



5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Toll Free: 1-877-437-4247 www.ges.com/ca

IMPORTANT – PLEASE READ CAREFULLY

MATERIAL HANDLING SERVICE INFORMATION

Exhibitors are permitted to receive and unload their own shipment(s) providing a representative of their company is present to receive the shipment(s) at the time of delivery, and they are able to unload their shipment(s) without the use of a forklift.

If unable to meet these requirements, GES has been appointed by Show Management to perform these services at the expense of the exhibitor.

Material Handling services are billed per square foot based on the total square footage of the booth space.

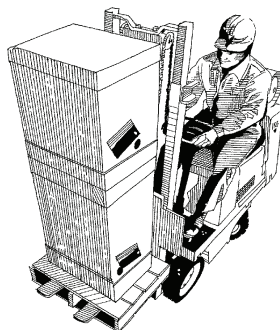
Rates are categorized as “Monday - Friday” rates and as “Saturday, Sunday & Holiday Rates”.

Please Note: A 30% surcharge will apply to shipments that are; uncrated, stacked, pad-wrapped, contain loose pieces, as well as to Material Handling orders placed on-site.

Material Handling Service Includes

- UNLOADING OF YOUR CARRIER & DELIVERY TO YOUR BOOTH
- REMOVING OF EMPTY CONTAINERS/CRATES/SKIDS FROM BOOTH TO STORAGE
- RETURNING OF EMPTY CONTAINERS/CRATES/SKIDS TO BOOTH AFTER SHOW
- RETURN OF YOUR CONTAINERS/CRATES/SKIDS TO THE LOADING DOCK
- RELOADING OF SHIPMENT(S) FROM DOCK TO CARRIER

If this additional service is required please fill out the **Material Handling Order Form included in this kit.**





MATERIAL HANDLING SQ. FT.

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 torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Buildings Show 2019 - North**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

CREDIT CARD AUTHORIZATION

A "Credit Card Authorization" form (included in this kit) **MUST** accompany this completed form.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

MATERIAL HANDLING SERVICE INCLUDES:

- Unloading of shipment(s) and delivery to booth
- Removing of empty containers from booth to storage areas
- Returning of empty containers to booth after show closing
- Reloading of shipment(s) from booth to carrier

Item #	SQUARE FOOTAGE OF BOOTH	MONDAY - FRIDAY RATES	Item #	SATURDAY, SUNDAY & HOLIDAY RATE
MHS001	Up to 100 Square Feet	\$2.45 per sq. ft.	MHS004	\$3.75 per sq. ft.
MHS002	101 to 500 Square Feet	\$3.20 per sq. ft.	MHS005	\$4.85 per sq. ft.
MHS003	Over 500 Square Feet	\$4.05 per sq. ft.	MHS006	\$6.05 per sq. ft.

A 30% SURCHARGE WILL APPLY TO THE FOLLOWING:

- Shipments that are uncrated, stacked, pad-wrapped or contain loose pieces.
- Material Handling orders placed on-site.

Additional costs may apply should your materials require a single lift over 5,000 lbs, cranes, rigging, slings, etc. Please contact Exhibitor Services at 905-283-0500 for further information.

PLEASE COMPLETE THE FOLLOWING:

Goods are scheduled for delivery to show site on: _____
 Month/Day _____ Carrier Name _____

Number of Pieces: Total Weight lbs kgs: BOOTH SIZE: sq. ft.

CRATED SHIPMENTS			UNCRATED/OFF TARGET SHIPMENTS		
_____	@ _____	= _____	_____	@ _____	X 1.38 = _____
Size of Booth	\$ per sq.ft.	SubTotal	Size of Booth	\$ per sq.ft.	Surcharge SubTotal

Terms & Conditions

- Collect shipments will not be accepted.
- GES is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.

SUBTOTAL	_____
13% HST	_____
TOTAL	_____
HST #104060264RT0001	

I have read and understand the Terms & Conditions of my Agreement with GES.

Signature

Date



LIMITS OF LIABILITY & RESPONSIBILITY

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1. GES CANADA Exposition Services herein known as GES and its subcontractors shall not be responsible for damage to uncrated materials; materials improperly packed, glass breakage or concealed damage.

2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by GES or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended.

Therefore, it is agreed that GES and its subcontractors are not responsible for the loss or disappearance of Exhibitor's materials after the same have been delivered to Exhibitor's booth, nor are GES and its subcontractors responsible for Exhibitor's materials before they are picked up from the Exhibitor's booth for loading after the show. Consequently, all bills of lading covering outgoing shipment(s) submitted to GES or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.

3. GES and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to GES in time to obtain the proper equipment.

4. GES and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.

5. GES and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.

6. It is understood that GES and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable to GES hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that GES and its subcontractors do not provide for full liability should loss or damage occur. It is agreed that if GES or its subcontractors should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance services to

Exhibitor's or from negligence, active or otherwise, by GES, its subcontractors or their employees.

7. GES and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impracticable to exhibit same.

8. Claims for loss or damage must be submitted to GES by the close of the show. No suit or action shall be brought against GES or its subcontractors more than one year after the cause of action.

9. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that GES and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of GES or its subcontractors shall sign a delivery receipt, bill of lading or other document, we agree that GES or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.

10. GES and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills, such as a courier or van lines. Such shipments will be delivered to booth without guarantee of piece count or condition.

11. Empty container labels will be available at the GES Service Centre. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and GES and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabelled containers.

12. In order to expedite removal of materials from the show site, GES shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, materials will be taken to a warehouse to await Exhibitor's shipping instructions, and the Exhibitor agrees to be responsible for payment of charges relating to such handling at the warehouse. GES assumes no liability as a result of such re-routing or handling.

13. The Exhibitor agrees, in the event of a dispute with GES or its subcontractors relative to any loss or damage to any of your materials or equipment, that the Exhibitor will not withhold payment in any amount due to GES for material handling services or any other services provided by GES or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against GES or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

The consignment or delivery of a shipment to GES or its subcontractors by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 through 13 above.

Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Be sure your liability insurance is in effect during transit and return of your materials, during storage and at show site.