The Movie Expo
September 20 - 22, 2019
Enercare Centre

GES is pleased to have been selected as the official service partner by the Show Organizer to design and produce your show. Our goal is to ensure that your show participation is a success.

GES is involved in many areas relative to the show and if at any time during the planning process you are unsure where to turn, just ask us, we are at your service.

Please ensure that you review this "exhibitor kit" carefully as it contains information on **Discount Pricing dates** and **order forms** for each of the many services being provided by **GES**.

For your convenience, **GES** is proud to offer the following services:

- **EXPRESSO Online Ordering**
- **Rental Exhibits**
- **Graphics & Design**
- **Furnishings**
- **Carpet & Underpad**
- **Specialty Furnishings**
- **Accessories & Product Display**
- **Labour Services for Install & Dismantle**
- **In-Booth Forklift Service**
- **Material Handling**
- **GES Logistics Services**
- **GES Customs Services**

SAVE up to 25% by ordering on or before the **Discount Date** of **August 29, 2019** as indicated on the enclosed order forms. GES accepts Visa, MasterCard, American Express, WireTransfers/EFTs, Cheques and Cash as methods of payment. All exhibitors are responsible for payment of H.S.T when exhibiting in Ontario.

If you require assistance or additional information, please contact our **Exhibitor Services Department** at **905.283.0500** or **torontoexhibitorservices@ges.com**.

Show Information

The Movie Expo
Enercare Centre - Hall A
September 20-22, 2019

Venue Shipping Address	Advance Warehouse Shipping Address
Enercare Centre	**c/o: GES /**
Hall A	(Company Name & Booth #)
100 Princes' Boulevard	6130 Netherhart Rd.
Toronto, Ontario, Canada	Mississauga, Ontario, Canada
M6K 3C3	L5T 1B7
* See shipping label in the exhibitor manual. Note receiving dates below.	* See shipping label in the exhibitor manual. Note receiving dates below.

Official Services Contractor

GES	Phone	905.283.0500
5675 McLaughlin Road	Fax	905.283.0501
Mississauga, Ontario, Canada	Web Site	www.ges.com/ca
L5R 3K5	E-Mail	torontoexhibitorservices@ges.com

Show Information

Booth Size	Various - 5' x 10', 8' x 8', 10' x 10', and 20' x 20'
Booth Drape	Black
Aisle Carpet Colour	TBD

Important Dates - Prior to Show

Discount Price Deadline Date	Thursday, August 29, 2019	
Advance Shipments may begin arriving at the Warehouse	Friday, August 16, 2019	(Receiving hours are Monday - Friday, 9:00am - 4:00pm)
Last day for Advance Shipments to arrive at the Warehouse	Monday, September 16, 2019	(Receiving hours are Monday - Friday, 9:00am - 4:00pm)
Direct Shipments may arrive at Exhibit Site	Thursday, September 19, 2019	12:00pm - 8:00pm
Last day for Direct Shipments to arrive at Exhibit Site	Friday, September 20, 2019	8:00am - 12:00pm

Important Dates - At the Show

Move In	Thursday, September 19, 2019	12:00pm - 8:00pm
	Friday, September 20, 2019	8:00am - 2:00pm
Show Hours	Friday, September 20, 2019	4:00pm - 9:00pm
	Saturday, September 21, 2019	9:00am - 9:00pm
	Sunday, September 22, 2019	9:00am - 6:00pm
Move Out	Sunday, September 22, 2019	6:30pm - 11:00pm
Forced Freight Deadline	Sunday, September 22, 2019	11:00pm

GES On-Site Service Centre

GES will operate a GES Service Desk to help take care of your on-site requirements such as Furniture and Material Handling.
The Service Desk will be open during the following times:

	Thursday, September 19, 2019	12:00pm - 8:00pm
	Friday, September 20, 2019	8:00am - 6:00pm

CREDIT CARD AUTHORIZATION

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

EXHIBITOR INFORMATION

BOOTH #: _____ Contact Name: _____

Company: _____

Address: _____

City: _____ Prov/State: _____

Code/Zip: _____ Country: _____

Phone: _____ Fax: _____

Email: _____

IMPORTANT - READ CAREFULLY

This **"Credit Card Authorization"** form ***MUST*** be completed in full & returned to GES along with your order forms.

Orders for GES products and/or services will **NOT** be accepted without the receipt of a completed **"Credit Card Authorization"** form.

PLEASE COMPLETE THE FOLLOWING

☐ MASTERCARD ☐ VISA ☐ AMERICAN EXPRESS

CARD #:

EXPIRY:

Cardholder's Name (Print): _____

Cardholders's Signature: _____

Cardholder's Billing Address: ☐ Same as above? If not, please complete below.

Address: _____

City: _____ Prov/State: _____

Code/Zip: _____ Country: _____

Phone: _____ Fax: _____

Email: _____

This authorization allows GES Canada to charge any fees outstanding after show closing to this credit card (including funds owed due to a cheque returned NSF).

To ensure we have received your complete order, please check off those forms which you are sending to us.

- ☐ Third Party Billing
- ☐ Furnishings
- ☐ Carpet & Underpadding
- ☐ Specialty Furnishings
- ☐ GEM Exhibits & Accessories
- ☐ Signs & Graphics
- ☐ Plants & Floral
- ☐ Installation & Dismantling Labour
- ☐ In-Booth Forklift
- ☐ Material Handling
- ☐ GES Logistics / Shipping
- ☐ GES Customs

NOTE*
Not all forms/services are available for all events.

CHEQUES ARE TO BE MADE PAYABLE TO *GES CANADA*.
Cheques will not be accepted without this "Credit Card Authorization".

ORDERS WILL NOT BE PROCESSED WITHOUT THE RECEIPT OF A COMPLETED "CREDIT CARD AUTHORIZATION"

THIRD PARTY BILLING

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____

CONTACT NAME _____

You may arrange for an exhibit house or other agent to handle your display & be charged for services. GES will agree to this arrangement if the exhibit house or agent makes satisfactory payment arrangements with us. Both firms must complete this form and return to GES by the Discount Price Deadline Date. It is understood and agreed that the exhibitor is ultimately responsible for payment of charges. If your named third party has not paid the invoice before the last day of the show, any outstanding balance will be charged to the exhibitor's credit card.

Exhibiting Company

Name of Exhibiting Company _____ Phone # _____

Address _____ City _____ Prov/State _____ Code/Zip _____

Authorized Name (print) _____ Authorized Signature _____

CREDIT CARD AUTHORIZATION

☐ MASTERCARD ☐ VISA ☐ AMERICAN EXPRESS EXPIRY DATE: _____

☐ CORPORATE ☐ PERSONAL

CARD # ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Cardholder's Name (print) _____ Cardholder's Signature _____

Third Party / EAC

Name of Exhibiting Company _____ Phone # _____

Address _____ City _____ Code/Zip _____

Authorized Name (print) _____ Authorized Signature _____

CREDIT CARD AUTHORIZATION

☐ MASTERCARD ☐ VISA ☐ AMERICAN EXPRESS EXPIRY DATE: _____

☐ CORPORATE ☐ PERSONAL

CARD # ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Cardholder's Name (print) _____ Cardholder's Signature _____

ALL GES SERVICES ARE TO BE CHARGED TO THE THIRD PARTY EXCEPT FOR THE FOLLOWING:

PAYMENT POLICY INFORMATION SHEET

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

DISCOUNT PRICING:

To qualify for **Discount Pricing,** orders must be received ***with payment in full on or before the deadline date.*** After the Deadline Date, orders will be charged the **Standard Prices.** Orders without payment cannot be processed until payment is received and could be charged the **Standard Price.**

METHOD OF PAYMENT:

GES accepts American Express, MasterCard, Visa, Debit Card, Cheques, Bank Wire and Electronic Funds Transfers (EFT).
Exhibitors will be charged a $25.00 fee for returned NSF cheques.

