

# XXIX Interamerican Congress of Chemical Engineering and 68th Canadian Chemical Engineering Conference

October 28 - 30, 2018

Sheraton Centre Toronto Hotel - Sheraton Hall, Lower Concourse Level

**GES** is pleased to have been selected the official service partner by the Show Organizer to design and produce your show. Our goal is to ensure your show participation is a success.

**GES** is involved in many areas relative to the show and if at any time during the planning process you are unsure where to turn, just ask us, we are at your service.

Please ensure that you review this section carefully as it contains information on **Discount Pricing dates** and order forms for each of the many services bring provided by GES.

For your convenience, we will be offering the following services:

- *▼* **EXPRESSO Online Ordering**
- → Rental Exhibits
- Graphics & Design
- √ Furnishings
- → Specialty Furnishings
- Accessories & Product Display
- ✓ Labour Services for Install & Dismantle
- ✓ In-Booth Forklift Service
- ✓ Material Handling
- ✓ GES Logistics Services
- ✓ GES Customs Services

Take advantage of up to a 35% discount off of our **Standard Price**, by ordering on or before the **Discount Date** of <u>October 5, 2018</u> as indicated on each form. **GES** accepts Visa, MasterCard, American Express, Cheques and Cash as methods of payment for our services. All exhibitors are responsible for payment of H.S.T. when exhibiting in Ontario.

If you need assistance or additional information, please contact our Exhibitor Services Department at (905) 283-0500. torontoexhibitorservices@ges.com





XXIX Interamerican Congress of Chemical Engineering and 68th Canadian Chemical Engineering Conference
Sheraton Centre Toronto Hotel
October 28 - 30, 2018

#### **Venue Shipping Address**

**Sheraton Centre Toronto Hotel** 

Sheraton Hall, Lower Concourse Level 123 Queen Street West Toronto, Ontario, Canada M5H 2M9

\* See shipping label in the exhibitor manual. Note receiving dates below.

#### **Official Services Contractor**

Global Experience Specialists, Inc. (GES) Phone 905-283-0500
5675 McLaughlin Road Fax 905-283-0501
Mississauga, Ontario, Canada Web Site www.ges.com/ca

LSR 3K5 E-Mail torontoexhibitorservices@ges.com

**Show Information** 

Booth Size 10' x 10'

Booth Package Includes Black - 8' High Back Drape and 3' High Side Drape

2 Grey Fabric Side Chairs

Wastebasket

Aisle Carpet Colour N/A - Exhibit Hall is Carpeted

**Important Dates - Prior to Show** 

Discount Price Deadline Date Friday, October 5, 2018

Direct Shipments to arrive at Exhibit Site Sunday, October 28, 2018

Important Dates - At the Show

Move In Sunday, October 28, 2018 @ 3:00pm - 7:00pm

Show Hours Sunday, October 28, 2018 - 7:00pm - 10:00pm

Monday, October 29, 2018 - 9:30am - 7:30pm Tuesday, October 30, 2018 - 9:30am - 4:00pm

Move Out Tuesday, October 30, 2018 - 4:00pm - 8:00pm

#### GES On-Site Service Centre

GES will operate a GES Service Desk to help take care of your on-site requirements:

The Service Desk will be open during the following times:

Sunday, October 28, 2018 - 3:00pm - 7:00pm



#### **CREDIT CARD AUTHORIZATION**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: XXIX Interamerican Congress of Chemical Engineering & 68th Canadian Chemical Engineering Conference	
EXHIBITOR INFORMATION	IMPORTANT - READ CAREFULLY
BOOTH #:         Contact Name:           Company:	This "Credit Card Authorization" form <u>MUST</u> be completed in full & returned to GES along with your order forms.  Orders for GES products and/or services will <u>NOT</u> be accepted without the receipt of a completed "Credit Card Authorization" form.
PLEASE COMPLETE THE FOLLOWING  MASTERCARD VISA AMERICAN EXPRESS	To ensure we have received your complete order, please check off those forms which you are sending to us.
CARD #:  EXPIRY:  Cardholder's Name (Print):  Cardholders's Signature:  Cardholder's Billing Address:  Same as above? If not, please complete below.	Third Party Billing  ☐ Furnishings ☐ Carpet & Underpadding ☐ Specialty Furnishings ☐ GEM Exhibits & Accessories ☐ Signs & Graphics ☐ Plants & Floral ☐ Installation & Dismantling Labour
Address:	☐ In-Booth Forklift ☐ Material Handling ☐ GES Logistics / Shipping
This authorization allows GES Canada to charge any fees outstanding after show closing to this credit card (including funds owed due to a cheque returned NSF).	The second of th

CHEQUES ARE TO BE MADE PAYABLE TO GES CANADA.

Cheques will not be accepted without this "Credit Card Authorization".

ORDERS WILL NOT BE PROCESSED WITHOUT THE RECEIPT OF A COMPLETED "CREDIT CARD AUTHORIZATION"



## THIRD PARTY BILLING

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 torontoexhibitorservices@ges.com www.ges.com/ca

SHOW:	XXIX Interamerican Congress of Chem 68th Canadian Chemical Engineeri			oit house or other agent to handle	
	EXHIBITOR INFORMATION		your display & be charged for services. GES will agree		
	BOOTH #:	-	exhibit house or agent makes ements with us. Both firms must		
COMPAN	Y		11	n to GES by the Discount Price	
				stood and agreed that the ex-	
CITY	PROV/STATECC	11	ible for payment of charges. If has not paid the invoice be-		
E-MAIL _			11 *	show, any outstanding bal-	
PHONE_	FAX		ance will be charged to	the exhibitor's credit card.	
CONTACT	T NAME		_		
	Ex	hibiting Co	mpany		
	- /		pay		
	Name of Exhibiting Company		Phone #	Fax#	
	Address	City	Prov/State	Code/Zip	
	Authorized Name (print)		Authorized Si	gnature	
	CR	EDIT CARD AUTHO	ORIZATION		
		RICAN EXPRESS	EXPIRY DATE:		
	CARD#				
	Cardholder's Name (print)		Cardholder's Si	gnature	
		nird Party			
	Name of Third Party / EAC		Phone #	Fax #	
	Address	City	Prov/State	Code/Zip	
-	Authorized Name (print)		Authorized Si	gnature	
	CR	EDIT CARD AUTHO	ORIZATION		
	☐ MASTERCARD ☐ VISA ☐ AME	RICAN EXPRESS	EXPIRY DATE:		
	CORPORATE PER	SONAL			
	CARD#				
	Cardholder's Name (print)		Cardholder's Si	gnature	
	" ,	OCED TO THE TH			
	ALL GES SERVICES ARE TO BE CHAP	KGED TO THE TH	MRD PARTY EXCEPT FOR	THE FULLOWING:	

# GES.

#### **PAYMENT POLICY INFORMATION SHEET**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 torontoexhibitorservices@ges.com www.ges.com/ca

#### **DISCOUNT PRICING:**

To qualify for **Discount Pricing**, orders must be received <u>with payment in full on or before</u> <u>the deadline date</u>. After the Deadline Date, orders will be charged the **Standard Prices**. Orders without payment cannot be processed until payment is received and could be charged the **Standard Price**.

#### **METHOD OF PAYMENT:**

GES accepts American Express, MasterCard, Visa, Debit Card, Cheques, Bank Wire and Electronic Funds Transfers (EFT).

Exhibitors will be charged a \$25.00 fee for returned NSF cheques.

#### **BANK WIRE AND ELECTRONIC FUNDS TRANSFER INFORMATION:**

To properly credit your account, please complete the **BANK WIRE / EFT FORM** included with the GES order forms.

NOTE: There is a minimum \$20.00 Service Charge (North America) \$40.00 (International) applicable on all Wire and EFTs. Any additional Wire Transfer and EFT fees are the exhibitors responsibility and may vary depending on the processing bank. Please ensure the transfer is made a minimum of 10 days prior to the show.

