

Booth Cleaning Service Order Form

The Metro Toronto Convention Centre is the exclusive provider of all cleaning services.

In order to arrange for janitorial service please complete this form:

SHOW: _____ SHOW DATES: _____

CONTACT NAME: _____ BOOTH #: _____

COMPANY NAME: _____

ADDRESS: _____ CITY: _____

PROVINCE / STATE: _____ EMAIL: _____

POSTAL CODE / ZIP: _____ PHONE #: _____ FAX #: _____

CREDIT CARD #: _____ EXP. DATE: ____ / ____ NAME ON CARD: _____
mm yy

CARD HOLDERS SIG.: _____ CARD HOLDER'S EMAIL: _____

VISA MASTERCARD AMERICAN EXPRESS

RATES (includes vacuuming, dusting, cleaning of tables and emptying wastebaskets). **Prices below are in effect as of April 1, 2019 to March 31, 2020.**

Rates are subject to change without notice. The rates are based on gross booth area. Prices are in Canadian funds.

Advanced Rate "Early Bird" Discount END: _____ **NOTE:** cleaning will be done prior to show opening on the dates required.

Rate Type	Advanced Rate "Early Bird" Discount	Regular / On-site Rate	Total sq ft	Total Days	Cost (\$)	Required Dates
ONE Clean Only (minimum charge \$42.00)	25 ¢/sq ft	32 ¢/sq ft	x _____ x _____	1 Day = \$ _____		
Daily Cleaning (must be more than one clean)						
under 1000 sq ft	19 ¢/sq ft	23 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
1001-2500 sq ft	18 ¢/sq ft	22 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
2501-5000 sq ft	17 ¢/sq ft	20 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
5001-10,000 sq ft	16 ¢/sq ft	19 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
10,001 sq ft + over	15 ¢/sq ft	18 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
Steam Cleaning	23 ¢/sq ft	29 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
Large Waste Receptacle			\$15/day x _____	Day(s) = \$ _____		
Additional waste removal available on request Please provide details below under "Special Requirements" (including number of pickups and booth size) and a quote will be sent to you.						
Additional exhibit cleaning is available (minimum 4 hours)			\$57.00/hr x _____ hrs = \$ _____			

Additional charges would be pending for carpet in need of special attention due to food sampling demonstrations, hair, wood, metal shavings, grease or oil.

Special Requirements:

ALL ORDERS MUST BE PREPAID IN FULL

AUTHORIZED CUSTOMER SIGNATURE: _____

DATE: _____ 20____

SUB-TOTAL: _____

HST 13%: _____

TOTAL PAID: _____

HST# 12140 3141 RT0001

Return completed form to: Metro Toronto Convention Centre, Exhibitor Services

255 Front Street West, Toronto, Ontario M5V 2W6

T: (416) 585-8387 | F: (416) 585-8388 | E: exhibitor-services@mtccc.com | www.mtccc.com