BANK WIRE AND ELECTRONIC FUNDS TRANSFER INFORMATION:

To properly credit your account, please complete the **BANK WIRE / EFT FORM** included with the GES order forms.

NOTE: There is a minimum $20.00 Service Charge (North America) $40.00 (International) applicable on all Wire and EFTs. Any additional Wire Transfer and EFT fees are the exhibitors responsibility and may vary depending on the processing bank. Please ensure the transfer is made a minimum of 10 days prior to the show.

PAYMENT SCHEDULE:

Payment for all services must be pre-paid in full. **GES** will not provide Material Handling, In-Booth Forklifts, or Installation and Dismantle Labour Services without your company's **CREDIT CARD AUTHORIZATION FORM**

THIRD PARTY BILLING:

Exhibitors may arrange for an Exhibitor Appointed Contractor (EAC) or Third Party to manage your exhibit and order services on your behalf. **GES** will agree to this arrangement provided that the EAC/Third Party makes satisfactory payment arrangements with us. In the event the authorized EAC/Third Party Third Party does not pay for GES services as agreed upon, the exhibitor is ultimately responsible for all charges incurred on its behalf. See **THIRD PARTY BILLING REQUEST FORM.**

ADJUSTMENTS AND CANCELLATIONS:

Adjustments to your invoice ***will not be made after the close of the show.*** Some items, services and labour are subject to cancellation fees. Refer to each order form for details.

ALL EXHIBITORS MUST PAY 13% HST ON ALL ORDERS.

ELECTRONIC FUNDS/WIRE TRANSFER FORM

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Phone: 905.283.0500 Email: ar@ges.com

Please complete and return this form to : Jolanta Baloniak, Accounts Receivable
GES Canada Limited
Email: ar@ges.com

Your Company Name: _____

Contact Name: _____

Contact Number: _____

Booth Number: _____ **Event Name:** The Movie Expo

GES BANK INFORMATION

PLEASE INCLUDE ALL OF THE FOLLOWING INFORMATION TO ENSURE YOUR FUNDS REACH OUR BANK

Beneficiary's Name: **GES Canada Limited**
Bank Name: Bank of Montreal
Address: 350 - 7th Avenue SW
Calgary, AB
T2P 3N9

EFT/Direct Deposit

IF YOU ARE SENDING CANADIAN DOLLARS ($CDN)

Institution code #: 001
Transit #: 00109
Account #: 1967-990

IF YOU ARE SENDING AMERICAN DOLLARS ($US)

Institution code #: 001
Transit #: 00109
Account #: 4773-410

Wire Transfers

Account #: 1967-990
Beneficiary's Bank: //CC000100109
Swift Code: BOFMCAM2

Account #: 4773-410
Beneficiary's Bank: //CC000100109
Intermediary bank: Wells Fargo Bank (FKA Wachovia)
Swift Code: PNBPUS3NNYC
Routing / BIC / NCC / BSC or ABA Number: 026005092

Invoice Amount: _____ **Date of Transfer:** _____

***Minimum Bank Charge:** $20.00 (North American) $40.00 (International)

Total: _____

Please Note: Please ensure transfer is made by the deadline date on your Order Form or Quotation.
Additional charges will be incurred for late payments, and services may be delayed.
*Minimum Bank Charges as shown above, reflect GES's bank charges only.
Any additional wire transfer and EFT fees are the exhibitor's responsibility.

NOTICE OF INTENT TO HIRE AN EAC
The Movie Expo
September 20 - 22, 2019

An exhibitor appointed contractor (EAC) is a company other than the general or official service provider on the show that requires access to a booth during installation and dismantling. The EAC may only provide services in the facility that are not designated by the facility as exclusive to a designated provider, or by the show organizer in a contract as an exclusive service for the general or official service provider or other 3rd party.

If you are hiring an EAC please submit this form along with a valid Certificate of Insurance to **GES** by 30 days prior to show start. The Notice of Intent to use an EAC must be completed for every third party (as well as any other third party ordering or requesting services from **GES** on behalf of Exhibitor) at the above Show.

Failure to provide the above items may result in restricting the EAC's company personnel from working on the exhibit floor. The EAC may be required to hire installation and dismantling labour from **GES** and may be able to supervise the installation and dismantling only.

All companies are to abide by Canadian Labour laws, and governing union jurisdiction within the venue/facility.

Exhibiting Company:_____ Booth #:_____

Authorized Name & Title:_____

- ☐ Yes - We will employ the services of (name of EAC):_____
- ☐ Certificate of Insurance Attached
- ☐ Certificate of Insurance to Follow

Full Name of EAC:_____

Complete Address:_____

City, Province/State:_____

Phone Number:_____ Fax Number: _____

Email Address:_____

EAC "Show Site" Representative:_____

Type of Service to be performed:_____

Return this form to:
GES c/o **The Movie Expo**
Exhibitor Services Department
5675 McLaughlin Road, Toronto, Ontario L5R 3K5
Ph: 905.283.0500
torontoexhibitorservices@ges.com
www.ges.com/ca

GES shall have no liability to any party for damage or injuries caused by exhibitor or its 3rd party agents. It is the exhibitor's responsibility to provide its exhibitor appointed contractors with all show rules and regulations as set forth in the exhibitor space lease and the Exhibitor Service Manual. Exhibitor agrees to indemnify and defend **GES** for the actions of its agents and exhibitor appointed contractors. The exhibitor is responsible for any losses, damages or injuries that are caused by or attributed to exhibitor appointed contractors that are not covered or provided by exhibitor appointed contractor's insurance.

GES CUSTOM EXHIBITS

Take your space from the ordinary, to the extraordinary.

Go ahead, get noticed!





At GES, our Custom Exhibits team will help you to achieve your marketing goals. Use our experience and expertise to:

- Highlight your brand
- Attract positive attention
- Get the most out of your budget
- Maximize your results

Let's team up to create a fully branded space that maximizes your visibility on the show floor.

More than a booth; let's create an experience.

Contact **GES Custom Exhibits** today at **customexhibits@ges.com** or **1.877.437.4247**

GES SHOW SPECIALS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

DISCOUNT PRICE DEADLINE DATE: **August 29, 2019**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

CREDIT CARD AUTHORIZATION

A "*Credit Card Authorization*" form ***MUST*** accompany this completed form. A copy of the "*Credit Card Authorization"* form has been included in the kit for your use.

Orders for GES products and/or services will ***not*** be accepted without receipt of a completed "*Credit Card Authorization*" form.

GES SHOW SPECIAL INCLUDES:

• Header Sign(s) - 12″x77.5″ • Infill Panels • Carpet • Installed & Dismantled • No Labour Costs • No Material Handling Costs





(No substitutions please. If you require additional furniture, please refer to the GES order forms enclosed in the manual).

QTY	Item #	Description	Discount Price	Standard Price	Total Price
	SS001	Package A - 10′ x 10′	**$1,095.00**	$1,460.00	
	SS002	Package B - 10′ x 20′	**$1,643.00**	$2,191.00	

PLEASE SELECT YOUR CHOICE OF INFILL PANEL AND CARPET COLOUR:

Infill Panel Colour: ☐ Black ☐ Grey ☐ White **Carpet Colour:** ☐ Black ☐ Grey

(All panel & carpet colours subject to availability.)

Package A Identification Sign to Read: _____

Package B Identification Sign to Read: Left: _____ **Right:** _____

Custom Header to be added ☐ Custom Header Signs/Logos will be charged $100.00 extra per sign

You can upload your file(s) to: **https://file.ges.com/**

Enter **toupload@ges.com** in the "Recipient Email Address" field.

IMPORTANT: Please enter your company name, event name, event location, booth number, and any other specifics associated with your graphic file under "Comments:"

Terms & Conditions

- Does not include lighting or electrical service.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- GES is not responsible for exhibit materials left in GES Rental Exhibits or counter storage units.
- Changes to the structure design or graphics will result in additional fees.