#### **PAYMENT SCHEDULE:**

Payment for all services must be pre-paid in full. **GES** will not provide Material Handling, In-Booth Forklifts, or Installation and Dismantle Labour Services without your company's **CREDIT CARD AUTHORIZATION FORM** 

#### THIRD PARTY BILLING:

Exhibitors may arrange for an Exhibitor Appointed Contractor (EAC) or Third Party to manage your exhibit and order services on your behalf. **GES** will agree to this arrangement provided that the EAC/Third Party makes satisfactory payment arrangements with us. In the event the authorized EAC/Third Party Third Party does not pay for GES services as agreed upon, the exhibitor is ultimately responsible for all charges incurred on its behalf. See **THIRD PARTY BILLING REQUEST FORM**.

#### **ADJUSTMENTS AND CANCELLATIONS:**

Adjustments to your invoice *will not be made after the close of the show.* Some items, services and labour are subject to cancellation fees. Refer to each order form for details.

ALL EXHIBITORS MUST PAY 13% HST ON ALL ORDERS.



## **ELECTRONIC FUNDS/WIRE TRANSFER FORM**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Phone: 905-283-0500 Fax: 905-283-0501

Please complete and return this form to : Jolanta Baloniak, Accounts Receivable GES Canada Limited Email: ar@ges.com Fax: 905-283-0501				
Your Company Name:				
Contact Name:				
Contact Number:				_
Booth Number:		Event Name:	AAIA IIILEI aiilei Ilaii	Congress of Chemical Engineering & Chemical Engineering Conference
	G	SES BANK INF	ORMATION	
PLEASE INCLUDE ALL	OF THE FOLLOW	VING INFORMATIO	ON TO ENSURE YO	OUR FUNDS REACH OUR BANK
Beneficiary's Name:		GES Canad		
Bank Name: Address:		Bank of N 350 - 7th Av		
		Calgar T2P	ry, AB	
	IF YOU ARE SEN			IF YOU ARE SENDING
	CANADIAN DOLL			AMERICAN DOLLARS (\$US)
	Û	EFT/Direct De	eposit	$\hat{\mathbf{T}}$
Institution code #:	001		Institution code #	
Transit #: Account #:				#: 00109 #: 4773-410
, 10004	1007 000	Wire Trans	, , , , , , , , , , , , , , , , , , , ,	7. 4170 110
		wire Trans	iers	
Account #: Beneficiary's Bank:				#: 4773-410 k: //CC000100109
	BOFMCAM2			k: Wells Fargo Bank (FKA Wachovia)
		Dtime / DIC / NCC	Swift Code / BSC or ABA Numbe	e: PNBPUS3NNYC
Invoice Amount:			D	ate of Transfer:
*Minimum Bank Charge:	\$20.00 (North An	nerican) \$40.00 (In	ternational)	_
Total:				

Please Note: Please ensure transfer is made by the deadline date on your Order Form or Quotation.

Additional charges will be incurred for late payments, and services may be delayed.

\*Minimum Bank Charges as shown above, reflect GES's bank charges only.

Any additional wire transfer and EFT fees are the exhibitor's responsibility.



## **GES SHOW SPECIALS**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 torontoexhibitorservices@ges.com www.ges.com/ca

		torontoexhibitorservices@ges.com	www.ges.com/ca				
SHOW: X		nerican Congress of Chemical Engineering & adian Chemical Engineering Conference	DISCOUNT PRICE DEADLINE DAT	CE Octobe	r 5, 2018		
	EXI	HIBITOR INFORMATION	CREDIT C	ARD AUTHORIZ	ZATION		
			completed form. A cop	orization" form <b>MUST</b> y of the "Credit Card A cluded in the kit for yo	Authorization" form		
				•			
	HONE: Orders for GES products and/or services will <b>not</b> be accepted without receipt of a completed "Credit Card Authorization" form.						
• Header Si	ign(s) - 12″x7	GES SHOW SPECIAL I		company NAME	andling Costs		
۸)	No substitutio	ns please. If you require additional furniture, please re	efer to the GES order for	rms enclosed in the r	nanual).		
QTY	Item #	Description	Discount Price	Standard Price	Total Price		
	SS001	Package A - 10′ x 10′	\$1,073.00	\$1,431.00			
	SS002	Package B - 10′ x 20′	\$1,611.00	\$2,148.00			
		PLEASE SELECT YOUR CHOICE OF INFILL P					
	Infill	Panel Colour: □Black □Grey □White  (All panel & carpet colours subject	•	Black Grey			
Package A I	Identification	Sign to Read:					
Package B I	dentification	Sign to Read: Left:	Right:				
	Cust	om Header to be added   Custom Header Signs/Lo		0.00 extra per sign			
		You can upload your file(s) to: http	· · · · ·	: alal			
	INADODTAN	Enter toupload@ges.com in the "Recipier			ii oo		
	INIPORTAL	IT: Please enter your company name, event name, even associated with your graphic file ur		, and any other speci	ics		
Terms & Con		alactrical con ica		SUBTOTAL			
<ul> <li>No refunds/e</li> </ul>	exchanges once	electrical service. show move-in begins. nust be settled prior to show closing.		13% HST			
<ul> <li>All orders re</li> </ul>	ceived after the	nust be settled prior to snow closing. Discount Price Date will be processed at the Standard Price. khibit materials left in GES Rental Exhibits or counter storage unit	9	TOTAL			
		sign or graphics will result in additional fees.	<b>3</b> .		HST #104060264RT0001		
	I	have read and understand the Terms & Condition	tions of my Agreeme	nt with GES.			
	Signature — Date						



## 10' x 10' Exhibit Rentals

#### **STANDARD**



#### **ENHANCED**





Model 2





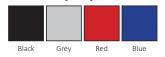
Model 3



#### Choice of coloured infill panels



Choice of carpet colour



**To upgrade with graphics,** contact our Exhibitor Services team:

**1-877-437-4247** (Toll-Free) **torontoexhibitorservices@ges.com** 



## 10' x 20' Exhibit Rentals

#### **STANDARD**



#### **ENHANCED**







## Model 5

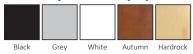




## Model 6



#### Choice of coloured infill panels



#### Choice of carpet colour



**To upgrade with graphics,** contact our Exhibitor Services team:

1-877-437-4247 (Toll-Free) torontoexhibitorservices@ges.com



## **RENTAL EXHIBITS**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 torontoexhibitorservices@ges.com www.ges.com/ca

SHOW.		•	nemical Engineering & eering Conference	DISCOUNT PRICE DEADLINE DATE:	October	5, 2018
	EXHIBITO	OR INFORMAT	<b>TION</b>	CREDIT CAR	D AUTHORIZ	ATION
BOOTH #: _				A "Credit Card Authoriza		
COMPANY NAM	IE:			completed form. A copy of the "Credit Card Authorization" forn has been included in the kit for your use.		
CONTACT NAME:				Orders for GES products and/or services will <i>not</i> be		
PHONE:					ut receipt of a comp d Authorization" for	
,	ALL ORDERS MUS	T BE PREPAID IN	FULL (ORDERS CAN NOT B	E PROCESSED UNTIL PAYI	MENT IS RECEIVE	D)
Model	Discount Price	Standard Price		WOW YOUR AUD n be customized to meet		display goals.
Model #1	\$2,081.00	\$2,774.00		Design a unique sp	ace.	
Model #2	\$2,358.00	\$3,144.00	Ac Boldly	ld colour & increase market your product	risibility. s & services.	
Model #3	\$2,538.00	\$3,384.00	Contact our <i>Exhibite</i>	or Services Department to	dav to add custo	m graphics
Model #4	\$3,311.00	\$4,415.00	to your Rer	ntal Exhibit. GO AHEAD	, GET NOTICE	D.
Model #5	\$3,617.00	\$4,823.00	905-283-0500			
Model #6	\$3,584.00	\$4,778.00		torontoexhibitor	services@ges.co	m
Infill Panel Colo	<mark>our:</mark>	Grey ☐White ☐ A	L PANEL & CARPET COLOU Autumn Glow Hardrock I	Maple Carpet Colour:	-	
		ter toupload@ RTANT: Please enter	load your file(s) to: ht ges.com in the "Recip your company name, event r cifics associated with your gra	ient Email Address" fi	number,	
Terms & Conditi	<u>ons</u>				MODEL#	
•All orders receiv	ed after the Discoun	t Price Date will be pr	o the 1 <sup>st</sup> day of move in. cocessed at the Standard Price.		SUBTOTAL	
•Exhibitor is responsible for all items for the duration of the show. •Charges are for rental of equipment only. All items remain the property of GES. •No refunds/exchanges once show move-in begins. All claims or discrepancies must be se			the property of GES.		13% HST	
				TOTAL		
•Changes to the structure design or graphics will result in additional fees.					HST #104060264RT000	
	I have r	ead and underst	tand the Terms & Condit	ions of my Agreement v	vith GES.	

