

46th Apimondia International Apicultural Congress
September 8-12, 2019
Palais des congrès, Montreal Canada
**** Customs Brokerage & Transportation Services ****

SHIPPING INSTRUCTIONS

ConsultExpo is pleased to be appointed as your official customs broker and recommended freight carrier for the 46th Apimondia International Apicultural Congress in Montreal, Canada. In this capacity, we will be coordinating all air, ground, customs operations, for exhibitors going to and from the congress. Two of the keys to successful exhibition are early logistical planning, and attention to detail. We therefore encourage you to take note of the key information contained in these instructions and start your successful planning now!

KEY DATES:

Exhibition Dates	All Provided by GES
Advanced Receiving dates	
Move-In Date	
Move-Out Date	

CONSIGNMENT INSTRUCTIONS:

For Delivery to Advance Receiving:

Exhibitor Name _____

Notify: **ConsultExpo**

46th Apimondia Congress c/o YRC / GES

Ph: 514.482.8886 ext. 1 (office)

Booth # _____

Attn: John Santini

1725 Chemin St. François

E-mail: **johns@consultexpoinc.com**

Dorval, Québec Canada

H9P 2S1

Notify ConsultExpo for Customs Clearance

For Delivery Direct to Show Site on Move-in Day:

Exhibitor Name _____

Notify: **ConsultExpo**

46th Apimondia Congress

Ph: 514.482.8886 ext. 1 (office)

Booth # _____

Attn: John Santini

Palais des congrès

163 St. Antoine W,

E-mail: **johns@consultexpoinc.com**

Montreal, Qc

H2Z1X8

Notify ConsultExpo for Customs Clearance

NOTE: Exhibitors are encouraged to ship to the GES advance warehouse.

MARKING INSTRUCTIONS:

All pieces or shipping crates must be clearly marked and labelled. Pieces on pallets, even if they are banded and shrink wrapped, must be individually labeled.

CUSTOMS CLEARANCE

ConsultExpo can arrange all Canada, US and International customs clearance for Apimondia exhibitors. ConsultExpo will review exhibitors' customs and shipping documentation. Exhibitors are asked to send their documents to ConsultExpo via email or fax at least 5 days prior to pick up date for their review. For shipments containing food items, it is important to contact ConsultExpo a minimum of 3 weeks in advance. Product sold on show site, will be cleared as taxable and dutiable entries. Temporarily imported display material, will be cleared duty and tax free, under a bond posted on your behalf by ConsultExpo. Please ensure that your invoices clearly distinguish between items that will be temporary, sold, given-away (consumed on site) and items that will be re-exported.

IMPORTATION OF HONEY AND FOOD

We strongly recommend exhibitors obtain approval from the Canadian Food Inspection Agency (CFIA) to ensure all your products may enter Canada. It may be necessary to obtain import declaration forms or certificates and permits to import certain food items to the congress. For further information, please refer to the website below: For Honey please refer to section 9-d on the link below:

<http://www.inspection.gc.ca/plants/imports/commercial-importers/trade-shows-and-exhibitions/eng/1376454237591/1376454238669>

**It is the exhibitor's responsibility to ensure compliance with both the Canada Border Services Agency requirements and other government agencies. ConsultExpo welcomes guiding you through the process of obtaining the necessary import declaration forms or certificates and permits (if necessary). **

CUSTOMS DOCUMENT REQUIREMENTS

1 CONSULTExPO ORDER FORM- SEE ATTACHED send to ConsultExpo 5 days before pickup
1 ORIGINAL AND 3 COPIES OF CANADA CUSTOMS INVOICE –SEE ATTACHED

PRIVATE VEHICLES (PV)

For exhibitors planning on driving to Montreal with exhibit material in their vehicle, additional documentation will be required for their border clearance. Please contact ConsultExpo a minimum of 2 weeks in advance to obtain the necessary private vehicle border crossing documentation.



CONSULTEXPO

CUSTOMS | SHIPPING | TAX SERVICES

If you have questions regarding any of this information, please feel free to call or fax the International Tradeshow staff at ConsultExpo:

CUSTOMS / TRANSPORTATION / – CONSULTEXPO INC.

ConsultExpo Inc.

Attn: John Santini

Ph: 514.482.8886 ext. 1 (office)

Mobile: 514-709-0781

Fax: 1-888-629-9008

johns@consultexpoinc.com

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or

Mike Patterson

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