SUBTOTAL	
13% HST	
TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

10' x 10' Exhibit Rentals

STANDARD		ENHANCED
 ITEM #GER001	Model 1	
 ITEM #GER002	Model 2	
 ITEM #GER003	Model 3	

Choice of coloured infill panels



Black | Grey | White | Autumn Glow | Hardrock Maple

Choice of carpet colour



Black | Grey | Red | Blue

To upgrade with graphics, *contact our Exhibitor Services team:*

1.877.437.4247 *(Toll-Free)*
torontoexhibitorservices@ges.com

10' x 20' Exhibit Rentals

Model 4

STANDARD



ITEM #GER004

ENHANCED



Model 5



ITEM #GER005



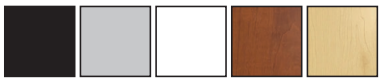
Model 6



ITEM #GER006



Choice of coloured infill panels



Black | Grey | White | Autumn Glow | Hardrock Maple

Choice of carpet colour



Black | Grey | Red | Blue

To upgrade with graphics, *contact our Exhibitor Services team:*

1.877.437.4247 *(Toll-Free)*
torontoexhibitorservices@ges.com

RENTAL EXHIBITS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

DISCOUNT PRICE DEADLINE DATE: **August 29, 2019**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

CREDIT CARD AUTHORIZATION

A "*Credit Card Authorization*" form ***MUST*** accompany this completed form. A copy of the "*Credit Card Authorization*" form has been included in the kit for your use.

Orders for GES products and/or services will ***not*** be accepted without receipt of a completed "*Credit Card Authorization*" form.

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

Model	Discount Price	Standard Price
Model #1	**$2,122.00**	$2,829.00
Model #2	**$2,405.00**	$3,207.00
Model #3	**$2,589.00**	$3,452.00
Model #4	**$3,377.00**	$4,503.00
Model #5	**$3,689.00**	$4,919.00
Model #6	**$3,656.00**	$4,874.00

WOW YOUR AUDIENCE
GES Rental Exhibits can be customized to meet your branding & display goals.

Design a unique space.
Add colour & increase visibility.
Boldly market your products & services.

Contact our *Exhibitor Services Department* today to add custom graphics to your Rental Exhibit. **GO AHEAD, GET NOTICED.**

905.283.0500
torontoexhibitorservices@ges.com

Rental Exhibits Include: Installation & Dismantling, Solid-Coloured Infill Panels, Carpet, Booth ID Sign (black font on white background)
Rental Exhibits do NOT include: Cleaning, Light Fixtures or Electrical Outlets

PLEASE INDICATE YOUR CHOICE OF INFILL PANEL & CARPET COLOUR BELOW: (All panel & carpet colours subject to availability)

Infill Panel Colour: ☐ Black ☐ Grey ☐ White ☐ Autumn Glow ☐ Hardrock Maple **Carpet Colour:** ☐ Black ☐ Blue ☐ Grey ☐ Red

Models 1, 2, 5: Booth ID Sign to Read: _____

Model 4: Booth ID Signs to Read: Left: _____ **Right:** _____

Indicate Date & Time for Arrival: _____

You can upload your file(s) to: **https://file.ges.com/**
Enter **toupload@ges.com** in the "Recipient Email Address" field.

IMPORTANT: Please enter your company name, event name, event location, booth number, and any other specifics associated with your graphic file under "Comments:"

Terms & Conditions

- Payment may be made by cheque up to two weeks prior to the 1ST day of move in.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment only. All items remain the property of GES.
- No refunds/exchanges once show move-in begins. All claims or discrepancies must be settled prior to show closing.
- GES is not responsible for exhibit materials left in GES Rental Exhibits or counter storage units.
- Changes to the structure design or graphics will result in additional fees.

MODEL #	
SUBTOTAL	
13% HST	
TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

Graphic Design & Production

GES is your one stop exhibit solution partner. Take advantage of our Creative Services Department to enhance your presence on the show floor. Upgrade a show special, or design from scratch. Our team of in-house Designers & Production Technicians, can help you realize your vision quickly and affordably.



- Backlit signs
- Banners & hanging signs
- Floor/carpet decals
- Backwall murals
- Easel & freestanding signs
- Posters
- Custom cut signs & decals
- Branding graphics

Please contact our Exhibitor Services team:
905.283.0500 or email: torontoexhibitorservices@ges.com

GRAPHICS AND DESIGN

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

DISCOUNT PRICE DEADLINE DATE: **August 29, 2019**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

CREDIT CARD AUTHORIZATION

A "*Credit Card Authorization*" form ***MUST*** accompany this completed form. A copy of the "*Credit Card Authorization*" form has been included in the kit for your use.

Orders for GES products and/or services will ***not*** be accepted without receipt of a completed "*Credit Card Authorization*" form.

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

STANDARD SIGN PRICE LIST

QTY	Item #	Description	Discount Price	Standard Price	Total
	SIG027	8″W x 11″H vertical sign with easel	**$15.00**	$20.00	
	S488	48"W x 8"H booth ID sign	**$87.75**	$117.00	
	S2228	22″W x 28″H vertical sign	**$118.50**	$158.00	
	S2844	28″W x 44″H vertical sign	**$152.50**	$203.50	
	S3896	38″W x 96″H vertical sign with stand	**$545.50**	$727.50	

** All prices include delivery to show site.*

CUSTOM GRAPHICS

We offer complete graphics services from Design to Print!

We can create custom graphics almost any size to fit any of your needs, including:

- *Pressure sensitive vinyl (PSV) Booth wraps (the same as vehicle wraps)*
- *Vinyl or mesh banners for use in your booth*
- *Backlit graphics for lightboxes and display cases*
- *Custom fit / contour cut graphics for eye-catching effect*
- *Printing on specialized / unique material*
- *Double Sided applications*
- *Carpet / Floor Decals*

PLEASE UPLOAD ARTWORK HERE

You can upload your file(s) to: **https://file.ges.com/**

Enter **toupload@ges.com** in the "Recipient Email Address" field.

IMPORTANT NOTE: Please enter your company name, event name, event location, booth number, and any other specifics associated with your graphic file under "Comments".

SIGN INFO

***If you do not have a print file to submit, but need copy to be set / basic layout, please write the text and description for your sign order below or attach seperate page.**

For more information or quote, please email us at: torontoexhibitorservices@ges.com

ALL SIGNS MUST BE PICKED UP FROM OUR ON-SITE EXHIBITOR SERVICES DESK.

Terms & Conditions

- All orders received after the Discount Price Date will be processed at the Standard Price.
- There are no refunds/exchanges on signs.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

SUBTOTAL	
13% HST	
TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

FURNISHINGS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

DISCOUNT PRICE DEADLINE DATE: **August 29, 2019**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

CREDIT CARD AUTHORIZATION

A "*Credit Card Authorization*" form ***MUST*** accompany this completed form. A copy of the "*Credit Card Authorization*" form has been included in the kit for your use.

Orders for GES products and/or services will ***not*** be accepted without receipt of a completed "*Credit Card Authorization*" form.

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

QTY	ITEM #	DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	Total
	300050	Plastic Contour Chair	**$59.25**	$79.00	
	FGFSC	Grey Fabric Side Chair	**$102.50**	$136.50	
	FGFAC	Grey Fabric Arm Chair	**$113.50**	$151.50	
	FGFCS	Grey Fabric Counter Stool	**$126.50**	$168.50	
	FGFLC	Grey Lounge Chair	**$104.50**	$139.50	
	FSC	Steno Chair	**$108.00**	$144.00	
	FPEDT	Starbase Table - 30" Round x 30" High	**$113.00**	$150.50	
	FCOFT	Starbase Table - 30" Round x 18" High (Coffee Table)	**$86.25**	$115.00	
	FCT	Coat Tree	**$39.50**	$52.50	
	FCSH	22" x 28" Chrome Sign Holder (Sign Extra)	**$99.00**	$132.00	
	FESL	Easel	**$51.25**	$68.25	
	FSBD	Gold Ballot Drum	**$116.50**	$155.00	
	GPLP	Plexi Pocket (wall mountable only)	**$45.50**	$60.75	
	FCSU	White Counter Storage Unit 41" H	**$283.50**	$378.00	
	FBH	Bag Holder 41"H	**$78.75**	$105.00	
	FCS	1 Pair of Stanchions	**$170.50**	$227.50	
	FWB	Plastic Wastebasket	**$21.00**	$28.00	

Terms & Conditions

- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES.
- GES is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- No refunds/exchanges on cancelled skirted tables or custom booth draping once delivered.
- 50% refund on furnishings cancelled prior to show opening.