Date

Signature



## **Graphic Design & Production**

GES is your one stop exhibit solution partner. Take advantage of our Creative Services Department to enhance your presence on the show floor.

Upgrade a show special, or design from scratch. Our team of in-house Designers & Production Technicians, can help you realize your vision quickly and affordably.



- Backlit signs
- Banners & hanging signs
- Floor/carpet decals
- Backwall murals

- Easel & freestanding signs
- Posters
- Custom cut signs & decals
- Branding graphics

Please contact our Exhibitor Services team: 905.283.0500 or email: torontoexhibitorservices@ges.com



## **GRAPHICS AND DESIGN**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: XXIX Interamerican Congress of Chemical Engineering & 68th Canadian Chemical Engineering Conference				DISCOUN DEADLIN	T PRICE E DATE:	October	5, 2018
	E	(HIBITOR INFORMATION		CRE	DIT CARD AL	JTHORIZ	ATION
воотн#	:				ard Authorization" f		
COMPANY NAME: completed form. A copy of the "Cre has been included in the							
CONTACT NAME: Orders for GES products and/or services will n			s will <i>not</i> be				
PHONE: accepted without receipt of a completed "Credit Card Authorization" form.				oleted			
	AL	L ORDERS MUST BE PREPAID IN FULL (ORDERS C	AN NOT BE	PROCESSED UN	TIL PAYMENT IS REC	CEIVED)	
		STANDARD SIG	N PRI	CE LIST			
QTY	Item #	Description	Disc	ount Price	Standard Pr	rice	Total
	SIG027	8"W x 11"H vertical sign (with easel)		\$14.75	\$19.50		
	S744	44"W x 7"H horizontal sign (with holes)		\$86.00	\$114.50		
	S2228	22″W x 28″H vertical sign		\$116.50	\$155.00		
	S2844	28″W x 44″H vertical sign		\$149.50	\$199.50		
	SIG028	38"W x 84"H vertical sign (with feet)		\$535.00	\$713.00		
		NUCTOM OR A PUMO		DI 540	E LIDI GAD ADT		ude delivery to show site
	C	SUSTOM GRAPHICS		PLEAS	E UPLOAD ART	WORK HEI	KE
		aphics services from Design to Print!	You ca	an upload yo	ur file(s) to: <b>h</b> t	ttps://file	e.ges.com/
<ul><li>Pressure ser</li><li>Vinyl or mesl</li><li>Backlit graph</li><li>Custom fit / c</li></ul>	sitive vinyl (PS) a banners for us ics for lightboxe ontour cut grap pecialized / uniq d applications	v) Booth wraps (the same as venicle wraps) e in your booth is and display cases hics for eye-catching effect	IMPO	RTANT NOTE:	<b>com</b> in the "Red Please enter you n, booth number vith your graphic	ur company , and any of	name, event ther specifics
SIGN INFO							
_		For more information or quote, please ema	nil us at: to	prontoexhibitors	ervices@ges.com	n	
		ALL SIGNS MUST BE PICKED UP FROM	OUR ON-SI	TE EXHIBITOR SE	RVICES DESK.		
Terms & Conditions  • All orders received after the Discount Price Date will be processed at the Standard Processed at the						IBTOTAL 13% HST TOTAL	
I have read and understand the Terms & Conditions of my Agreement with GES.							

Date

Signature



#### **FURNISHINGS**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 torontoexhibitorservices@ges.com www.ges.com/ca

SHOW:	XXIX Interamerican Congress of Chemical Engineering & 68th Canadian Chemical Engineering Conference
	EXHIBITOR INFORMATION
воотн	#:
COMPANY	/ NAME:
CONTACT	NAME:
PHONE: _	

#### **DISCOUNT PRICE DEADLINE DATE:**

October 5, 2018

#### **CREDIT CARD AUTHORIZATION**

A "Credit Card Authorization" form MUST accompany this completed form. A copy of the "Credit Card Authorization" form has been included in the kit for your use.

Orders for GES products and/or services will not be accepted without receipt of a completed "Credit Card Authorization" form.

#### ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

QTY	ITEM#	M# DESCRIPTION DISC		STANDARD PRICE	Total
	300050	Plastic Contour Chair	\$58.25	\$77.50	
	FGFSC	Grey Fabric Side Chair	\$100.50	\$134.00	
	FGFAC	Grey Fabric Arm Chair	\$111.50	\$148.50	
	FGFCS	Grey Fabric Counter Stool	\$124.00	\$165.00	
	FGFLC	Grey Lounge Chair	\$103.00	\$137.00	
	FSC	Steno Chair	\$106.00	\$141.00	
	FPEDT Starbase Table - 30" Round x 30" High		\$110.50	\$147.50	
	FCOFT	Starbase Table - 30" Round x 18" High (Coffee Table)	\$84.50	\$112.50	
	FCT	Coat Tree	\$38.75	\$51.50	
	FCSH	22" x 28" Chrome Sign Holder (Sign Extra)	\$97.25	\$129.50	
	FESL	Easel	\$50.25	\$67.00	
	FSBD	Gold Ballot Drum	\$114.00	\$152.00	
	GPLP	Plexi Pocket (wall mountable only)	\$44.75	\$59.50	
	FCSU	White Counter Storage Unit 41" H	\$278.00	\$370.50	
	FBH	Bag Holder 41"H	\$77.25	\$103.00	
	FCS	1 Pair of Stanchions	\$167.50	\$223.00	
	FWB	Plastic Wastebasket	\$20.75	\$27.50	

- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.

- If a colour is not chosen, GES will choose a colour for you.
  Charges are for rental of equipment only. All items remain the property of GES.
  GES is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- No refunds/exchanges on cancelled skirted tables or custom booth draping once delivered.
- 50% refund on furnishings cancelled prior to show opening.

SUBTOTAL	
13% HST	
TOTAL	
	HST #104060264RT0001

I have read and understand the Tern	ns & Conditions of my Agreement with GES
Signature	Date



#### **FURNISHINGS**

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SHOW: XXIX Interamerican Congress of Chemical Engineering 68th Canadian Chemical Engineering Conference	DISCOUNT PRICE DEADLINE DATE: October 5, 2018
EXHIBITOR INFORMATION	CREDIT CARD AUTHORIZATION
BOOTH #:	A "Credit Card Authorization" form <b>MUST</b> accompany this completed form. A copy of the "Credit Card Authorization" form
COMPANY NAME:	has been included in the kit for your use.
CONTACT NAME:	Orders for GES products and/or services will <b>not</b> be accepted without receipt of a completed
PHONE:	"Credit Card Authorization" form.

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)							
QTY	ITEM#		DESCRIPTION	Discount Price	Standard Price	Total	
SKIRTE	TABLE 30'	" HIGH	Colour Selection:	ACK BLUE BURGUN	NDY GREEN RED	SILVER WHITE	
	DT4	4 Ft. Long x 2	P. Ft. Wide	\$104.50	\$139.00		
	DT6	6 Ft. Long x 2	P. Ft. Wide	\$123.50	\$164.50		
	DT8	8 Ft. Long x 2	P. Ft. Wide	\$156.00	\$208.00		
	DTS4S	Skirted Fourth	n Side Additional Charge	\$47.00	\$62.50		
SKIRTED	COUNTER 4	2" HIGH	Colour Selection:	ACK BLUE SILVER	WHITE		
	RD4	4 Ft. Long x 2	Ft. Wide	\$156.00	\$208.00		
	RD6	6 Ft. Long x 2	P. Ft. Wide	\$176.50	\$235.50		
	RD4S	Skirted Fourth	n Side Additional Charge	\$48.50	\$64.50		
NON SKIRT	ED TABLES	30" HIGH					
	UD4	4 Ft. Long x 2	P. Ft. Wide	\$76.50	\$102.00		
	UD6	6 Ft. Long x 2	P. Ft. Wide	\$99.50	\$132.50		
	UD8	8 Ft. Long x 2	P. Ft. Wide	\$115.00	\$153.00		
NON SKIRT	ED TABLES	42" HIGH		•			
	RUD4	4 Ft. Long x 2	P. Ft. Wide	\$124.00	\$165.50		
	RUD6	6 Ft. Long x 2	P. Ft. Wide	\$161.50	\$215.50		
custom в	OOTH DRAI	PING	Colour Selection:	ACK BLUE RED	SILVER WHITE		
	D3	3 Ft. High (Pe	er Linear Ft.)	\$14.25	\$19.00		
	D8	8 Ft. High (Pe	er Linear Ft.)	\$20.00	\$26.50		

- All orders received after the Discount Price Date will be processed at the Standard Price.

