

Booth Security & Staff Regulations

GENERAL CONDITIONS

- 1. A minimum of 4 hours per day will be billed.
- 2. Hours worked are calculated to within a half hour in the same day.
- 3. Booth staff wear dark pants/skirts and white shirt/blouse with a yellow sleeveless vest and a tie.
- 4. Booth staff are bilingual (French & English). Other languages available upon request.
- **5.** A 15-minutes break within each 4-hours work period / 30-minutes break after a 5-hour work period. These breaks are taken when approved by the client. Security Agents will be replaced/ booth staff will not be replaced.

CANCELLATION POLICY & CLAIMS

- 1. No fees or penalties shall be charged by GES to the customer if the service is cancelled by the customer prior to the setup period.
- 2. All personel cancelled after move-in begins, will be charged at 100% of the original price.
- 3. All claims on personel charges must be filed prior to the closing of the show to be considered.