SUBTOTAL	
13% HST	
TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

FURNISHINGS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

DISCOUNT PRICE DEADLINE DATE: **August 29, 2019**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

CREDIT CARD AUTHORIZATION

A "*Credit Card Authorization*" form ***MUST*** accompany this completed form. A copy of the "*Credit Card Authorization*" form has been included in the kit for your use.

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ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

QTY	ITEM #	DESCRIPTION	Discount Price	Standard Price	Total
SKIRTED TABLE 30" HIGH		***Colour Selection:*** ☐ BLACK ☐ BLUE ☐ BURGUNDY ☐ GREEN ☐ RED ☐ SILVER ☐ WHITE			
	DT4	4 Ft. Long x 2 Ft. Wide	**$106.50**	$142.00	
	DT6	6 Ft. Long x 2 Ft. Wide	**$126.00**	$168.00	
	DT8	8 Ft. Long x 2 Ft. Wide	**$159.00**	$212.00	
	DTS4S	Skirted Fourth Side Additional Charge	**$47.75**	$63.75	
SKIRTED COUNTER 42" HIGH		***Colour Selection:*** ☐ BLACK ☐ BLUE ☐ SILVER ☐ WHITE			
	RD4	4 Ft. Long x 2 Ft. Wide	**$159.00**	$212.00	
	RD6	6 Ft. Long x 2 Ft. Wide	**$180.00**	$240.00	
	RD4S	Skirted Fourth Side Additional Charge	**$49.25**	$65.75	
NON SKIRTED TABLES 30" HIGH					
	UD4	4 Ft. Long x 2 Ft. Wide	**$78.00**	$104.00	
	UD6	6 Ft. Long x 2 Ft. Wide	**$101.50**	$135.00	
	UD8	8 Ft. Long x 2 Ft. Wide	**$117.00**	$156.00	
NON SKIRTED TABLES 42" HIGH					
	RUD4	4 Ft. Long x 2 Ft. Wide	**$127.00**	$169.00	
	RUD6	6 Ft. Long x 2 Ft. Wide	**$165.00**	$220.00	
CUSTOM BOOTH DRAPING		***Colour Selection:*** ☐ BLACK ☐ BLUE ☐ RED ☐ SILVER ☐ WHITE			
	D3	3 Ft. High (Per Linear Ft.)	**$14.75**	$19.50	
	D8	8 Ft. High (Per Linear Ft.)	**$20.25**	$27.00	

Terms & Conditions

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- If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES.
- GES is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- No refunds/exchanges on cancelled skirted tables or custom booth draping once delivered.
- 50% refund on furnishings cancelled prior to show opening.

SUBTOTAL	
13% HST	
TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

CARPET AND UNDERPAD

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

DISCOUNT PRICE DEADLINE DATE: **August 29, 2019**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

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BOOTH CARPET - STANDARD SIZE

Note: Exhibitors ordering multiple pieces of carpet in this section may not receive the same dyelot.

QTY	Item #	DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	TOTAL
	C1010	10 Ft. X 10 Ft. Single Booth	**$260.00**	$346.50	
	C1020	10 Ft. X 20 Ft. Double Booth	**$442.00**	$589.00	

COLOUR SELECTION: ☐BLACK ☐BLUE ☐GREY ☐RED

Item #	BOOTH CARPET - CUSTOM SIZE (INCLUDING PLASTIC) *If your booth requires a size not listed above, please complete this section.*			
CUSTC	**BOOTH SIZE:**____ Ft. x ____Ft.= ____ Sq. Ft.	**$3.25/Sq. Ft**	$4.35/Sq. Ft	

COLOUR SELECTION: ☐BLACK ☐BLUE ☐GREY ☐RED

Item #	UNDERPADDING PRICE PER SQUARE FOOT INSTALLED (100 SQ. FT. MIN.)			
CACU	**BOOTH SIZE:** ____ Ft. x ____ Ft.=____ Sq.Ft.	**$1.55/Sq. Ft.**	$2.05/Sq. Ft.	
Item #	**PROTECTIVE PLASTIC COVERING** PRICE PER SQUARE FOOT INSTALLED (STANDARD SIZES ONLY)			
CAPC	**BOOTH SIZE:** ____ Ft. x____ Ft.= ____ Sq.Ft.	**$0.75/Sq. Ft.**	$1.00/Sq. Ft.	

PLEASE SELECT ONE FOR CUSTOM CARPET SIZES ONLY

IF ORDERING ELECTRICAL OR TELECOMMUNICATIONS SERVICES, WILL UNDER CARPET WIRING BE REQUIRED?

☐YES ☐NO

Terms & Conditions

- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- No refunds/exchanges on carpets once delivered.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- If a colour is not chosen, GES will choose a colour for you. *Carpet colour subject to availability.*

SUBTOTAL	
13% HST	
TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

SPECIALTY FURNITURE

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

DISCOUNT PRICE DEADLINE DATE: **August 29, 2019**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

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ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

QTY	Item #	Description	Discount Price	Standard Price	Total
	SBCS	Black Ladder Stool (Cloth Seat)	**$180.00**	$240.00	
	SEWS	Equino White Stool	**$217.00**	$289.00	
	SLSW	White Leather Stool	**$217.00**	$289.00	
	SLSR	Red Leather Stool	**$217.00**	$289.00	
	SBLS	Black Leather Stool	**$217.00**	$289.00	
	SWBCSG	Chrome Wireback Stool	**$225.00**	$300.00	
	SRMCW	White Round Meeting Chairs	**$142.00**	$189.50	
	SRMCR	Red Round Meeting Chairs	**$142.00**	$189.50	
	SRMCBLK	Black Round Meeting Chairs	**$142.00**	$189.50	
	SCLCW	White Corbusier Leather Chair	**$405.00**	$540.00	
	SCLCR	Red Corbusier Leather Chair	**$405.00**	$540.00	
	SCLCBK	Black Corbusier Leather Chair	**$405.00**	$540.00	
	SCLLW	White Corbusier Leather Loveseat	**$477.00**	$636.00	
	SCLLR	Red Corbusier Leather Loveseat	**$477.00**	$636.00	
	SCLLBK	Black Corbusier Leather Loveseat	**$477.00**	$636.00	
	SWSC	White Sculpted Leather Chair	**$311.50**	$415.50	
	SSLCR	Red Sculpted Leather Chair	**$311.50**	$415.50	
	SSLCB	Black Sculpted Leather Chair	**$311.50**	$415.50	
	SWSLS	White Sculpted Leather Loveseat	**$423.50**	$564.50	
	SSLLR	Red Sculpted Leather Loveseat	**$423.50**	$564.50	
	SSLLB	Black Sculpted Leather Loveseat	**$423.50**	$564.50	

NOTE: 3 Seater Sofa Available Upon Request. On-site orders are subject to availability.