  Exhibitor is responsible for all items for the duration of the show.

  If a colour is not chosen, GES will choose a colour for you.

  Charges are for rental of equipment only. All items remain the property of GES.

  GES is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
   No refunds/exchanges on cancelled skirted tables or custom booth draping once delivered.

50% refund on furnishings cancelled prior to show opening

SUBTOTAL	
13% HST	
TOTAL	
	HST #104060264RT0001



### **SPECIALTY FURNITURE**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: XXIX Interamerican Congress of Chemical Engineering & 68th Canadian Chemical Engineering Conference	DISCOUNT PRICE DEADLINE DATE:	October 5, 2018	
EXHIBITOR INFORMATION	CREDIT CARD	AUTHORIZATION	
воотн #:	A "Credit Card Authorizati	on" form <b>MUST</b> accompany this	
COMPANY NAME:		e " <i>Credit Card Authorization"</i> form I in the kit for your use.	
CONTACT NAME:	Orders for GES products and/or services will <b>not</b> be accepted without receipt of a completed "Credit Card Authorization" form.		
PHONE:			

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)					
QTY	Item #	Description	Discount Price	Standard Price	Total
	SBCS	Black Ladder Stool (Cloth Seat)	\$176.50	\$235.50	
	SEWS	Equino White Stool	\$212.50	\$283.50	
	SLSW	White Leather Stool	\$212.50	\$283.50	
	SLSR	Red Leather Stool	\$212.50	\$283.50	
	SBLS	Black Leather Stool	\$212.50	\$283.50	
	SWBCSG	Chrome Wireback Stool	\$220.50	\$294.00	
	SRMCW	White Round Meeting Chairs	\$139.50	\$186.00	
	SRMCR	Red Round Meeting Chairs	\$139.50	\$186.00	
	SRMCBLK	Black Round Meeting Chairs	\$139.50	\$186.00	
	SCLCW	White Corbusier Leather Chair	\$397.00	\$529.50	
	SCLCR	Red Corbusier Leather Chair	\$397.00	\$529.50	
	SCLCBK	Black Corbusier Leather Chair	\$397.00	\$529.50	
	SCLLW	White Corbusier Leather Loveseat	\$467.50	\$623.50	
	SCLLR	Red Corbusier Leather Loveseat	\$467.50	\$623.50	
	SCLLBK	Black Corbusier Leather Loveseat	\$467.50	\$623.50	
	swsc	White Sculpted Leather Chair	\$305.50	\$407.50	
	SSLCR	Red Sculpted Leather Chair	\$305.50	\$407.50	
	SSLCB	Black Sculpted Leather Chair	\$305.50	\$407.50	
	SWSLS	White Sculpted Leather Loveseat	\$415.00	\$553.50	
	SSLLR	Red Sculpted Leather Loveseat	\$415.00	\$553.50	
	SSLLB	Black Sculpted Leather Loveseat	\$415.00	\$553.50	
NOTE: 3 Seater Sofa Available Upon Request. On-site orders are subject to availability.					

- Colours, sizes and styles may vary slightly.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- There will be no refunds/exchanges for cancellations on-site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

SUBTOTAL	
13% HST	
TOTAL	
	HST #104060264RT0001

I have read and	understand the	Terms & Conditi	ons of my Agreem	ent with GES.

Signature	Date



## **SPECIALTY FURNITURE**

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SHOW: XXIX Interamerican Congress of Chemical Engineering & 68th Canadian Chemical Engineering Conference	DISCOUNT PRICE DEADLINE DATE:	October 5, 2018
EXHIBITOR INFORMATION	CREDIT CARD	AUTHORIZATION
BOOTH #:	completed form. A copy of the	on" form <b>MUST</b> accompany this e "Credit Card Authorization" form in the kit for your use.
CONTACT NAME:PHONE:	accepted without r	s and/or services will <b>not</b> be receipt of a completed uthorization" form.

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)					
QTY	Item # Description		Discount Price	Standard Price	Total
	SBLMC	Black Leather Ripple Sled Base Meeting Chair	\$157.50	\$210.00	
	SMCW	White Meeting Chair	\$154.00	\$205.00	
	SLRBTCW	White Leather Round Tub Chairs	\$299.50	\$399.00	
	SLRBTCBK	Black Leather Round Tub Chairs	\$299.50	\$399.00	
	SSWCT	Chrome/White Cocktail Table (24" Square Top, 42" High)	\$199.00	\$265.00	
	SRCT	Round Cocktail Table (Black 30" Diameter Top, 42" High)	\$218.00	\$290.50	
	SSBCT	Square Cocktail Table (Black 30" Top, 42" High)	\$218.00	\$290.50	
	SBMT	42" Black Meeting Table (Round)	\$191.50	\$255.50	
	SCMT72W	72" Chrome & White Meeting Table	\$308.50	\$411.50	
	sctw	24" X 48" Coffee Table White Top	\$209.50	\$279.00	
	SCTB	24" X 48" Coffee Table Black Top	\$209.50	\$279.00	
	SWRET24	24" Round End Table White Top	\$166.50	\$222.00	
	SBRET24	24" Round End Table Black Top	\$166.50	\$222.00	
	SWRCT32	Round Coffee Table White Top 32"	\$188.00	\$250.50	
	SBRCT32	Round Coffee Table Black Top 32"	\$188.00	\$250.50	
	SWRCT39	Round Coffee Table White Top 39"	\$188.00	\$250.50	
	SBRCT39	Round Coffee Table Black Top 39"	\$188.00	\$250.50	
	SBF	Bar Fridge	\$263.50	\$351.00	
	SLS	Literature Stand	\$191.00	\$254.50	
	STP	18" Throw Pillows □ white □ pink □ blue □ red □ orange □ yellow □ black □ green	\$32.75	\$43.50	

- Colours, sizes and styles may vary slightly.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- There will be no refunds/exchanges for cancellations on-site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

SUBTOTAL	
13% HST	
TOTAL	
	HST #104060264RT0001

I have read and understand the Terms	& Conditions of my Agreement with GES
Signature	Date



