

255 Front Street West Toronto, ON M5V 2W6

416-863-9339 www.mend.com

Tips for Shipping to Toronto Mendelssohn Customs Brokerage Services We make holding events in Toronto seamless!

1. Use your Official Customs Broker - Mendelssohn!

Mendelssohn Commerce who will guide you through important customs privileges and in many cases avoid paying duties and taxes. Better yet, your materials will customs clear directly at your venue.

2. Complete Customs – Shipping Documents

Mendelssohn will provide instructions on how to ship to your Toronto venue and will assist with the completion of the customs forms. We will also arrange for roundtrip shipping to and from your exhibit area.

3. Ship on Time

Have materials shipped to arrive in Canada 3 days prior to move-in and consolidate shipments to reduce costs. If your selected venue does not have advance storage space, no worries Mendelssohn Commerce will warehouse the goods for you.

4. Hand Carrying or Private Vehicle

Notify Mendelssohn if you plan on bringing your meeting materials with you on the plane or if you are driving them into Canada. We will provide you with the required customs instructions for a smooth entry into Canada.

For personalized assistance and to receive more information on how easy it is to hold a meeting in Toronto, we invite you to contact **MCI** and **Mendelssohn Commerce.**

Mendelssohn - Carrie Severn		csevern@mend.com
Tel: 416-863-9339 Ext. 222	TF: 1-800-665-4628	Cell: 416-561-7638