Terms & Conditions

- Colours, sizes and styles may vary slightly.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- There will be no refunds/exchanges for cancellations on-site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

SUBTOTAL	
13% HST	
TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

SPECIALTY FURNITURE

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

DISCOUNT PRICE DEADLINE DATE: **August 29, 2019**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

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QTY	Item #	Description	Discount Price	Standard Price	Total
	SBLMC	Black Leather Ripple Sled Base Meeting Chair	**$160.50**	$214.00	
	SMCW	White Meeting Chair	**$157.00**	$209.00	
	SLRBTCW	White Leather Round Tub Chairs	**$305.50**	$407.00	
	SLRBTCBK	Black Leather Round Tub Chairs	**$305.50**	$407.00	
	SSWCT	Chrome/White Cocktail Table (24" Square Top, 42" High)	**$203.00**	$270.50	
	SRCT	Round Cocktail Table (Black 30" Diameter Top, 42" High)	**$222.50**	$296.50	
	SSBCT	Square Cocktail Table (Black 30" Top, 42" High)	**$222.50**	$296.50	
	SBMT	42" Black Meeting Table (Round)	**$195.50**	$260.50	
	SCMT72W	72" Chrome & White Meeting Table	**$314.50**	$419.50	
	SCTW	24" X 48" Coffee Table White Top	**$213.50**	$284.50	
	SCTB	24" X 48" Coffee Table Black Top	**$213.50**	$284.50	
	SWRET24	24" Round End Table White Top	**$170.00**	$226.50	
	SBRET24	24" Round End Table Black Top	**$170.00**	$226.50	
	SWRCT32	Round Coffee Table White Top 32"	**$191.50**	$255.50	
	SBRCT32	Round Coffee Table Black Top 32"	**$191.50**	$255.50	
	SWRCT39	Round Coffee Table White Top 39"	**$191.50**	$255.50	
	SBRCT39	Round Coffee Table Black Top 39"	**$191.50**	$255.50	
	SBF	Bar Fridge	**$268.50**	$358.00	
	SLS	Literature Stand	**$194.50**	$259.50	
	STP	18" Throw Pillows □ white □ pink □ blue □ red □ orange □ yellow □ black □ green	**$33.25**	$44.25	

Terms & Conditions

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SUBTOTAL	
13% HST	
TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

GES EXHIBIT ACCESSORIES

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

DISCOUNT PRICE DEADLINE DATE: **August 29, 2019**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

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QTY	ITEM #	DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	TOTAL
	PED001	Pedestal (White) 20"L x 20"W x 28"H	**$166.00**	$221.50	
	PED002	Pedestal (White) 20"L x 20"W x 36"H	**$173.50**	$231.50	
	GPML	Pedestal White 40"L X 40"W (Tops are 20" X 20") (Unit Heights - 16"- 28" & 28"- 40")	**$638.50**	$851.50	
	GSC	Storage Counter (White) 80"L X 20"W X 40"H	**$528.00**	$704.00	
	GCC	Curved Counter (White) 60"L X 20"W X 40"H	**$419.50**	$559.00	
	F99A	99A Showcase (White/Glass) 40"L X 20"W X 41"H	**$419.50**	$559.00	
	F99B	99B Showcase (White/Glass) 40"L X 20"W X 41"H	**$419.50**	$559.00	
	F99C	99C Showcase (White/Glass) 26"L X 26"W X 96"H	**$634.00**	$845.50	
	F99D	99D Showcase (White/Glass) 40"L X 20"W X 96"H	**$634.00**	$845.50	

QTY	ITEM #	DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	TOTAL
	GWF	Waterfall With Eight Hooks	**$52.00**	$69.25	
	GGP	Grid Panels - 38"W X 44"H White Panels (2" Squares)	**$173.50**	$231.50	
	GGR	Garment Rail 39"W	**$62.00**	$82.50	
	GFS	Shelves - Flat 37"L X 12"W	**$53.00**	$70.50	
	GAS	Shelves - Angled 37"L X 12"W	**$53.00**	$70.50	
	GSWP	Slatwall Panels - 37"W X 96"H Grey (Upgrade for standard panels)	**$147.00**	$196.00	

Designed to fit GES Hardwall booths only.
Please Attach Diagram Of Booth Indicating Locations For Grid Panels And/Or Slatwall.
Grid Panels Cannot Be Installed In Corners.

Terms & Conditions

- All items subject to availability.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment. All items remain the property of GES.
- All orders received after the Discount Price Date will be processed at the Standard Price.

SUBTOTAL	
13% HST	
TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

LABOUR
INSTALLATION AND DISMANTLING

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

CREDIT CARD AUTHORIZATION

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EXHIBITOR MUST REPORT TO GES SERVICE CENTRE TO RECEIVE THEIR LABOUR

LABOUR RATES ARE CHARGED PER PERSON AT **A MINIMUM CHARGE OF ONE HOUR**. LABOUR OVER ONE HOUR IS CHARGED IN 1/2 HOUR INCREMENTS.
(A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS)

LABOUR INSTALLATION AND DISMANTLING

Item #	Item #	DESCRIPTION	PER HOUR
LINREG	LOREG	Straight Time Monday-Friday 8:00am - 4:00pm	$125.00
LINOT	LOOT	Over Time Monday-Friday 4:00pm - 6:00pm, Saturday & Sunday 8:00am - 4:00pm	$188.50
LINDT	LODT	Double Time Monday-Friday After 6:00pm, Saturday & Sunday After 4:00pm, All Holiday Hours	$244.50

INSTALLATION

Set Up Drawings or Photos Attached: ☐yes ☐no

Carrier: _____ Delivery Date/Time: _____ AM PM
Day / Date/ Month / Year

SUPERVISION

☐By Exhibitor (Provide Name of Rep):_____ ☐By GES **30% surcharge applies**
(Exhibitor MUST be Present to Supervise (Exhibitor does NOT have to be present)

DATE/TIME LABOUR REQUIRED: _____ AM PM
Day / Date/ Month / Year

NUMBER OF PEOPLE REQUIRED _____ **X HOURS PER PERSON** _____ **= TOTAL EST. HRS.** _____

DISMANTLING

Carrier: _____ Delivery Date/Time: _____ AM PM
Day / Date/ Month / Year

SUPERVISION

☐By Exhibitor (Provide Name of Rep):_____ ☐By GES **30% surcharge applies**
(Exhibitor MUST be Present to Supervise (Exhibitor does NOT have to be present)

DATE/TIME LABOUR REQUIRED: _____ AM PM
Day / Date/ Month / Year

NUMBER OF PEOPLE REQUIRED _____ **X HOURS PER PERSON** _____ **= TOTAL EST. HRS.** _____

Terms & Conditions

- When Exhibitor is supervising labour the Exhibitor must check labour in and out at the GES Service Centre.
- We reserve the right to change labourers and/or rates as shifts change.
- All claims or discrepancies must be settled within one week of show closing.
- Uncancelled labour will be charged a minimum fee of 1 hour per person.
- GES Limits of Liability apply.

EST. SUBTOTAL	
13% HST	
EST. TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

IN BOOTH FORKLIFT INSTALLATION AND DISMANTLING

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

CREDIT CARD AUTHORIZATION

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In-booth forklift service is available to exhibitors requiring assistance with positioning of exhibitor materials within your booth space.
Minimum charge of 1 hour per order. (Includes installation and dismantling).

THIS SERVICE IS NOT PAID FOR BY SHOW MANAGEMENT

IN BOOTH INSTALLATION AND DISMANTLING

Item #	Item #	DESCRIPTION		PER HOUR
IBIRFL	IBORFL	Straight Time	Monday-Friday 8:00am - 4:00pm	$272.00
IBIOTFL	IBOOTFL	Over Time	Monday-Friday 4:00pm - 6:00pm, Saturday & Sunday 8:00am - 4:00pm	$326.50
IBIDTFL	IBODTFL	Double Time	Monday-Friday After 6:00pm, Saturday & Sunday After 4:00pm, All Holiday Hours	$386.00

A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS. ALL RATES INCLUDE FORKLIFT AND DRIVER (13% HST IS APPLICABLE)

PLEASE COMPLETE THE FOLLOWING:

SUPERVISOR NAME: _____ (EXHIBITOR MUST BE PRESENT TO SUPERVISE)

INSTALLATION TIME REQUIRED: _____
Day Date Month # of Hours # of Forklifts

DISMANTLING TIME REQUIRED: _____
Day Date Month # of Hours # of Forklifts

INSTALLATION Start: _____ AM PM Finish: _____ AM PM Est. Total Hours _____

DISMANTLING Start: _____ AM PM Finish: _____ AM PM Est. Total Hours _____

SERVICES OVER 1 HOUR MINIMUM WILL BE CHARGED IN 1/2 HOUR INCREMENTS PER FORKLIFT.