## **GES EXHIBIT ACCESSORIES**

Date

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HOW: X		erican Congress of Chemical Engineering & adian Chemical Engineering Conference	DISCOUNT PRICE DEADLINE DATE: October 5, 2018				
	EXH	IIBITOR INFORMATION	CREDIT CARD AUTHORIZATION				
OOTH #:					IUST accompany this		
OMPANY N	AME:		completed form. A copy of the "Credit Card Authorization" for has been included in the kit for your use.				
ONTACT N	AME:		Orders for GE	S products and/or s	ervices will <i>not</i> be		
			accepted	d without receipt of a dit Card Authorization	a completed		
	ALL C	ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE	PROCESSED UNTIL PA	YMENT IS RECEIVED	D)		
QTY	ITEM#	DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	TOTAL		
	PED001	Pedestal (White) 20"L x 20"W x 28"H	\$163.00	\$217.00			
	PED002	Pedestal (White) 20"L x 20"W x 36"H	\$170.00	\$227.00			
	GPML	Pedestal White 40"L X 40"W (Tops are 20" X 20") (Unit Heights - 16"- 28" & 28"- 40")	\$626.00	\$835.00			
	GSC	Storage Counter (White) 80"L X 20"W X 40"H	\$518.00	\$690.00			
	GCC	Curved Counter (White) 60"L X 20"W X 40"H	\$411.00	\$548.00			
	F99A	99A Showcase (White/Glass) 40"L X 20"W X 41"H	\$411.00	\$548.00			
	F99B	99B Showcase (White/Glass) 40"L X 20"W X 41"H	\$411.00	\$548.00			
	F99C	99C Showcase (White/Glass) 26"L X 26"W X 96"H	\$622.00	\$829.00			
	F99D	99D Showcase (White/Glass) 40"L X 20"W X 96"H	\$622.00	\$829.00			
QTY	ITEM#	DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	TOTAL		
	GWF	Waterfall With Eight Hooks	\$51.00	\$68.00			
	GGP	Grid Panels - 38"W X 44"H White Panels (2" Squares)	\$170.00	\$227.00			
	GGR	Garment Rail 39"W	\$61.00	\$81.00			
	GFS	Shelves - Flat 37"L X 12"W	\$52.00	\$69.00			
	GAS	Shelves - Angled 37"L X 12"W	\$52.00	\$69.00			
	GSWP	Slatwall Panels - 37"W X 96"H Grey (Upgrade for standard panels)	\$144.00	\$192.00			
Please Attac Grid Panels  Terms & Co  All items s  No refund All claims Exhibitor i	cannot Be Instantions Subject to availa s/exchanges or or discrepancies responsible for	ooth Indicating Locations For Grid Panels And/Or Slatwall. Illed In Corners.		SUBTOTA 13% H TOTA	ST		

Signature



## LABOUR INSTALLATION AND DISMANTLING

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					Credit	Card Authorization" for	m. 	
	EXHIBIT	OR MUST R	EPORT TO G	GES SERVICE C	ENTRE TO RECEI	VE THEIR LABO	UR	
LABOUR RA	ATES ARE CHA	ARGED PER PERSO			LABOUR OVER ONE HOUR LIED TO ON-SITE ORDERS		JR INCREMENTS.	
			LABOUR INS	STALLATION AN	D DISMANTLING			
Item #	# Item # DESCRIPITION					PER HOUR		
LINREG	LOREG	Straight Time	Straight Time Monday-Friday 8:00am - 4:00pm				\$122.50	
LINOT	LOOT	Over Time Monday-Friday 4:00pm - 6:00pm, Saturday & Sunday 8:00am - 4:00pm				\$185.00		
LINDT	LINDT LODT Double Time Monday-Friday After 6:00pm, Saturday & Sunday After 4:00pm, All Holiday Hours				\$239.50			
	TALLATION		p Drawings or Delivery [	Photos Attached: Date/Time:	□yes □no	A	M PM	
	PERVISION	□Ву	Exhibitor (Provitor <u>MUST</u> be Pres	vide Name of Rep)		□By GES 30% su Exhibitor does <u>NOT</u> hav	rcharge applies ve to be present)	
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· GES LIMITS	s of Liability a		nd understand	the Terms & Condi	tions of my Agreeme	nt with GES.		
		s	ignature		Date			



## IN BOOTH FORKLIFT INSTALLATION AND DISMANTLING

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		<u>THI</u>	IS SERVICE	IS NO	OT PAID FOR I	BY S	HOW MAI	VAGEN	<u>IENT</u>			
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Item #	Item #				DESCRIPITIO	N						PER HOUR
IBIRFL	IBORFL	Straight Time	Monday-Frid	day 8:	00am - 4:00pm							\$266.50
IBIOTFL	IBOOTFL	Over Time	Monday-Frid	day 4:	00pm - 6:00pm,	Satu	rday & Sund	day 8:00	am - 4:00pm			\$320.00
IBIDTFL   IBODTFL   Double Time   Monday-Friday After 6:00pm, Saturday & Sunday After 4:00pm, All Holiday Hours						\$378.50						
SUPERVI	SOR NAME	THE FOLLOWING						<u>MUST</u>				
DIGNANIT		DECLUDED	Day		Date		Month		# of Hours	# of F	orklif	ts
DISMANT	LING TIME	REQUIRED:	Day		Date		Month		# of Hours	# of F	orklit	īts
INSTALLA	ATION Sta	art:	_ AM PI	М	Finish:		AM	PM	Est. Total	Hours		
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	S	SERVICES OVER 1	I HOUR MININ	иим у	VILL BE CHARG	SED II	N 1/2 HOUF	RINCRE	MENTS PER FOI	RKLIFT.		
We reserve     All claims	must check fo	orklift/driver in and or change labourers cies must be settled apply.	and/or rates as	s shifts	change.					TOTAL % HST TOTAL	HST #1	04060264RT0001
		I have read ar	nd understa	nd th	e Terms & Co	nditi	ons of my	/ Agree	ment with GES	6.		
Signature							Da	te	-			



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#### MATERIAL HANDLING SERVICES & SHIPPING INFORMATION

#### **IMPORTANT - PLEASE READ CAREFULLY**

GES has been appointed by Show Management to provide Material Handling services for the XXIX Interamerican Congress of Chemical Engineering and 68th Canadian Chemical Engineering Conference. Exhibitors must use GES to perform this service which includes:

- ◆ RECEIVING, DOCUMENTING AND INSPECTING YOUR SHIPMENT(S) ON ARRIVAL
- ♦ UNLOADING OF SHIPMENT(S) AT THE SHOW SITE DOCK & DELIVERY TO BOOTH
- ♦ REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- STORING YOUR EMPTY CONTAINERS IN THE STORAGE AREA
- ♦ RETURNING OF EMPTY CONTAINERS TO BOOTH AFTER SHOW CLOSING
- ♦ MOVING YOUR OUTBOUND SHIPMENT TO THE LOADING DOCK
- ♦ RELOADING OF SHIPMENT(S) FROM DOCK ON TO YOUR CARRIER

GES, as the official Material Handling contractor, is required by Show Management to perform this service. These services are charged per hundred weight with a 200lb. minimum at the expense of the exhibitor. All Shipments must be accompanied with a Certified Weight Ticket. If no Certified Weight Ticket is available, GES will weigh your shipment on site and special handling charges will apply. For all loose, stacked and uncrated shipments, Special Handling rates will apply. To avoid additional charges, please complete and return the MATERIAL HANDLING ORDER FORM provided.

#### Exhibitors shipping to the advance warehouse receive the following additional services:

- ♦ STORAGE UP TO 30 DAYS IN THE ADVANCE WAREHOUSE
- ◆ DELIVERY OF SHIPMENT(S) FROM ADVANCE WAREHOUSE TO SHOW SITE
- ♦ FIRST PRIORITY UNLOADING STATUS

## \*\* LOOSE AND UNCRATED SHIPMENT(S) <u>WILL NOT</u> BE RECEIVED BY ADVANCE WAREHOUSE\*\* <u>LABELING YOUR PACKAGES FOR SHIPPING:</u>

A) ADVANCE SHIPMENTS TO WAREHOUSE DEADLINE DATE: October 1 - 22, 2018

NAME OF EXHIBITING COMPANY - BOOTH NUMBER c/o GES

**XXIX** Interamerican Congress of Chemical Engineering and 68th Canadian Chemical Engineering Conference 6130 Netherhart Rd.

