWSITE**

**SHIPPER:** \_\_\_\_\_  
(Name of Company where shipment originates.)

**TO:** \_\_\_\_\_  
(Name of your exhibiting Company at the show.)

**BOOTH NUMBER:** \_\_\_\_\_  
(Your booth number at the show.)

**C/O:** GES/ 92nd CPMA Annual Convention & Trade Show  
Metro Toronto Convention Centre  
South Building  
222 Bremner Blvd.  
Toronto, Ontario, Canada M5V 2W6

**CARRIER:** \_\_\_\_\_  
(Name of your Transportation Company)

**NUMBER**  **OF**  **PIECES**

**DIRECT TO SHOW SITE SHIPMENTS SHOULD ARRIVE ON OR BETWEEN:**

**Monday May 8, 2017 and Tuesday May 9, 2017**

**As per your time indicated on the move in schedule**

**DO NOT**  

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**REFRIGERATE**  
Deliver to Booth

Company Name:

Booth #:

On Site Contact:

Cell Phone:

**DO NOT**  

---

**REFRIGERATE**  
Deliver to Booth

Company Name:

Booth #:

On Site Contact:

Cell Phone:

# Refrigerated Produce Storage Deliver to Booth on Tuesday

Company Name:

Booth #:

On Site Contact:

Cell Phone:

TO SCHEDULE PRODUCE DELIVERY, YOU MUST VISIT THE GES SERVICE CENTRE ONSITE

# Refrigerated Produce Storage Deliver to Booth on Tuesday

Company Name:

Booth #:

On Site Contact:

Cell Phone:

TO SCHEDULE PRODUCE DELIVERY, YOU MUST VISIT THE GES SERVICE CENTRE ONSITE

# Refrigerated Produce Storage Deliver to Booth on Wednesday

Company Name:

Booth #:

On Site Contact:

Cell Phone:

TO SCHEDULE PRODUCE DELIVERY, YOU MUST VISIT THE GES SERVICE CENTRE ONSITE

# Refrigerated Produce Storage Deliver to Booth on Wednesday

Company Name:

Booth #:

On Site Contact:

Cell Phone:

TO SCHEDULE PRODUCE DELIVERY, YOU MUST VISIT THE GES SERVICE CENTRE ONSITE



# Refrigerated Produce Storage Deliver to Booth on Thursday

Company Name:

Booth #:

On Site Contact:

Cell Phone:

TO SCHEDULE PRODUCE DELIVERY, YOU MUST VISIT THE GES SERVICE CENTRE ONSITE

# Refrigerated Produce Storage Deliver to Booth on Thursday

Company Name:

Booth #:

On Site Contact:

Cell Phone:

TO SCHEDULE PRODUCE DELIVERY, YOU MUST VISIT THE GES SERVICE CENTRE ONSITE



# Logistics



## GES Logistic Services

*GES is proud to offer our clients a one source solution for Customs and Transportation services*

### Your Choice of Reliable Service Options

- Time Critical Ground
- Expedited Ground
- 3-5 Day Deferred
- Common Carrier
- Van Line

### 24-Hour Tracking

Call toll free 1-877-437-4247 for immediate information on the status of your shipment

### On-Site Representation

GES Logistics representatives will be on site from the beginning of move-in and throughout the event until the last shipment leaves the show floor

### Competitive Pricing

You will benefit from priority delivery at competitive prices thanks to special arrangements we have with select carriers

### Simplified Budgeting

Our transportation management system gives you the information you need to budget more effectively

### Simplified Ordering

For your convenience choose one of the ordering options available:

- Online: [www.ges.com/ca](http://www.ges.com/ca)
- Phone: 905-283-0500 or 1-877-437-4247
- Fax: 905-283-0501

**Ship everywhere with GES Logistics Services.**



# SHIPPING

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

## PICK UP INFORMATION

COMPANY NAME: \_\_\_\_\_ PICK UP DATE: \_\_\_\_\_ PICK UP TIME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ BUSINESS HOURS: \_\_\_\_\_ LOADING DOCK:  YES  NO  
 CITY: \_\_\_\_\_ PROV/STATE: \_\_\_\_\_ CODE: \_\_\_\_\_ CUSTOMS PAPERWORK ATTACHED:  YES  NO  
 CONTACT: \_\_\_\_\_ IF YES, CUSTOMS BROKER: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

I will be shipping to:  ADVANCED WAREHOUSE  SHOW SITE

## DESTINATION

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_  
 ON-SITE CONTACT: \_\_\_\_\_  
 SHOW NAME: **92nd CPMA Annual Convention & Trade Show** DELIVERY DATE: \_\_\_\_\_ DELIVERY TIME: \_\_\_\_\_  
 FACILITY: **Metro Toronto Convention Centre, South Building**  
 ADDRESS: **222 Bremner Blvd.**  
 CITY: **Toronto** PROV/STATE: **Ontario** POSTAL CODE: **M5V 2W6**

## SERVICE REQUIRED

ONE WAY  ROUND TRIP  
 TIME CRITICAL  3-5 DAY  GROUND

## ITEMS TO BE SHIPPED

SERVICE WILL BE CHARGED ON ACTUAL WEIGHT & DIMENSIONS

TOTAL NUMBER OF PIECES:	DIMENSIONS IN INCHES:	ESTIMATED WEIGHT:
_____ CARTONS (CARDBOARD)	H _____ x W _____ x L _____	
_____ CASES/TRUNKS (FIBRE) COLOUR: _____	H _____ x W _____ x L _____	
_____ CRATES (WOODEN)	H _____ x W _____ x L _____	
_____ SKIDS/PALLETS	H _____ x W _____ x L _____	
_____ CARPET/COLOUR: _____	H _____ x W _____ x L _____	
_____ OTHER LIST: _____	H _____ x W _____ x L _____	
_____ TOTAL	TOTAL WEIGHT:	

## BILLING AND PAYMENT INFORMATION

COMPANY NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_  
 PROV/STATE: \_\_\_\_\_ CODE: \_\_\_\_\_ EMAIL: \_\_\_\_\_ TEL: \_\_\_\_\_  
 CREDIT CARD NUMBER: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_  
 VISA  MASTERCARD  AMERICAN EXPRESS  
 CARDHOLDER NAME: \_\_\_\_\_ CARDHOLDER SIGNATURE: \_\_\_\_\_

## TERMS & CONDITIONS

GES assumes no responsibility for shipments left in booth by exhibitor. All materials are subject to final count and correction at time of actual removal from booth. Shipper hereby designates GES as its agent for tendering shipments to carrier. GES reserves the right to reroute any outgoing shipment via an alternate carrier in the event the requested carrier fails to pick up the shipment by established carrier check-in deadline. GES assumes no responsibility for misdirected shipments as a result of old shipping labels which remain on containers. It is the shipper's responsibility to state the national motor freight classification commodity description, otherwise shipment shall be described as exhibition materials.

1) GES shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage. 2) GES shall not be responsible for loss, theft, or disappearance of exhibitors material after same has been delivered to exhibitor's booth. 3) GES shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of Lading covering outgoing shipments, which are furnished by GES to exhibitors, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur. 4) GES shall not be responsible for any loss, damage, or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any causes beyond its control. 5) GES's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event GES's maximum liability shall be limited to \$0.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less. 6) GES shall not be liable to any extent whatsoever for any actual, potential, or assumed losses of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same. 7) The consignment or delivery of a shipment to GES by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth. Exhibitor is responsible to declare all hazardous materials and abide by all federal, state and local laws.

By signing this order form, shipper agrees to be bound by all its terms and conditions.

X \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_