Terms & Conditions

- Exhibitor must check forklift/driver in and out at the GES Service Centre.
- We reserve the right to change labourers and/or rates as shifts change.
- All claims or discrepancies must be settled within one week of show closing.
- GES Limits of Liability apply.

EST. SUBTOTAL	
13% HST	
EST. TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature **Date**

MATERIAL HANDLING INFORMATION

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247 www.ges.com/ca

MATERIAL HANDLING SERVICES & SHIPPING INFORMATION

IMPORTANT - PLEASE READ CAREFULLY

GES has been appointed by Show Management to provide Material Handling services for **The Movie Expo**. Exhibitors must use GES to perform this service which includes:

- RECEIVING, DOCUMENTING AND INSPECTING YOUR SHIPMENT(S) ON ARRIVAL
- UNLOADING OF SHIPMENT(S) AT THE SHOW SITE DOCK & DELIVERY TO BOOTH
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- STORING YOUR EMPTY CONTAINERS IN THE STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH AFTER SHOW CLOSING
- MOVING YOUR OUTBOUND SHIPMENT TO THE LOADING DOCK
- RELOADING OF SHIPMENT(S) FROM DOCK ON TO YOUR CARRIER

GES, as the official Material Handling contractor, is required by Show Management to perform this service. These services are charged per hundred weight with a 200lb. minimum **at the expense of the exhibitor. All Shipments must be accompanied with a Certified Weight Ticket. If no Certified Weight Ticket is available, GES will weigh your shipment on site and special handling charges will apply. For all loose, stacked and uncrated shipments, Special Handling rates will apply.** To avoid additional charges, please complete and return the **MATERIAL HANDLING ORDER FORM** provided.

Exhibitors shipping to the advance warehouse receive the following additional services:

- STORAGE UP TO 30 DAYS IN THE ADVANCE WAREHOUSE
- DELIVERY OF SHIPMENT(S) FROM ADVANCE WAREHOUSE TO SHOW SITE
- FIRST PRIORITY UNLOADING STATUS

**** LOOSE AND UNCRATED SHIPMENT(S) WILL NOT BE RECEIVED BY ADVANCE WAREHOUSE****

LABELING YOUR PACKAGES FOR SHIPPING:

A) ADVANCE SHIPMENTS TO WAREHOUSE DEADLINE DATE: **August 16 - September 16, 2019**

NAME OF EXHIBITING COMPANY - BOOTH NUMBER
c/o GES
The Movie Expo
6130 Netherhart Rd.
Mississauga,Ontario, Canada L5T 1B7

B) DIRECT SHIPMENTS TO SHOW SITE TARGET DATE: **September 19 - 20, 2019**

NAME OF EXHIBITING COMPANY - BOOTH NUMBER
c/o GES
The Movie Expo
Enercare Centre - Hall A
100 Princes' Blvd.
Toronto, Ontario, Canada M6K 3C3

ALL ORDERS ARE GOVERNED BY THE GES LIMITS OF LIABILITY AND RESPONSIBILITY.

MATERIAL HANDLING - WEIGHT

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **The Movie Expo**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

CREDIT CARD AUTHORIZATION

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CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE

Item # MHADWT ADVANCE SHIPMENT(S) TO WAREHOUSE:

- Shipment(s) must be received between: **August 16 - September 16, 2019**
- Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs:
- Rate **$116.50** per 100 lbs. (200 lb. minimum)
- Shipments arriving without a certified weight ticket will be subject to Special Handling rates.

_____ **Pounds**

Item # MHDIRWT DIRECT SHIPMENT(S) TO SHOWSITE:

- Shipment(s) may arrive at Show Site on: **September 19 - 20, 2019**
- Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs:
- Rate **$98.75** per 100lbs. (200lb. minimum)
- Shipments arriving without a certified weight ticket will be subject to Special Handling rates.

_____ **Pounds**

Item # MHSPWT SMALL PACKAGES (Maximum 50lbs / shipment):

- Rate of **$47.75** First Package
- Rate of **$11.25** for each additional package (in the same shipment) to a 50lb. Maximum

If over 50lbs., Rates for Advance or Direct Shipments will apply

SPECIAL HANDLING (30% surcharge per shipment):

- All shipments of loose, padded or uncrated materials. All special unloading requirements, such as ground side door/ constricted or stacked unloading.
- All Direct and Advance Shipments without certified weight ticket or proven inaccurate weight ticket.

PLEASE COMPLETE THE FOLLOWING:

Carrier Name: _____ Number of Pieces: _____ Total Weight: _____

Goods are scheduled for delivery to: ☐ Show Site ☐ Advance Warehouse

Date goods are scheduled to arrive: _____ Month/Day _____

Terms & Conditions

- Collect shipments will not be accepted.
- GES is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

EST. SUBTOTAL	
13% HST	
EST. TOTAL	

HST #104060264RT0001

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ **Signature**

_____ **Date**

ADVANCE WAREHOUSE SHIPPING LABEL

The Movie Expo

EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE

SHIPPER: _____

(Name of Company where shipment originates.)

TO: _____

(Name of your exhibiting Company <u>at the show</u>.)

BOOTH NUMBER: _____

(Your booth number at the show.)

C/O: **GES / The Movie Expo**
6130 Netherhart Rd.
Mississauga, Ontario, Canada
L5T 1B7

CARRIER: _____

(Name of your Transportation Company)

NUMBER ☐ **OF** ☐ **PIECES**

ADVANCE SHIPMENTS TO WAREHOUSE MUST BE RECEIVED:

August 16 - September 16, 2019
9:00am - 4:00pm

DIRECT TO SHOW SITE SHIPPING LABEL

The Movie Expo

EXHIBIT SHIPMENT FOR DIRECT TO SHOWSITE

SHIPPER: _____

(Name of Company where shipment originates.)

TO: _____

(Name of your exhibiting Company <u>at the show</u>.)

BOOTH NUMBER: _____

(Your booth number at the show.)

C/O: **GES / The Movie Expo**
Enercare Centre - Hall A
100 Princes' Blvd.
Toronto, Ontario, Canada
M6K 3C3

CARRIER: _____

(Name of your Transportation Company)

NUMBER [ ] **OF** [ ] **PIECES**

DIRECT SHIPMENTS TO SHOWSITE TO ARRIVE ON:

September 19, 2019 12:00pm - 8:00pm

September 20, 2019 8:00am - 12:00pm

GES LOGISTICS & SHIPPING

From your door - to the floor - and back

Any Location. Any Mode. Any Service Level.

Allow the GES Logistics team to skillfully and efficiently manage the shipping and logistics process for you. As an industry leader, GES is committed to providing high level service while maintaining competitive rates and to providing an expert team you can rely on.

Consider these advantages:

- All-inclusive service: pick-up, warehousing, delivery, storage & outbound service.
- Advance Warehousing guarantees your shipment will arrive on-site, on time.
- Priority delivery ensures that your freight is delivered first.
- Various service options: round-trip, advance warehousing only, outbound shipping only.
- Various transport options: time-critical, expedited, international air and more.
- Eliminate additional fees charged by some carriers for trade show deliveries.
- Avoid long wait times at the docks. Maximize your set-up time.
- GES Logistics reps are on-site and at your service throughout the event.

From the beginning of move-in, throughout the event and until your last shipment leaves the show floor.

GES is the one-source solution for all of your Logistics needs.