Mississauga, Ontario, Canada L5T 1B7

B) DIRECT SHIPMENTS TO SHOW SITE TARGET DATE: October 28, 2018

NAME OF EXHIBITING COMPANY - BOOTH NUMBER c/o GES

XXIX Interamerican Congress of Chemical Engineering and 68th Canadian Chemical Engineering Conference Sheraton Centre Toronto Hotel - Sheraton Hall, Lower Concourse Level 123 Queen St. West

Toronto, Ontario, Canada M5H 2M9



#### **MATERIAL HANDLING - WEIGHT**

Date

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XXIX Interamerican Congress of Chemical Engineering &	
68th Canadian Chemical Engineering Conference	
EXHIBITOR INFORMATION	CREDIT CARD AUTHORIZATION
воотн #:	A "Credit Card Authorization" form <b>MUST</b> accompany this
COMPANY NAME:	completed form. A copy of the "Credit Card Authorization" form has been included in the kit for your use.
CONTACT NAME:	Orders for GES products and/or services will <i>not</i> be
PHONE:	accepted without receipt of a completed "Credit Card Authorization" form.
CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETE	D AS METHOD OF PAYMENT FOR THIS SERVICE
Item # MHADWT ADVANCE SHIPMENT(S) TO WAREHOUSE	:
• Shipment(s) must be received between: October 1 - 22, 2018	
Estimated Weight of Shipment(s) - Rounded up to the nearest 10	Olbs:
• Rate <b>\$114.00</b> per 100 lbs. (200 lb. minimum)	Pounds
Shipments arriving without a certified weight ticket will be subject to	to Special Handling rates.
Item # MHDIRWT DIRECT SHIPMENT(S) TO SHOWSITE:	
Shipment(s) may arrive at Show Site on: October 28, 2018	
• Estimated Weight of Shipment(s) - Rounded up to the nearest 100	Olbs:
<ul> <li>Rate \$96.75 per 100lbs. (200lb. minimum)</li> <li>Shipments arriving without a certified weight ticket will be subject t</li> </ul>	o Special Handling rates Pounds
, , ,	•
Item # MHSPWT SMALL PACKAGES (Maximum 50lbs / ship	ment):
<ul> <li>Rate of \$46.75 First Package</li> <li>Rate of \$11.00 for each additional package (in the same shipment)</li> </ul>	t) to a 50lb. Maximum
**If over 50lbs., Rates for Advance or Direct Shipments will apply**	) to a 30tb. Maximum
SPECIAL HANDLING (30% surcharge per shipment):	
All shipments of loose, padded or uncrated materials. All special u	inloading requirements, such as ground side door/
constricted or stacked unloading.	
All Direct and Advance Shipments without certified weight ticket or process.	proven inaccurate weight ticket.
PLEASE COMPLETE THE FOLLOWING:	
Carrier Name:	Number of Pieces: Total Weight:
Goods are scheduled for delivery to:   Show Site   Advance	
Date goods are scheduled to arrive:	Month/Day
Terms & Conditions	FOT QUETOTAL
•Collect shipments will not be accepted. •GES is not responsible for concealed damage, damage to loose or inadequately packed	EST. SUBTOTAL 13% HST
shipments or loss of merchandise after delivery to booth.  •It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage.	
for their exhibit properties.  •All claims or discrepancies must be settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at the GES Service Centre prior to show closing the settled at th	HST #104060264RT0001
I have read and understand the Terms & Condit	tions of my Agreement with GES.

Signature

# ADVANCE WAREHOUSE SHIPPING LABEL

XXIX Interamerican Congress of Chemical Engineering and 68th Canadian Chemical Engineering Conference

## **EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE**

SHIPPER	
	(Name of Company where shipment originates.)
TO:	
	(Name of your exhibiting Company at the show.)
<b>BOOTH N</b>	UMBER:
	(Your booth number at the show.)
613 Mis	S / XXIX Interamerican Congress of Chemical Engineering and 68th Canadian Chemical Engineering Conference  O Netherhart Rd. sissauga, Ontario, Canada  1B7
CARRIER	:(Name of your Transportation Company)
NUMBER	OF PIECES
ADVANCE S	SHIPMENTS TO WAREHOUSE MUST BE RECEIVED:
	October 1 - 22, 2018 9:00am - 4:00pm

# DIRECT TO SHOW SITE SHIPPING LABEL

XXIX Interamerican Congress of Chemical Engineering and 68th Canadian Chemical Engineering Conference

## **EXHIBIT SHIPMENT FOR DIRECT TO SHOWSITE**

SHIP	PER:
	(Name of Company where shipment originates.)
TO:	
	(Name of your exhibiting Company at the show.)
BOO	ΓΗ NUMBER:
	(Your booth number at the show.)
C/O:	GES / XXIX Interamerican Congress of Chemical Engineering and 68th Canadian Chemical Engineering Conference
	Sheraton Centre Toronto Hotel Sheraton Hall, Lower Concourse Level
	123 Queen St. West
	Toronto, Ontario, Canada M5H 2M9
CAR	RIER:
	(Name of your Transportation Company)
NUN	IBER OF PIECES
	DIRECT SHIPMENTS TO SHOWSITE TO ARRIVE ON:
	Sunday, October 28, 2018



#### **LIMITS OF LIABILITY & RESPONSIBILITY**

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- GES CANADA Exposition Services herein known as GES and its subcontractors shall not be responsible for damage to uncrated materials; materials improperly packed, glass breakage or concealed damage.
- 2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by GES or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended.

Therefore, it is agreed that GES and its subcontractors are not responsible for the loss or disappearance of Exhibitor's materials after the same have been delivered to Exhibitor's booth, nor are GES and its subcontractors responsible for Exhibitor's materials before they are picked up from the Exhibitor's booth for loading after the show. Consequently, all bills of lading covering outgoing shipment(s) submitted to GES or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.

- 3. GES and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to GES in time to obtain the proper equipment.
- 4. GES and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.
- 5. GES and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.
- 6. It is understood that GES and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable to GES hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that GES and its subcontractors do not provide for full liability should loss or damage occur. It is agreed that if GES or its subcontractors should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance services to

Exhibitor's or from negligence, active or otherwise, by GES, its subcontractors or their employees.

- 7. GES and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impracticle to exhibit same.
- Claims for loss or damage must be submitted to GES by the close of the show. No suit or action shall be brought against GES or its subcontractors more than one year after the cause of action.
- 9. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that GES and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of GES or its subcontractors shall sign a delivery receipt, bill of lading or other document, we agree that GES or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.
- 10. GES and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills, such as a courier or van lines. Such shipments will be delivered to booth without guarantee of piece count or condition.
- 11. Empty container labels will be available at the GES Service Centre. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and GES and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabelled containers.
- 12. In order to expedite removal of materials from the show site, GES shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no dispostion is made by the Exhibitor, materials will be taken to a warehouse to await Exhibitor's shipping instructions, and the Exhibitor agrees to be responsible for payment of charges relating to such handling at the warehouse. GES assumes no liability as a result of such re-routing or handling.
- 13. The Exhibitor agrees, in the event of a dispute with GES or its subcontractors relative to any loss or damage to any of your materials or equipment, that the Exhibitor will not withhold payment in any amount due to GES for material handling services or any other services provided by GES or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against GES or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

The consignment or delivery of a shipment to GES or its subcontractors by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 through 13 above.

**Be sure your materials are insured** from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Be sure your liability insurance is in effect during transit and return of your materials, during storage and at show site.







## **GES Logistic Services**

**GES** is proud

to offer our

clients a one

source solution

for

**Customs and** 

**Transportation** 

services

## **Your Choice of Reliable Service Options**

- Time Critical Ground
- Expedited Ground
- 3 5 Day Deferred
- Common Carrier

## **24-Hour Tracking**

Call toll free 1-877-437-4247 for immediate information on the status of your shipment

## **On-Site Representation**

GES Logistics representatives will be on site from the beginning of move-in and throughout the event until the last shipment leaves the show floor

## **Competitive Pricing**

You will benefit from priority delivery at competitive prices thanks to special arrangements we have with select carriers

## **Simplified Budgeting**

Our transportation management system gives you the information you need to budget more effectively

## **Simplified Ordering**

For your convenience choose one of the ordering options available:

Online: www.ges.com/caEmail: torontocl@ges.com

• Phone: 905-283-0500 or 1-877-437-4247

• Fax: 905-283-0501

Ship everywhere with GES Logistics Services.