Contact **GES Customs & Logistics** today at **torontocl@ges.com** or **1.877.437.4247**

SHIPPING ORDER FORM

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontocl@ges.com www.ges.com/ca

Section 1: Customer Information

Pick-Up

COMPANY NAME: _____ DATE: _____ TIME (4hr window): _____
ADDRESS: _____ CITY: _____ PROV/STATE: _____ POSTAL/ZIP: _____
CONTACT: _____ PHONE: _____ E-MAIL: _____
PICK-UP AT: ☐ Loading Dock ☐ Reception Area ☐ Residential Address Tailgate Required?: ☐ Yes ☐ No

Please Note: All shipments will be delivered and stored at the GES Advance Warehouse prior to delivery at the event venue.

Delivery

BOOTH NAME: _____ BOOTH #: _____ DATE: _____ TIME (4hr window): _____
VENUE NAME: **Enercare Centre - Hall A** EVENT NAME: **The Movie Expo**
ADDRESS: **100 Princes' Blvd.** CITY: **Toronto** PROV/STATE: **Ontario** POSTAL/ZIP: **M6K 3C3**
ON-SITE CONTACT: _____ PHONE: _____

☐ ***Return address is same as Pick-Up address.*** ☐ ***Return service is not required.***

Return

COMPANY NAME: _____ DATE: _____ TIME (4hr window): _____
ADDRESS: _____ CITY: _____ PROV/STATE: _____ POSTAL/ZIP: _____
CONTACT: _____ PHONE: _____ E-MAIL: _____
RETURN TO: ☐ Loading Dock ☐ Reception Area ☐ Residential Address Tailgate Required?: ☐ Yes ☐ No

Section 2: Shipment Information

*** Charges will be based on *actual* weight & dimensions***

NUMBER OF PIECES:		DIMENSIONS:			ESTIMATED WEIGHT:
_____	CARTONS/BOXES	L _____ x	W _____ x	H _____	_____
_____	PLASTIC CASES	L _____ x	W _____ x	H _____	_____
_____	CRATES (WOODEN)	L _____ x	W _____ x	H _____	_____
_____	SKIDS/PALLETS	L _____ x	W _____ x	H _____	_____
_____	OTHER:	L _____ x	W _____ x	H _____	_____
_____	**TOTAL PIECES**		**TOTAL WEIGHT:**		_____

Section 3: Billing & Payment Information

COMPANY: _____

ADDRESS: _____

CITY: _____ PROV/STATE: _____ POSTAL/ZIP: _____

CONTACT NAME: _____

E-MAIL: _____ PHONE: _____

I hereby authorize use of the following credit card for payment of services relative to this order form.

☐ MASTER CARD ☐ VISA ☐ AMEX

☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

EXPIRY DATE: _____/_____ CVV: _____

CARDHOLDER NAME: _____

CARDHOLDER SIGNATURE: _____

HST #: 104060264RT001

Terms & Conditions

GES assumes no responsibility for shipments left in booth by the exhibitor. All materials are subject to final count and correction at time of actual removal from booth. Shipper hereby designates GES as its agent for tendering shipments to carrier. GES reserves the right to reroute any outgoing shipment via an alternate carrier in the event the requested carrier fails to pick up the shipment by established carrier check-in deadline. GES assumes no responsibility for misdirected shipments as a result of old shipping labels which remain on containers. It is the shipper's responsibility to state the national motor freight classification commodity description, otherwise shipment shall be described as exhibition materials.
1) GES shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage. 2) GES shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to the exhibitor's booth. 3) GES shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of Lading covering outgoing shipments, which are furnished by GES to exhibitors, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur. 4) GES shall not be responsible for any loose, damage, or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any causes beyond its control. 5) GES's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event GES's maximum liability shall be limited to $0.30 per pound per article with a maximum liability of $50.00 per item, or $1,000.00 per shipment, whichever is less. 6) GES shall not be liable to any extent whatsoever for any actual, potential, or assumed losses of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same. 7) The consignment or delivery of a shipment to GES by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth. Exhibitor is responsible to declare all hazardous materials and abide by all federal, state and local laws.

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ Signature

_____ Date

GES

customs



GES Customs Services*

GES is proud to offer our clients a one source solution for Customs and Transportation services

Reliable and Efficient Service

- Experienced and reliable staff
- Personnel are accessible at all times

Value Added Service

- Save time and money by making fewer calls

Personalized Service

- Telephone, email and fax communication
- Forms and instructions for completion in all Exhibitor Service Kits
- One-on-one consultation to assist exhibitors with their specific needs

On-Site Representation

- GES Customs Services* representatives will be in-site from the beginning of move-in, throughout the event and until the last shipment leaves the trade show floor.

Simplified Ordering

To learn more, connect with the GES Customs team at:

- Online: www.ges.com/ca
- Email: torontocl@ges.com
- Phone: 905.283.0500 or Toll-Free 1.877.437.4247

** Customs Brokerage services provided by North American Logistics Services Inc.*

CUSTOMS ORDER FORM

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247
torontocl@ges.com www.ges.com/ca

Please accept this completed form as authorization for GES to provide customs clearance services.*
This completed form must be submitted to GES with a commercial invoice.

Section 1: Customer Information

COMPANY NAME: _____

ADDRESS: _____ CITY: _____ PROV/STATE: _____ POSTAL/ZIP: _____

CONTACT: _____ PHONE: _____ E-MAIL: _____

Section 2: Shipment Information

BOOTH NAME: _____ BOOTH #: _____

VENUE NAME: **Enercare Centre - Hall A** EVENT NAME: **The Movie Expo**

SHIPMENT DATE: _____ SHIPPING FROM (CITY): _____ # CARTONS/CRATES/ETC: _____

CARRIER NAME: ☐ GES ☐ OTHER: _____ ESTIMATED TOTAL WEIGHT: _____ ☐ LBS. ☐ KGS.

ON-SITE CONTACT: _____ PHONE: _____ E-MAIL: _____

Section 3: Return Shipment Consignment Information

COMPANY NAME: _____ U.S. TAX # / EIN: _____

CARRIER NAME: ☐ GES ☐ OTHER: _____

DELIVERY ADDRESS: _____ CITY: _____ PROV/STATE: _____ POSTAL/ZIP: _____

CONTACT NAME: _____ PHONE: _____ E-MAIL: _____

Section 4: Billing & Payment Information

COMPANY: _____

ADDRESS: _____

CITY: _____ PROV/STATE: _____ POSTAL/ZIP: _____

CONTACT NAME: _____

E-MAIL: _____ PHONE: _____

I hereby authorize use of the following credit card for payment of services relative to this order form.

☐ MASTER CARD ☐ VISA ☐ AMEX

☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

EXPIRY DATE: _____/_____ CVV: _____

CARDHOLDER NAME: _____

CARDHOLDER SIGNATURE: _____

HST #: 104060264RT001

Terms & Conditions

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NORTH AMERICAN LOGISTICS SERVICES INC. **Customs Brokerage services provided by North American Logistics Services Inc.*

I have read and understand the Terms & Conditions of my Agreement with GES.

_____ _____

Signature Date

CANADA CUSTOMS INVOICE / FACTURE DES DOUANNES CANADIENNES

EXAMPLE

1 Vendor (Name and Address) / Vendeur (Nom et Adresse)

ABC MACHINE COMPANY
100-5TH AVENUE
NEW YORK, NY
10012-1010

2 Date of Direct Shipment to Canada
Date d'expedition directe vers le Canada
MARCH 3, 2001

3 Other References (Include Purchaser's Order No.)
Autres references (inclure le no de commande de l'acheteur)
31-2293941 (COMPANY IRS#)

4 Consignee (Name and Address) / Destinataire (Nom et Adresse)

ABC MACHINE COMPANY / BOOTH 210
INTERNATIONAL MACHINERY SHOW
C/O METRO TORONTO CONVENTION CENTRE
SOUTH BLDG

222 BREMNER BLVD
TOROTNO, ON
M5V 2E6

5 Purchaser's Name and Address (if other than Consignee)
Nom et Addresse de l'acheteur (s'il differe du destinataire)
NO SALE INVOLVED

6 Country of Transhipment / Pays de transborderment
N/A

7 Country of Origin of Goods
Pays d'origine des marchandises
U.S.A.

If shipment includes goods of different origins enter origins against items in 12
Si l'expedition comprend des marchandises d'origines differentes, en preciser la provenance en 12

VII. 1 Is this a related company transaction?
Est-ce que les compagnies sont liees entre elles?

YES ☐ OUI NO ☐ NON

9 Condition of Sales and Terms of Payment
(i.e. Sale, Consignment Shipment, Leased Goods, etc.)
Conditions de vente et modalities de paiement (p. Ex. Vente, Expedition en consignation, location de marchandises, etc.)