Please Print Name: \_

### **SHIPPING**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 torontocl@ges.com www.ges.com/ca

PICK UP	INFORMATION			
COMPANY NAME:			PICK UP DATE:	PICK UP TIME:
ADDRESS:			BUSINESS HOURS:	LOADING DOCK: YES NO
CITY:	PROV/STATE:C	ODE:	. CUSTOMS PAPERWORK ATTA	ACHED: YES NO
CONTACT:			IF YES, CUSTOMS BROKER:	
PHONE:			CONTACT:	
FAX:	EMAIL:		PHONE:	
I will be shipping to:	ADVANCED WAREHOUS	SE [	SHOW SITE	
DES	STINATION			
COMPANY NAME:			BOOTH #:	
ON-SITE CONTACT:				
SHOW NAME: XXIX Inte	eramerican Congress of Ch	emical Engine	eering and 68th Canadian C	Chemical Engineering Conference
-ACILITY: Sheraton Ce	ntre Toronto Hotel		DELIVERY DATE:	DELIVERY TIME:
ADDRESS: Sheraton H	all, Lower Concourse Leve	I 123 Queen	St. West	
CITY: Toronto	PROV/STATE: Ontario		POSTAL CODE: M5H 2M9	
SERVIC	E REQUIRED		ONE WAY ROUND TRIP	
			TIME CRITICAL 3-5 DAY	GROUND
ITEMS T	O BE SHIPPED	SERV	CE WILL BE CHARGED ON AC	TUAL WEIGHT & DIMENSIONS
TOTAL NUMBER OF PIE	ECES:		DIMENSIONS IN INCHES	: ESTIMATED WEIGHT:
CARTO	INS (CARDBOARD)		H x W x L	
CASES	/TRUNKS (FIBRE) COLOUR: _		H x W x L	
CRATE	S (WOODEN)		H x W x L	
SKIDS/	PALLETS		H x W x L	
CARPE	T/COLOUR:		H x W x L	
OTHER	LIST:		. Hx Wx L	- <u> </u>
TOTAL				WEIGHT:
BILLING AND PA	YMENT INFORMATION			
COMPANY NAME:		ADDRE	SS:	CITY:
PROV/STATE:	CODE:	EMAIL:		TEL:
CREDIT CARD NUMBER	:		EX	PIRY DATE:
	☐ VISA ☐ MASTER	CARD	AMERICAN EXPRESS	
CARDHOLDER NAME: _		c	ARDHOLDER SIGNATURE:	
TERMS	CONDITIONS			
	& CONDITIONS	are subject to final count :	and correction at time of actual removal from boots	h. Shipper hereby designates GES as its agent for
tendering shipments to carrier. GES ideadline. GES assumes no responsil commodity description, otherwise ship 1) GES shall not be responsible for d material after same has been delivere show. Bill of Lading covering outgoin be responsible for any loss, damage, damage to the specific article which is shipment, whichever is less. 6) GES damage to an exhibitor's materials which is the shipment, whichever is less. 6) GES damage to an exhibitor's materials which is the shipment of the specific article which is shipment, whichever is less. 6) GES damage to an exhibitor's materials which is shipment.	reserves the right to reroute any outgoing shipme billity for misdirected shipments as a result of old pment shall be described as exhibition materials. lamage to uncrated materials, materials improper ad to exhibitor's booth. 3) GES shall not be respo g shipments, which are furnished by GES to exhi or delay due to fire, acts of God, strikes, lockouts s lost or damaged, and in any event GES's maxin shall not be liable to any extent whatsoever for a nich may make It impossible or impractical to exh may make It impossible or impractical to exh	ent via an alternate carrie shipping labels which rer rly packed, or concealed onsible for loss, theft, or c hibitors, will be checked at as or work stoppages of a mum liability shall be limit any actual, potential, or a hibit same. 7) The consig	r in the event the requested carrier fails to pick up nain on containers. It is the shipper's responsibilit damage. 2) GES shall not be responsible for loss lisappearance of materials before they are picked time of actual pick-up from booth and corrections by kind, or to any causes beyond its control. 5) G ed to \$0.30 per pound per article with a maximum ssumed losses of profits or revenues, or for any comment or delivery of a shipment to GES by an ext	the shipment by established carrier check-in by to state the national motor freight classification s, theft, or disappearance of exhibitors up from exhibitor's booth for reloading after the made where discrepancies occur. 4) GES shall not IES's liability shall be limited to the physical loss or liability of \$50.00 per item, or \$1,000.00 per ollateral costs, which may result from any loss or
By signing this order	form, shipper agrees to be	bound by all i	ts terms and conditions.	
Κ			D	Date:







## **GES Customs Services**

GES is proud
to offer our
clients a one
source solution
for
Customs and

**Transportation** 

services

#### **Reliable and Efficient Service**

- Experienced and reliable staff you can depend on who specialize in trade show Customs procedures
- Personnel are accessible at all times

#### **Value Added Service**

Save time and money by making fewer calls

#### **Personalized Service**

- Telephone, email and fax communication
- Forms and instructions for completion in all Exhibitor Service Kits
- One-on-one Customs consultation to assist all exhibitors with their specific needs

## **On-Site Representation**

GES Customs Services representatives will be on site from the beginning of move-in and throughout the event until the last shipment leaves the trade show floor

## **Simplified Ordering**

For your convenience choose one of the ordering options available:

Online: www.ges.com/caEmail: torontocl@ges.com

• Phone: 905-283-0500 or 1-877-437-4247

• Fax: 905-283-0501

Leave all your shipping, customs clearance and furniture rentals to GES.



# Customs / Transportation Order Form

THE ORIGINAL OF THIS ORDER FORM MUST BE COMPLETED & RETURNED TO ENSURE CUSTOMS CLEARANCE PLEASE ACCEPT THIS AS YOUR AUTHORITY TO PROVIDE OUS TOMS CLEARANCE AND/OR TRANSPORTATION SERVICES

PLEASE ACCEPT THIS	S AS YOUR AUTH	IORITY TO PROVIDE	CUSTOMS CLEARA	NCE AND/OR TRANSI	PORTATION SERVICES
WE WISH TO USE GES SEF FOR (PLEASE CHECK ONE	-	Customs Cle And Transpo		Customs Clearance Only	Transportation Only
SECTION 1		EXHIBITOR	AND SHIPMENT IN	IFORMATION	
Exhibitor / Company Name:	ABC MACHI	NE COMPANY		Email Address:	
U.S. Tax # or U.S. IRS ID #:	31-2293943	1			
Event Name & Booth #:	INTERNATIO	ONAL MACHINER	Y SHOW		Booth #:
Facility Name: MTCC - M	ETRO TORON	TO CONVENTION	CENTRE - SOU	TH BLDG	
Shipment Date: MARCH 3,	2001	From (City): NE	W YORK	Carrier Name:	GES LOGISTICS
It Consists of (# Cartons): 6		We	eight: <b>1,500</b>	$\boxtimes$	lbs.
Our Rep @ Event: BILL	SMITH	Staying At (F	lotel): RYH - R	ROYAL YORK	Tel: <b>416-368-2511</b>
PLEASE DO	NOT SHIP BY PAR	CEL COURIER OR MA	IL – WE WILL NOT BE RI	ESPONSIBLE FOR TIMEL	Y DELIVERY
SECTION 2		RETURN SHIPM	ENT CONSIGNMEN	NT INFORMATION	
Company Name: ABC MA	ACHINE COMP	ANY			
Delivery Address: 100 -	5 <sup>TH</sup> AVENUE				
City: <b>NEW YORK</b>		Province/State:	NEW YORK	Postal	I / Zip: 10012-1010
Name: JOE BROWN		Telephone:	212-286-2140	Fax N	umber: 212-286-2100
Ship Via: Common C	Carrier	Our Compan	y Vehicle	Van Line Service	Air Freight Service
SECTION 3  I hereby authorize use of CREDIT CARD INFORMATION	the following cre		•	E to this order form	COMPLETED)
Charge To:			STERCARD	□ ам	IERICAN EXPRESS
	23 456 789 (	<del>-</del>			
	LL SMITH	Title:		DIRECTOR O	F SALES
Cardholder's Signature: BI	LL SMITH				
		ORIGINAL SIG	GNATURE REQUIRED		
SECTION 4		INVOICE	STATEMENT INFO	ORMATION	
Company Name: ABC MZ	ACHINE COMP	ANY			
Mailing Address: 100 -	5 <sup>TH</sup> AVENUE				
City: NEW YORK		Province/State:	NY	Postal / Z	ip: 10012-1010
Attention: BILL SMITH		Telephone:	212-286-2140	Fax Numl	ber: 212-286-2100
SECTION 5		OI	RDER AUTHORIZEI	D BY	
This Form Was Completed By ( Please Print Full Name )	JOE BRO	NWC			
Title: DIRECTOR OF MAR	RKETING		Date: AP	RIL 17, 2001	