8 Transportation: Give Mode and Place of Direct Shipment to Canada
Transport: Preciser mode et lieu d'expedition directe vers le Canada

GES LOGISTICS NEW YORK, NY

10 Currency of Settlement / Devises du paiement
USD

11. No. of Pkgs. Nbre. de colis	12 Specification of Commodities (Kind of Packages) Marks and Numbers, General Description and Characteristics i.e. Grade Quality) Designation des articles (Nature des colis, marques et numeros, description generale et caracteristiques. P. Ex. Classe, qualite)	13 Quantity (State Unit) Quantite (Preciser l'unite)	Relacement Value Valeur de Remplacement	
			14 Unit Price Prix Unitaire	15 Total
3 PCS	WOODEN CRATES-COMPUTERS (CERTIFICATE OF REGISTRATION ATTACHED)	3	$1,000.00	$3,000.00
1 PC	CRATE-COMPUTER MONITOR (CERTIFICATE OF REGISTRATION ATTACHED)	1	$ 500.00	$ 500.00
1 PC	CARTON-ADVERTISING LITERATURE	1,000	$ 0.10	$ 100.00
1 PC	CARTON-PLASTIC KEY CHAINS / BOOKS	50	$ 0.50	$ 25.00

XI.1 Total Number of Pieces / Nombre total de pieces **6**

18 ☐ If any fields of 1 to 17 are included on an attached commercial invoice, check this box / Si les renseignements des zones 1 a 17 figurenet sur la facture commerciale cocher cette case

Commercial Invoice No. / No. De la facture commerciale

16. Total Weight / Poids total
1,500bs. ☒kgs.

Net. Weight N/A

Gross Wt./ Brut 1,500 lbs

17. Invoice Total
Total de la facture

19 Exporter's Name and Address (if other than Vendor)
Nom et adresse de l'exportateur (s'il differe du vendeur)

20 Originator (Name and Address)
Expediteur d'origine (Nome et adresse)
ABC MACHINE COMPANY
100-5TH AVENUE
NEW YORK, NY
10012-1010

21 Departmental Ruling (if applicable)
Decision ministerielle (s'il y a lieu)
N/A

Contact: BILL SMITH

Tel: 212-268-2140 Fax: 212-268-2511

CANADA CUSTOMS INVOICE / FACTURE DES DOUANNES CANADIENNES

Page of / de

1 Vendor (Name and Address) / Vendeur (Nom et Adresse)

2 Date of Direct Shipment to Canada
Date d'expedition directe vers le Canada

3 Other References (Include Purchaser's Order No.)
Autres references (inclure le no de commande de l'acheteur)

4 Consignee (Name and Address) / Destinataire (Nom et Addresse)

5 Purchaser's Name and Address (if other than Consignee)
Nom et Addresse de l'acheteur (s'il differe du destinataire)

6 Country of Transhipment / Pays de transborderment

7 Country of Origin of Goods
Pays d'origine des marchandises

If shipment includes goods of different origins enter origins against items in 12
Si l'expedition comprend des marchandises d'origines differentes, en preciser la provenance en 12

VII. 1 Is this a related company transaction?
Est-ce que les compagnies sont liees entre elles?

YES ☐ OUI NO ☐ NON

9 Condition of Sales and Terms of Payment
(i.e. Sale, Consignment Shipment, Leased Goods, etc.)
Conditions de vente et modalities de paiement (p. Ex. Vente, Expedition en consignation, location de marchandises, etc.)

8 Transportation: Give Mode and Place of Direct Shipment to Canada
Transport: Preciser mode et lieu d'expedition directe vers le Canada

10 Currency of Settlement / Devises du paiement

11. No. of Pkgs. Nbre. de colis	12 Specification of Commodities (Kind of Packages) Marks and Numbers, General Description and Characteristics i.e. Grade Quality) Designation des articles (Nature des colis, marques et numeros, description generale et caracteristiques. P. Ex. Classe, qualite)	13 Quantity (State Unit) Quantite (Preciser l'unite)	Relacement Value Valeur de Remplacement	
			14 Unit Price Prix Unitaire	15 Total
XI.1 Total Number of Pieces / Nombre total de pieces				

18 ☐ If any fields of 1 to 17 are included on an attached commercial invoice, check this box / Si les renseignements des zones 1 a 17 figurenet sur la facture commerciale cocher cette case

Commercial Invoice No. / No. De la facture commerciale

16. Total Weight / Poids total ☐lbs. ☐kgs.

Net. Weight | Gross Wt./ Brut

17. Invoice Total
Total de la facture

19 Exporter's Name and Address (if other than Vendor)
Nom et adresse de l'exportateur (s'il differe du vendeur)

20 Originator (Name and Address)
Expediteur d'origine (Nome et adresse)

21 Departmental Ruling (if applicable)
Decision ministerielle (s'il y a lieu)

Contact:

Tel: Fax:

LIMITS OF LIABILITY & RESPONSIBILITY

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905.283.0500 Toll Free: 1.877.437.4247 www.ges.com/ca

1. GES CANADA Exposition Services herein known as GES and its subcontractors shall not be responsible for damage to uncrated materials; materials improperly packed, glass breakage or concealed damage.

2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by GES or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended.

Therefore, it is agreed that GES and its subcontractors are not responsible for the loss or disappearance of Exhibitor's materials after the same have been delivered to Exhibitor's booth, nor are GES and its subcontractors responsible for Exhibitor's materials before they are picked up from the Exhibitor's booth for loading after the show. Consequently, all bills of lading covering outgoing shipment(s) submitted to GES or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.

3. GES and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to GES in time to obtain the proper equipment.

4. GES and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.

5. GES and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.

6. It is understood that GES and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable to GES hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that GES and its subcontractors do not provide for full liability should loss or damage occur. It is agreed that if GES or its subcontractors should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to $0.30 per pound per article, with a maximum liability of $50.00 per item or $1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance services to Exhibitor's or from negligence, active or otherwise, by GES, its subcontractors or their employees.

7. GES and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impracticle to exhibit same.

8. Claims for loss or damage must be submitted to GES by the close of the show. No suit or action shall be brought against GES or its subcontractors more than one year after the cause of action.

9. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that GES and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of GES or its subcontractors shall sign a delivery receipt, bill of lading or other document, we agree that GES or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.

10. GES and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills, such as a courier or van lines. Such shipments will be delivered to booth without guarantee of piece count or condition.

11. Empty container labels will be available at the GES Service Centre. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and GES and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabelled containers.

12. In order to expedite removal of materials from the show site, GES shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no dispostion is made by the Exhibitor, materials will be taken to a warehouse to await Exhibitor's shipping instructions, and the Exhibitor agrees to be responsible for payment of charges relating to such handling at the warehouse. GES assumes no liability as a result of such re-routing or handling.

13. The Exhibitor agrees, in the event of a dispute with GES or its subcontractors relative to any loss or damage to any of your materials or equipment, that the Exhibitor will not withhold payment in any amount due to GES for material handling services or any other services provided by GES or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against GES or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

The consignment or delivery of a shipment to GES or its subcontractors by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 through 13 above.

Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Be sure your liability insurance is in effect during transit and return of your materials, during storage and at show site.