# **Customs / Transportation Order Form**

THE ORIGINAL OF THIS ORDER FORM MUST BE COMPLETED & RETURNED TO ENSURE CUSTOMS CLEARANCE PLEASE ACCEPT THIS AS YOUR AUTHORITY TO PROVIDE CUSTOMS CLEARANCE AND/OR TRANSPORTATION SERVICES

PLEASE ACCEPT	THIS AS YOUR AUT	HORITY TO PROVIDE CUSTOM	S CLEARANCE AN	D/OR TRANSF	PORTATIO	N SERVICES	
WE WISH TO USE GES FOR (PLEASE CHECK C	-	Customs Clearance And Transportation	Customs Only	Clearance		Transportation Only	
SECTION 1		EXHIBITOR AND SHII	PMENT INFORMA	ATION			
Exhibitor / Company Nam	ne:			Email Addres	ss:		
					E	Booth #:	
Shipment Date:				arrier Name:	•		
It Consists of (# Cartons):		Weight:			lbs.	kgs.	
Our Rep @ Event:		Staying At (Hotel):			Tel:		
PLEAS	SE DO NOT SHIP BY PA	RCEL COURIER OR MAIL – WE WILI	L NOT BE RESPONSI	BLE FOR TIMEL	Y DELIVER	Υ	
SECTION 2		RETURN SHIPMENT CON	SIGNMENT INFO	RMATION			
·							
Delivery Address:							
City:			Postal / Zip:				
Name:		Telephone:		Fax Number:			
Ship Via: Comm	non Carrier	Our Company Vehicle	☐ Van L	ine Service.		Air Freight Service	
SECTION 3	CREDIT CAR	D AUTHORIZATION (NOTE	E – THIS SECTIO	N MUST BE	COMPLE	TED)	
☐ I hereby authorize us	e of the following cr	edit card for payment of servic	es relative to this	order form			
CREDIT CARD INFORM	ATION MUST BE C	OMPLETED					
Charge To:	☐ VISA	☐ MASTERCAR	D	☐ AM	ERICAN I	EXPRESS	
Credit Card Number:			Expiry:	1			
Cardholder's Name:			Title:				
Cardholder's Signature:							
		ORIGINAL SIGNATURE R	EQUIRED				
SECTION 4 Company Name:		INVOICE / STATEM	IENT INFORMAT	ON			
Mailing Address:							
City:		Province/State:		Postal / Zip:			
Attention:		Telephone:		Fax Number:			
				Email:			
SECTION 5		ORDER AU	THORIZED BY				
This Form Was Complete ( Please Print Full Name )	•						
Title:	•	D	ate:				
						·	

CA	NADA CUSTOMS INVOICE / FACTURE DES DOMAN	NNES CANA	DIENNES	Page 1 of	1	
ABC MACHIN 100-5 <sup>TH</sup> AVE NEW YORK, 10012-1010  4 Consig	ENUE NY	2 Date of Direct Shipment to Canada Date d'expedition directe vers le Canada MARCH 3, 2001 Other References (Include Purchaser's Order No.) Autres references (inclure le no de commande de l'acheteur) 31-2293941 (COMPANY IRS#)  5 Purchaser's Name and Address (if other than Consignee) Nom et Addresse de l'acheteur (s'il differe du destinataire) NO SALE INVOLVED				
	TORONTO CONVENTION CENTRE	6 Country	of Transhipment / Pa	ays de transborderme	ent	
222 BREMNE TOROTNO, C M5V 2E6			of Origin of Goods ine des marchandises	If shipment includes go enter origins against ite Si l'expedition compren d'origines differentes, e en 12	ms in 12	
Est-c	s a related company transaction? te que les compagnies sont liees entre elles?	9 Condition of Sales and Terms of Payment (i.e. Sale, Consignment Shipment, Leased Goods, etc.) Conditions de vente et modalities de paiement (p. Ex. Vente, Expedition en consignation, location de marchandises, etc.)				
YE	S OUI NO NON					
Transp	oortation: Give Mode and Place of Direct Shipment to Canada oort: Preciser mode et lieu d'expedition directe vers le Canada ogistics new york, ny	10 Currency	y of Settlement / Dev	rises du paiement		
11. No. of Pkgs. Nbre. de colis	12 Specification of Commodities (Kind of Packages) Marks and Nu General Description and Characteristics i.e. Grade Quality) Designation des articles (Nature des colis, marques et numeros generale et caracteristiques. P. Ex. Classe, qualite)		13 Quantity (State Unit) Quantite (Preciser l'unite)		ent Value emplacement	
				14 Unit Price Prix Unitaire	15 Total	
3 PCS 1 PC 1 PC	WOODEN CRATES-COMPUTERS (CERTIFICATE OF REGISTRATION ATTACHED) CRATE-COMPUTER MONITOR (CERTIFICATE OF REGISTRATION ATTACHED) CARTON-ADVERTISING LITERATURE		1,000	\$1,000.00 \$ 500.00 \$ 0.10	\$3,000.00 \$ 500.00 \$ 100.00	
1 PC	CARTON-PLASTIC KEY CHAINS / BOOKS		50	\$ 0.50	\$ 25.00	
XI.1 Total N	Number of Pieces / Nombre total de pieces 6					
	f any fields of 1 to 17 are included on an attached commercial invoice, or renseignements des zones 1 a 17 figurenet sur la facture commerciale		16. Total Wei 1,500bs. ⊠k	ght / Poids total gs.	17. Invoice Total Total de la facture	
Comm	ercial Invoice No. / No. De la facture commerciale			Gross Wt./ Brut 1,500 lbs		
19 Export Nom e	er's Name and Address (if other than Vendor) t adresse de l'exportateur (s'il differe du vendeur)	Expedite	or (Name and Addreseur d'origine (Nome en Hune company Avenue K, Ny	ss)		
	mental Ruling (if applicable) on ministerielle (s'il y a lieu)	Contact: BIL	L SMITH			
N/A		Tel: 212	-268-2140	Fax: 212-268-2511		

CANADA CUSTOMS INVOICE / FACTURE DES DOUA	NNES CANA	MIENNES	Page o			
1 Vendor (Name and Address) / Vendeur (Nom et Adresse)	Date of Direct Shipment to Canada     Date d'expedition directe vers le Canada					
			Purchaser's Order No. e no de commande de			
			ess (if other than Cons			
4 Consignee (Name and Address) / Destinataire (Nom et Addresse)	Nom et A	ddresse de l'achete	eur (s'il differe du dest	inataire)		
	6 Country	of Transhipment / P	ays de transborderm	ent		
		of Origin of Goods ne des marchandises	If shipment includes go enter origins against ite Si l'expedition compren d'origines differentes, e en 12	ems in 12		
VII. 1 Is this a related company transaction? Est-ce que les compagnies sont liees entre elles?	(i.e. Sale Conditio	ns de vente et mod	ns of Payment oment, Leased Goods alities de paiement (p location de marchand	. Ex. Vente,		
YES OUI NO NON						
8 Transportation: Give Mode and Place of Direct Shipment to Canada Transport: Preciser mode et lieu d'expedition directe vers le Canada	10 Currency	y of Settlement / De	vises du paiement			
		<b>1</b>	1			
<ul> <li>11. No. of Pkgs.</li> <li>Nbre.</li> <li>de colis</li> <li>12 Specification of Commodities (Kind of Packages) Marks and N General Description and Characteristics i.e. Grade Quality)</li> <li>Designation des articles (Nature des colis, marques et numero generale et caracteristiques. P. Ex. Classe, qualite)</li> </ul>		13 Quantity (State Unit) Quantite (Preciser l'unite)		nent Value emplacement		
			14 Unit Price Prix Unitaire	15 Total		
XI.1 Total Number of Pieces / Nombre total de pieces				17. Invoice Total		
18 If any fields of 1 to 17 are included on an attached commercial invoice, / Si les renseignements des zones 1 a 17 figurenet sur la facture commercial case		□lbs.	ight / Poids total	Total de la facture		
Commercial Invoice No. / No. De la facture commerciale		Net. Weight	Gross Wt./ Brut			
19 Exporter's Name and Address (if other than Vendor) Nom et adresse de l'exportateur (s'il differe du vendeur)		or (Name and Addre eur d'origine (Nome				
21 Departmental Ruling (if applicable) Decision ministerielle (s'il y a lieu)	Contact:					

Tel:

Fax: